

# ***Section III. Eligibility Data Sheet***

## **Notes on the Eligibility Data Sheet**

This Section is intended to assist the Procuring Entity in providing the specific information and requirements in relation to corresponding clauses in the Eligibility Documents, and has to be prepared for each specific procurement.

The Procuring Entity should specify in this Section the information and requirements specific to the circumstances of the Procuring Entity, the processing of the eligibility, and the rules that will apply in the determination and evaluation of eligibility.

In preparing this Section, the following aspects should be checked:

- (a) Information that specifies and complements provisions of the Eligibility Documents must be incorporated.
- (b) Amendments and/or supplements, if any, to provisions of the Eligibility Documents as necessitated by the circumstances of the specific procurement, must also be incorporated.



# Eligibility Data Sheet

Eligibility Documents	
1.2	Types and Fields of Consulting Services: a. Soil Boring Test (1-30 boreholes)
1.3	No further instructions.
2.1(a)(ii)	The statement of all ongoing and completed government and private contracts shall include all such contracts within ten (10) years prior to the deadline for the submission and receipt of eligibility documents.
2.1(a)(ii.7)	Certificate of Completion issued by the client, or its equivalent.
4.2	Each prospective bidder shall submit one (1) original and two (2) copies of the first and second components of its eligibility documents. Failure to submit the required number of copies shall result to automatic disqualification.
4.3 (e)	The Procuring Entity's BAC address is:  <i>Procurement Services, 2<sup>nd</sup> Level Gymnasium Lobby, USTP-CDO, C. M Recto Avenue Lapasan, Cagayan de Oro City.</i>
4.3 (f)	<i>Proposed Procurement for Consulting Services for the Geotechnical Investigations (Area Development Phase 1) of the Mindanao Science &amp; Technology Park at USTP-Alubijid Campus</i>
5	The address for submission of eligibility documents is at the <i>Procurement Services, 2<sup>nd</sup> Level Gymnasium Lobby, USTP-CDO, C. M Recto Avenue Lapasan, Cagayan de Oro City.</i>  The deadline for submission of eligibility documents is NOVEMBER 03, 2020, 10:00 A.M.
8.1	The place of opening of eligibility documents is at the Procurement Services, 2 <sup>nd</sup> Level, Gymnasium Lobby, USTP- CDO, C.M Recto Avenue Lapasan, Cagayan de Oro City.  The date and time of opening of eligibility documents is NOVEMBER 03, 2020, 10:00 A.M.
9.1	Similar contracts shall refer to: a. Soil Boring Test (1-30 boreholes)
9.2	The detailed set of criteria and rating system to be used for the short listing of consultants:  <b>Soil Boring Test (1-30 boreholes)</b>  a. <b>30% - Applicable Experience</b> of the consultant and members in case of joint ventures, considering both the overall experiences of the firm or, in the case of new firms, the individual experiences of the principal and key staff, including the times when employed by other consultants:

Length of Experience:

30% - 20 years and up

25% - Up to 15 years

20 % - Up to 10 years

- b. **40% - Qualification of Personnel** who may be assigned to the job vis- a- vis extent and complexity of the undertaking; and

Project Manager (licensed Civil Engineer and a practicing Geotechnical Engineer):

10% - 16 years and up experience

8% - Up to 14 years' experience

4% - Up to 12 years' experience

2% - Up to 10 years' experience

Geotechnical Engineer (licensed Civil Engineer and a practicing Geotechnical Engineer):

10% - 10 years and up experience

8% - Up to 9 years' experience

4% - Up to 7 years' experience

2% - Up to 5 years' experience

Safety Officer (Certified Health and Safety Officer) :

10% - 8 years and up experience

8% - Up to 6 years' experience

4% - Up to 4 years' experience

2% - Up to 2 years' experience

Two (2) Line and Grade Surveyor (licensed Civil/ Geodetic Engineer):

10% - 10 years and up experience

8% - Up to 9 years' experience

4% - Up to 7 years' experience

2% - Up to 5 years' experience

- c. **30% - Current workload** relative to capacity

Location of current workload

30% - Majority in Region X

20 % - Majority outside Region X and within Mindanao

10 % - elsewhere outside Mindanao

Qualified consultants shall then be ranked per lot. Only the top three (3) qualified consultants who pass the minimum score of sixty percent (60%) shall be included in the short list. Should less than three (3) qualified consultants obtain the required minimum score, only the same shall be included in the short list.

