



REQUEST FOR EXPRESSION OF INTEREST FOR THE PROPOSED PROCUREMENT OF CONSULTANCY SERVICES FOR THE CREATION OF LAND USE DEVELOPMENT AND INFRASTRUCTURE PLAN (LUDIP) FOR USTP-CDO CAMPUS

1. The University of Science and Technology of Southern Philippines (USTP) CDO, through the IGI for CY 2021 intends to apply the sum of TWO MILLION PESOS AND 00/100 (P2,000,000.00) ONLY being the Approved Budget for the Contract (ABC) to payments under the contract for the Proposed Procurement of Consultancy Services for the creation of Land Use Development and Infrastructure Plan (LUDIP) for USTP CDO Campus (Contract No. USTP-CSPB-07-2021-1301-003). Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.
2. The USTP-CDO now calls for the submission of eligibility documents for Proposed Procurement of Consultancy Services for the creation of Land Use Development and Infrastructure Plan (LUDIP) for USTP CDO Campus. Eligibility documents of interested consultants must be duly received by the BAC Secretariat on or before **August 02, 2021, 10:00 A.M.** at Procurement Services, 2/F Gym Lobby, USTP-CDO, C.M. Recto Avenue, Cagayan de Oro City. Applications for eligibility will be evaluated based on a non-discretionary "pass/fail" criterion.
3. Interested bidders may obtain further information from USTP-CDO Procurement Services and inspect the Bidding Documents at the address given below during 8:00 – 12:00 NN and 1:00 - 5:00 PM weekdays.
4. A complete set of Bidding Documents may be acquired by interested Bidders on July 23, 2021 from the address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of: **TWO THOUSAND PESOS AND 00/100 (P2,000.00) ONLY.**

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

5. The BAC shall draw up the short list of consultants from those who have submitted Expression of Interest, including the eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the "Government Procurement Reform Act", and its Implementing Rules and Regulations (IRR). The short list shall consist of *Three (3)* prospective bidders who will be entitled to submit bids. The criteria and rating system for short listing are:
 - a. 60 % - Applicable Experience of the consultant and members in case of joint ventures, considering both the overall experiences of the firm or, in the case of new firms, the individual experiences of the principal and key staff, including the times when employed by other consultants;
 - b. 30% - Qualification of consultants based on completed contracts; and
 - c. 10% - Current workload based on their Net Financial Contracting Capacity.
6. The bidding will be conducted through open competitive bidding procedures using non- discretionary "pass/fail" criterion as specified in the IRR of the RA 9184.

Bidding is restricted to Filipino citizen/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.

7. The Procuring Entity shall evaluate bids using the Quality Based Evaluation (QBE) procedure. The criteria and rating system for the evaluation of bids shall be provided in the instructions to Bidders.
8. The contract shall be completed within *two (2) months*.
9. The USTP-CDO reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

MS. KATHLEEN R. JAVIER
Head, BAC Secretariat Unit
University of Science and Technology of Southern Philippines (USTP) CDO
C.M. Recto Ave., Lapasan, 9000 Cagayan de Oro City
Email: bacsec@ustp.edu.ph
Website: www.ustp.edu.ph
Telephone No.: 856-1738 loc. 164; Telefax No.: 856-1739


ATTY. JONATHAN S. OCHE
BAC I Chairperson