



UNIVERSITY OF SCIENCE AND TECHNOLOGY OF SOUTHERN PHILIPPINES  
Alubijid | Balubal | Cagayan de Oro | Claveria | Jasaan | Oroquieta | Panaon | Villanueva

OFFICE OF THE BIDS AND AWARDS COMMITTEE II

**REVISED COST BREAK DOWN**

(For the Budget of the Contract Hiring of Security Service for 2025

Basis: Wage Order No. RX-23

Daily Minimum Wage: Php461.00 - CDO Campus

PARTICULARS	w/o NDP	w/ NDP
<b>Amount Due to Guard</b>		
1. Daily Wage Rate	P	P
2. Average pay per month (DW x no. of days per year (395) / 12)	P	P
3. Night Differential Pay (NDP) (Ave. Pay/Month x 10% x 1/3)		P
4. 13th Month Pay (DW x 365 / 12 / 12)	P	P
5. 5 Days Service Incentive Leave Pay (DW x 5 / 12)	P	P
6. Uniform Allowance	P	P
<b>Total Amount Due to Guard</b>	P	P
<b>Amount Due to Government in Favor of Guard</b>		
1. SSS Premium (New SSS Contribution Schedule effective January 2025: SSS Circular No. 2024-006, based on range of compensation (Average pay per month + NDP))	P	P
2. Philhealth Contribution (Philhealth Circular No. 2020-0005) (Average pay per month + NDP) x 0.05 / 2)	P	P
4. Pag-IBIG FUND (Pag-ibig Circular No. 460)	P	P
<b>Total Amount to Government in Favor to Guard</b>	P	P
<b>TOTAL AMOUNT TO GUARD AND GOVERNMENT</b>	P	P
COST OF SUPPLIES AND EQUIPMENT (Per Annex "A" par 5.3 of GPPB Res. No. (24-2007)	P	P
AGENCY FEE	P	P
VALUE ADDED TAX (BIR Rev. Memo Cir. No. 39-2007) (AF x 12%)	P	P
MINIMUM RATE OF MONTHLY CONTRACT PER GUARD	P	P
Number of Guards	15	6
Number of Months	12	12
<b>TOTAL AMOUNT OF YEARLY CONTRACT PER CATEGORY FOR CDO CAMPUS</b>	P	P
<b>GRAND TOTAL PER YEAR</b>	P	

Note: Salaries/wages, other benefits, and administrative and operating overhead shall be in accordance with the prevailing laws, rules and regulations.

Prepared by:

Signature over printed name of the authorized representative