Section III. Bid Data Sheet

Notes on the Bid Data Sheet

This Section is intended to assist the Procuring Entity in providing specific information relative to corresponding clauses in the ITB included in Section II. Instructions to Bidders, and has to be prepared for each specific procurement.

The Procuring Entity should specify in the BDS the information and requirements relevant to the circumstances of the Procuring Entity, including procurement processing details; the applicable rules regarding bid price and currency; and the bid evaluation criteria that will apply to the bids. In preparing Section III, the following aspects should be checked:

a) Information that specifies and complements provisions of Section II must be incorporated; and

b) Amendments and/or supplements, if any, to provisions of Section II as necessitated by the circumstances of the specific procurement, must also be incorporated.

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Bid Data Sheet

ITB Clause	
1.1	The Procuring Entity is ***University of Science and Technology of Southern Philippines – Cagayan de Oro (USTP-CDO) Campus***. The Project title is ***Proposed Repair and Improvement of the College of Technology Building at USTP-CDO Campus CY 2026***. The identification number of the Contract is ***(Contract No. USTP-IFPB11-11-2026-2424-26920)***.
2	The Funding Source is: 2.1 The GoP through the source of funding as indicated below for ***FY 2026*** in the amount of ***FIVE MILLION PESOS AND 00/100 (₱5,000,000.00) ONLY***. 2.2 The source of funding is: ***a) INTERNALLY GENERATED FUND FY 2026***.
3.1	No further instructions.
5.2	*Bidding is restricted to eligible bidders as defined in ITB Clause 5.2.*
5.4	The required track record shall be the following: ***None***. Contracts similar to the Project shall be those described as follows: ***Institutional Building Projects notably, School or University Projects complete with building construction from civil and maintenance works, structural retrofitting, architectural and plumbing works***.
7	No further instructions.
8.1	*Subcontracting is not allowed.*
8.3	*Not Applicable.*
8.4	*Subcontracting is not allowed.*
9.1	The Procuring Entity will hold a pre-bid conference for this Project on ***NOVEMBER 18, 2026 (WEDNESDAY), 10:00 A.M.*** at ***Conference Room, Procurement Services Section, 2nd Floor DRER Gymnasium, USTP-CDO Campus, C.M. Recto Avenue, Lapasan, Cagayan de Oro City*** and *through video-conferencing/webcasting via* ***Cisco Webex***.
10.1	The Procuring Entity's address is: ***C.M. Recto Ave., Lapasan, 9000 Cagayan de Oro City*** ***MS. KATHLEEN J. VILLANUEVA*** ***Head, BAC I Secretariat Unit – CDO Campus***

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12.1(h)(ii) The minimum work experience requirements for key personnel are the following:

Key Personnel	General Experience	Relevant Experience
1. *Supervising Structural Engineer (1)*	*Licensed Civil Engineer with valid PRC ID and updated PTR*	*At least five (5) years' experience in construction management with at least three (3) years accumulated expertise on building construction projects and structural retrofitting*
2. *Construction Manager (1)*	*Licensed Civil Engineer with valid PRC ID and updated PTR*	*At least five (5) years' experience in construction management with at least three (3) years accumulated expertise on building construction projects*
3. *Materials Engineer (1)*	*Licensed Civil Engineer with valid PRC ID and updated PTR, Materials Engineer I duly accredited by DPWH*	*At least three (3) years' experience in construction management with at least two (2) years accumulated expertise on building construction projects*
4. *Foreman (1)*		*At least five (5) years of relevant experience particularly on building construction projects*
5. *Safety Officer (1)*	*Construction Occupational Safety and Health (COSH) Training Certificate duly accredited by DOLE*	*At least two (2) years of relevant experience particularly on building construction projects*
6. *Welder (1)*	*Valid and updated TESDA NC II in Shielded Metal Arc Welding (SMAW)*	*At least two (2) years of relevant experience on building construction projects*

12.1(h)(iii) The minimum major equipment requirements are the following:

Equipment	Capacity	Number of Units
1. *Truck Mounted Crane*	*41-45 mt.*	*1*
2. *Shotcrete Equipment with Compressor*		*1*

	3. *One Bagger Mixer*	*4 cu.ft/min.*	*2*
	4. *Chipping Gun*		*1*
	5. *Bar Cutter*		*1*
	6. *Bar Bender*		*1*
	7. *Concrete Vibrator*		*1*
	8. *Welding Machine*		*2*
	9. *Cutting Outfit*		*1*

"Additional Requirements"

- ***Construction Schedule;***
- ***S-Curve and Bar Chart;***
- ***Manpower Schedule;***
- ***Construction Methods;***
- ***Equipment Utilization Schedule;***
- ***Construction Safety and Health Program (CSHP);***
- ***PERT/CPM; and***
- ***Certificate of Site Inspection issued by the Technical Personnel of the Infrastructure Planning and Facilities Development Office.***

12.4	The ABC is ***FIVE MILLION PESOS AND 00/100 (₱5,000,000.00) ONLY***. Any bid with a financial component exceeding the amount shall not be accepted.
14.1	*The bid prices shall be quoted in Philippine Peso.*
14.3	*Not applicable.*
15.1	Bids will be valid for ***One Hundred Twenty (120) calendar days*** from bid opening.
16.1	The Bid Security shall be in the form of a Bid Securing Declaration, ***or*** any of the following*:* *1) The amount of not less than **₱100,000.00**, if bid security is in cash; or* *2) The amount of not less than **₱100,000.00**, if bid security is in cashier's check.*
16.2	The Bid Security shall be valid until ***MARCH 31, 2027***.
16.3	In case of extension of bid validity and bid security validity period, Substitution of the bid security form is allowed. Bid Securing Declaration ***or*** the following forms may be used: *a) Cash or Cashier's or Manager's Check issued by a Bank; or* *b) Bank draft/guarantee or irrevocable Letter of Credit issued by a Bank: Provided, however, that it shall be confirmed or authenticated by a local Bank, if issued by a foreign bank.*

19	The address for the submission of bids is ***Conference Room, Procurement Services Section, 2nd Floor DRER Gymnasium, USTP-CDO Campus, C.M. Recto Avenue, Lapasan, Cagayan de Oro City***. The deadline for the submission of bids is ***DECEMBER 01, 2026 (TUESDAY), 09:30 A.M.***
21.5	*No further instructions.*
22.1	The date and time of bid opening is ***DECEMBER 01, 2026 (TUESDAY), 10:00 A.M.*** The place of the bid opening is ***Conference Room, Procurement Services Section, 2nd Gymnasium Building, USTP-CDO Campus, C.M. Recto Avenue, Cagayan de Oro City***.
22.2(b)	*Not applicable.*
25.3(b)(i)	*Not applicable.*
25.3(b)(iii)	*Not applicable.*
25.3(b)	*Not applicable.*
25.3(c)(i)	*Not applicable*
25.5(a)	*Partial bid is not allowed. The infrastructure project is packaged in a single lot and the lot shall not be divided into sub-lots for the purpose of bidding, evaluation, and contract award.*
25.5(b)	*Bid correction shall be allowed.*
25.6	No further instructions.
26.1	*None.*
29.3(f)	List additional contract documents relevant to the Project that may be required by existing laws and/or the Procuring Entity, such as *Construction Safety and Health Program (CSHP) duly approved by DOLE* and *DOLE Certificate of No Pending Case.*
30.2	*Not applicable.*
30.3	The Performance Security shall be in the form: 7) *Surety Bond in the amount of not less than* ***30% of the total contract price***. ***Note: The Performance Security must be submitted within five (5) calendar days from the receipt of the Notice of Award.***

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