

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

| Item No. | Description | Quantity | Unit | Delivered, Weeks/Months |
|-----------------|---|-----------------|-------------|--------------------------------|
| 1 | ACETATE, thickness: 0.075mm min (gauge #3) | 2 | rolls | Sixty (60) calendar days |
| 7 | ASEAN Flag, 100% polyester, 3' x 5' | 5 | pcs | Sixty (60) calendar days |
| 8 | BALLPEN, Fine Tips, Green | 105 | pcs | Sixty (60) calendar days |
| 9 | BATTERY, dry Cell, size AA, 2 pieces per blister pack | 262 | packs | Sixty (60) calendar days |
| 9 | BATTERY, dry Cell, size AA, 2 pieces per blister pack | 262 | packs | Sixty (60) calendar days |
| 11 | BATTERY, dry Cell, size D, 1.5 volts, alkaline | 10 | packs | Sixty (60) calendar days |
| 14 | Brother Ink (Original) for DCP-T310 - D60BK - set of colors (Cyan, Magenta, Yellow & Black) | 10 | sets | Sixty (60) calendar days |
| 15 | BULB, Ultra Violet/ Money Discerner Bulb, 6.0"/152mm MOL, 0.63"/16mm MOD, 115 Approx Initial Lumens | 10 | pcs | Sixty (60) calendar days |
| 16 | CALCULATOR, compact, 12 digits, assorted color | 7 | units | Sixty (60) calendar days |
| 17 | CARBON PAPER, Long size, blue, 100pcs/pack | 4 | packs | Sixty (60) calendar days |
| 18 | CARTOLINA, assorted colors, 10 pcs/pack | 113 | packs | Sixty (60) calendar days |
| 19 | CELL CARD, 2 GLOBE and 2 TM, worth 500 each | 3 | pcs | Sixty (60) calendar days |
| 20 | CERTIFICATE JACKET, with plastic cover, black, 210mm x 297mm (A4) | 10 | pcs | Sixty (60) calendar days |
| 22 | CLEARBOOK, 20 Transparent pockets for A4 size, assorted color | 5 | pcs | Sixty (60) calendar days |
| 23 | CLEARBOOK, 20 Transparent pockets, for Legal size, assorted color | 200 | pcs | Sixty (60) calendar days |
| 24 | CLIP, backfold, all metal, clamping: 19mm (-1mm), 12pcs/box | 220 | boxes | Sixty (60) calendar days |
| 25 | CLIP, backfold, all metal, clamping: 25mm (-1mm), 12pcs/box | 252 | boxes | Sixty (60) calendar days |
| 26 | CLIP, backfold, all metal, clamping: 32mm (-1mm), 12pcs/box | 266 | boxes | Sixty (60) calendar days |
| 27 | CLIP, backfold, all metal, clamping: 50mm (-1mm), 12pcs/box | 248 | boxes | Sixty (60) calendar days |

Schedule of Requirements - Re-bidding of the Proposed Procurement for the Supply and Delivery of Common Office Supplies and Equipment for USTP-CDO (1st Quarter 2022)

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| 28 | CONTINUOUS FORM, 1 ply, 280 X 241mm, carbonless, 450 Cuts/pages | 15 | boxes | Sixty (60) calendar days |
| 29 | CONTINUOUS FORM, 3 ply, 280 X 241mm, carbonless, 450 Cuts/pages | 68 | boxes | Sixty (60) calendar days |
| 30 | CONSTRUCTION PAPER, Asstd colors, A4, 10 pcs/pack | 5 | packs | Sixty (60) calendar days |
| 31 | CORRECTION TAPE, film base type, min 6m | 671 | pcs | Sixty (60) calendar days |
| 32 | CUTTER KNIFE, for general purpose, 17.7 mm, assorted color | 38 | pcs | Sixty (60) calendar days |
| 33 | DATA FILE BOX, made of chipboard, with closed ends, 15" x 12" x 10" | 130 | pcs | Sixty (60) calendar days |
| 34 | DATA FOLDER, made of chipboard, taglia lock, 8 5/8 inches in height (for the front flap), 9 5/8 inches in height (for the back flap) and 11 3/4 inches in width, BLUE | 143 | pcs | Sixty (60) calendar days |
| 35 | DATA FOLDER, made of chipboard, taglia lock, 8 5/8 inches in height (for the front flap), 9 5/8 inches in height (for the back flap) and 11 3/4 inches in width, RED | 87 | pcs | Sixty (60) calendar days |
| 36 | DATING AND STAMPING MACHINE, heavy duty | 36 | pcs | Sixty (60) calendar days |
| 37 | DESK FILE ORGANIZER, 3-4 tier Metal mesh trays, Stackable Rack, Black | 2 | pcs | Sixty (60) calendar days |
| 42 | ENVELOPE, documentary, for A4 size document, Kraft, 100 pcs/box | 11 | boxes | Sixty (60) calendar days |
| 43 | ENVELOPE, DOCUMENTARY, for legal size document, Kraft, 100 pcs/box | 111 | boxes | Sixty (60) calendar days |
| 44 | ENVELOPE, expanding, kraftboard, for legal size doc, assorted color, 100 pcs/box | 110 | boxes | Sixty (60) calendar days |
| 45 | ENVELOPE, expanding, plastic, 0.50mm thickness min, assorted color | 5 | pcs | Sixty (60) calendar days |
| 46 | ENVELOPE, mailing, white, 70gsm, A4 size, 100 pcs/box | 13 | boxes | Sixty (60) calendar days |
| 47 | ENVELOPE, mailing, white, with window, Legal size, 100 pcs/box | 2 | boxes | Sixty (60) calendar days |
| 48 | EPSON 103 EcoTank Ink Set | 20 | boxes | Sixty (60) calendar days |
| 49 | EPSON, 003 BT, INK BLACK | 47 | carts | Sixty (60) calendar days |
| 50 | EPSON, 003 BT, INK CYAN | 47 | carts | Sixty (60) calendar days |
| 51 | EPSON, 003 BT, INK MAGENTA | 47 | carts | Sixty (60) calendar days |

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| 52 | EPSON, 003 BT, INK YELLOW | 47 | carts | Sixty (60) calendar days |
| 53 | ERASER, FELT, for blackboard/whiteboard, 5" x 2" x 1" | 4 | pcs | Sixty (60) calendar days |
| 56 | FASTENER, metal, non-sharp edges, 70mm between prongsm, 50 sets/box | 153 | boxes | Sixty (60) calendar days |
| 57 | FASTENER, PLASTIC, 25mm, 50 sets/box | 14 | boxes | Sixty (60) calendar days |
| 58 | FILE ORGANIZER, expanding, plastic, legal, 12 pockets, assorted color | 80 | pcs | Sixty (60) calendar days |
| 59 | FILE TAB DIVIDER, bristol board, for A4, 5pcs/set | 80 | sets | Sixty (60) calendar days |
| 60 | FILE TAB DIVIDER, bristol board, for legal, 5pcs/set | 5 | sets | Sixty (60) calendar days |
| 63 | FOLDER, Expanded, Legal, Assorted Color | 50 | pcs | Sixty (60) calendar days |
| 64 | FOLDER, fancy, with slide, for A4 size documents, assorted color, 50pcs/bundle | 134 | bundles | Sixty (60) calendar days |
| 65 | FOLDER, fancy, with slide, for legal size documents, assorted color, 50pcs/bundle | 166 | bundles | Sixty (60) calendar days |
| 66 | FOLDER, L-type, PLASTIC, for A4 size documents, assorted color, 25pcs/pack | 135 | packs | Sixty (60) calendar days |
| 67 | FOLDER, L-type, PLASTIC, for legal size documents, assorted color, 25pcs/pack | 121 | packs | Sixty (60) calendar days |
| 68 | FOLDER, pressboard, size: 240mm x 370mm (-5mm), assorted color, 50pcs/box | 5 | boxes | Sixty (60) calendar days |
| 69 | FOLDER, TAGBOARD, with tab, for A4 size documents, assorted color, 25 pcs/packs | 25 | packs | Sixty (60) calendar days |
| 70 | FOLDER, TAGBOARD, with tab, for legal size documents, assorted color, 25pcs/packs | 22 | packs | Sixty (60) calendar days |
| 72 | GLUE, all purpose, gross weight: 200 grams min | 95 | jars | Sixty (60) calendar days |
| 74 | INDEX TAB, self-adhesive, transparent, 5set/box | 259 | boxes | Sixty (60) calendar days |
| 75 | INK BOTTLE, BROTHER BT 6000 (black) | 2 | bottles | Sixty (60) calendar days |
| 76 | INK BOTTLE, Epson L200 model C4123 ink, Black | 2 | bottles | Sixty (60) calendar days |
| 77 | INK BOTTLE, Epson L200 model C4123 ink, Colored | 2 | bottles | Sixty (60) calendar days |
| 78 | INK BOTTLE, EPSON L3110, 65ml, 003BK, BLACK | 10 | bottles | Sixty (60) calendar days |

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| 79 | INK BOTTLE, EPSON L3110, 65ml, 003C, CYAN | 9 | bottles | Sixty (60) calendar days |
| 80 | INK BOTTLE, EPSON L3110, 65ml, 003M, MAGENTA | 9 | bottles | Sixty (60) calendar days |
| 81 | INK BOTTLE, EPSON L3110, 65ml, 003Y, YELLOW | 9 | bottles | Sixty (60) calendar days |
| 82 | INK BOTTLE, HP Deskjet advantage 2645 Black | 2 | bottles | Sixty (60) calendar days |
| 83 | INK BOTTLE, HP Deskjet advantage 2645 Colored | 1 | bottles | Sixty (60) calendar days |
| 84 | INK BOTTLE, HP GT51, Black | 42 | bottles | Sixty (60) calendar days |
| 85 | INK BOTTLE, HP GT52, Cyan | 31 | bottles | Sixty (60) calendar days |
| 86 | INK BOTTLE, HP GT52, Magenta | 36 | bottles | Sixty (60) calendar days |
| 87 | INK BOTTLE, HP GT52, Yellow | 36 | bottles | Sixty (60) calendar days |
| 88 | INK CART, BROTHER (BT5000C), Cyan | 48 | carts | Sixty (60) calendar days |
| 89 | INK CART, BROTHER (BT5000M), Magenta | 48 | carts | Sixty (60) calendar days |
| 90 | INK CART, BROTHER (BT5000Y), Yellow | 48 | carts | Sixty (60) calendar days |
| 91 | INK CART, BROTHER (BTD60BK), Black | 56 | carts | Sixty (60) calendar days |
| 92 | INK CART, BROTHER LC40BK, Black | 8 | carts | Sixty (60) calendar days |
| 93 | INK CART, BROTHER LC40C, Cyan | 7 | carts | Sixty (60) calendar days |
| 94 | INK CART, BROTHER LC40M, Magenta | 7 | carts | Sixty (60) calendar days |
| 95 | INK CART, BROTHER LC40Y, Yellow | 7 | carts | Sixty (60) calendar days |
| 96 | INK CART, BROTHER LC67B, Black | 7 | carts | Sixty (60) calendar days |
| 97 | INK CART, BROTHER MFC-T810W, Color: YELLOW, Magenta, Black, Cyan | 1 | carts | Sixty (60) calendar days |
| 98 | INK CART, CANON CL-741, Colored | 7 | carts | Sixty (60) calendar days |
| 99 | INK CART, CANON PG-740, Black | 6 | carts | Sixty (60) calendar days |
| 100 | INK CART, EPSON C13T664100 (T6641), Black | 116 | carts | Sixty (60) calendar days |
| 101 | INK CART, EPSON C13T664200 (T6642), Cyan | 116 | carts | Sixty (60) calendar days |
| 102 | INK CART, EPSON C13T664300 (T6643), Magenta | 116 | carts | Sixty (60) calendar days |

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| 103 | INK CART, EPSON C13T664400 (T6644), Yellow | 116 | carts | Sixty (60) calendar days |
| 104 | INK CART, HP Laserjet Pro M101-M104 | 1 | carts | Sixty (60) calendar days |
| 105 | INK CARTRIDGE, BROTHER LC 3617BK (black) | 3 | carts | Sixty (60) calendar days |
| 106 | Ink Cartridge, HP T6L89AA (HP905) Cyan | 5 | carts | Sixty (60) calendar days |
| 107 | Ink Cartridge, HP T6L93AA (HP905) Magenta | 8 | carts | Sixty (60) calendar days |
| 108 | Ink Cartridge, HP T6L97AA (HP905) Yellow | 8 | carts | Sixty (60) calendar days |
| 109 | Ink Cartridge, HP T6M01AA (HP905) Black | 13 | carts | Sixty (60) calendar days |
| 110 | INK, for stamp pad, violet/purple | 30 | bottles | Sixty (60) calendar days |
| 111 | INK, HP Ink Tank 315, genuine, black | 17 | pcs | Sixty (60) calendar days |
| 112 | INK, HP Ink Tank 315, genuine, cyan | 8 | pcs | Sixty (60) calendar days |
| 113 | INK, HP Ink Tank 315, genuine, magenta | 8 | pcs | Sixty (60) calendar days |
| 114 | INK, HP Ink Tank 315, genuine, yellow | 8 | pcs | Sixty (60) calendar days |
| 119 | MAGAZINE FILE BOX, LARGE size, made of chipboard, assorted color | 70 | pcs | Sixty (60) calendar days |
| 120 | MARKER, fluorescent, 3 assorted colors per set | 188 | sets | Sixty (60) calendar days |
| 121 | MARKER, permanent, black, bullet type | 215 | pcs | Sixty (60) calendar days |
| 122 | MARKER, permanent, blue, bullet type | 203 | pcs | Sixty (60) calendar days |
| 123 | MARKER, permanent, red, bullet type | 37 | pcs | Sixty (60) calendar days |
| 124 | MARKER, whiteboard, black, felt tip, bullet type | 117 | pcs | Sixty (60) calendar days |
| 125 | MARKER, whiteboard, blue, felt tip, bullet type | 116 | pcs | Sixty (60) calendar days |
| 126 | MARKER, whiteboard, red, felt tip, bullet type | 82 | pcs | Sixty (60) calendar days |
| 128 | NOTE PAD, stick on, 76mm x 76mm (3" x 3") min, 100 sheets/pad | 325 | pads | Sixty (60) calendar days |
| 129 | NOTE PAD, stick on, 50mm x 76mm (2" x 3") min, 100 sheets/pad | 385 | pads | Sixty (60) calendar days |
| 130 | NOTE PAD, stick on, 76mm x 100mm (3" x 4") min, 100 sheets/pad | 400 | pads | Sixty (60) calendar days |
| 131 | NOTEBOOK, stenographer, spiral, 40 leaves | 20 | pcs | Sixty (60) calendar days |

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| 132 | PAPER BOOK, subs. 20, A4, 500 sheets/Ream | 62 | reams | Sixty (60) calendar days |
| 133 | PAPER BOOK, subs. 20, legal, 500 sheets/Ream | 64 | reams | Sixty (60) calendar days |
| 134 | PAPER BOOK, subs. 20, Short, 500 sheets/Ream | 12 | reams | Sixty (60) calendar days |
| 135 | PAPER CLIP, vinyl/plastic coated, length: 32mm min, 100pcs/box | 219 | boxes | Sixty (60) calendar days |
| 136 | PAPER CLIP, vinyl/plastic coated, length: 50mm min, 100pcs/box | 163 | boxes | Sixty (60) calendar days |
| 137 | PAPER, Multicopy, 80 gsm, size: A3, 500 sheets/Ream | 4 | reams | Sixty (60) calendar days |
| 138 | PAPER, MULTICOPY, A4, 80 gsm, size: 210mm x 297mm, 500 sheets/Ream | 800 | reams | Sixty (60) calendar days |
| 139 | PAPER, MULTICOPY, Legal, 80gsm, size: 216mm x 330mm, 500 sheets/Ream | 600 | reams | Sixty (60) calendar days |
| 140 | PAPER, Multi-Purpose Copy, A4, 70 gsm, size: 210mm x 297mm, 500 sheets/Ream | 800 | reams | Sixty (60) calendar days |
| 141 | PAPER, multi-purpose Copy, legal, 70gsm, size: 216mm x 330mm, 500 sheets/Ream | 630 | reams | Sixty (60) calendar days |
| 142 | Pen Holder, metal, cylinder, black | 5 | pcs | Sixty (60) calendar days |
| 143 | PENCIL SHARPENER, manual, single cutter head, Heavy Duty, assorted colors | 7 | pcs | Sixty (60) calendar days |
| 144 | PENCIL, lead, with eraser, wood cased, hardness: HB, 12pcs/box | 24 | boxes | Sixty (60) calendar days |
| 145 | PHILIPPINE NATIONAL FLAG, 100% polyester, 3' x 5' | 5 | pcs | Sixty (60) calendar days |
| 146 | PORTAFILE, color Red, long | 128 | pcs | Sixty (60) calendar days |
| 150 | PUNCHER, paper, heavy duty, with two hole guide, blue | 18 | pcs | Sixty (60) calendar days |
| 152 | RECORD BOOK, 300 PAGES, size: 214mm x 278mm min | 50 | books | Sixty (60) calendar days |
| 153 | RECORD BOOK, 500 PAGES, size: 214mm x 278mm min | 249 | books | Sixty (60) calendar days |
| 154 | RIBBON CART, EPSON C13S015531 (S015086), Black | 13 | carts | Sixty (60) calendar days |
| 155 | RIBBON CART, EPSON C13S015327 (For FX-2190), Black | 10 | carts | Sixty (60) calendar days |
| 156 | RIBBON CARTRIDGE, LQ310 | 49 | pcs | Sixty (60) calendar days |
| 157 | RIBBON Cartridge, LX 300+II | 26 | pcs | Sixty (60) calendar days |

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| 158 | RIBBON, EPSON LQ 680 Pro | 8 | pcs | Sixty (60) calendar days |
| 159 | RIBBON, Fujitsu Printer DL 38500+ black (KA02004-C801) - | 5 | ribbons | Sixty (60) calendar days |
| 160 | RING BINDER, plastic, 32mm, 84 rings, Blue, 5rolls/bundle | 13 | bundles | Sixty (60) calendar days |
| 161 | RUBBER BAND, 70mm min lay flat length (#18) | 4 | boxes | Sixty (60) calendar days |
| 162 | RULER, plastic, 450mm, width: 38mm min | 4 | pcs | Sixty (60) calendar days |
| 164 | SCISSORS, symmetrical, blade length: 65mm min, Blue | 18 | pairs | Sixty (60) calendar days |
| 166 | SIGN PEN, black, liquid/gel ink, 0.5mm needle tip | 973 | pcs | Sixty (60) calendar days |
| 167 | SIGN PEN, blue, liquid/gel ink, 0.5mm needle tip | 865 | pcs | Sixty (60) calendar days |
| 168 | SIGN PEN, red, liquid/gel ink, 0.5mm needle tip | 535 | pcs | Sixty (60) calendar days |
| 170 | STAMP PAD, felt, bed dimension: 60mm x 100mm min, violet/purple | 16 | pcs | Sixty (60) calendar days |
| 171 | STAPLE REMOVER, plier type, Stainless Steel | 11 | pcs | Sixty (60) calendar days |
| 172 | Staple Wire, 23/6 | 10 | boxes | Sixty (60) calendar days |
| 173 | STAPLE WIRE, for heavy duty staplers, (23/13) or heavy duty, binder type | 22 | boxes | Sixty (60) calendar days |
| 174 | STAPLE WIRE, standard No. 35, (26/6) | 223 | boxes | Sixty (60) calendar days |
| 175 | STAPLER, standard type, load cap: 200 staples min, Blue | 45 | pcs | Sixty (60) calendar days |
| 176 | STICKER PAPER, A4, Matte, 50 pcs/reams | 15 | reams | Sixty (60) calendar days |
| 178 | TAPE DISPENSER, table top, for 24mm width tape, blue | 5 | pcs | Sixty (60) calendar days |
| 179 | Tape, Double adhesive, 2", 48mm x 30m | 5 | rolls | Sixty (60) calendar days |
| 180 | TAPE, electrical, 18mm x 16mm min | 4 | rolls | Sixty (60) calendar days |
| 181 | TAPE, masking, width: 24mm (±1mm) | 228 | rolls | Sixty (60) calendar days |
| 182 | TAPE, MASKING, width: 48mm (±1mm) | 156 | rolls | Sixty (60) calendar days |
| 183 | TAPE, packaging, width: 48mm (±1mm) | 144 | rolls | Sixty (60) calendar days |
| 184 | TAPE, transparent, width: 24mm (±1mm) | 394 | rolls | Sixty (60) calendar days |
| 185 | TAPE, transparent, width: 48mm (±1mm) | 183 | rolls | Sixty (60) calendar days |

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| 189 | TONER CART, HP CB435A, Black | 35 | carts | Sixty (60) calendar days |
| 190 | TONER CART, HP CE278A, Black | 2 | carts | Sixty (60) calendar days |
| 191 | TONER CART, HP CE285A (HP85A), Black | 108 | carts | Sixty (60) calendar days |
| 192 | TONER CART, Kyocera TK-1175, Black | 11 | carts | Sixty (60) calendar days |
| 193 | TONER CART, SAMSUNG MLT-D105L, Black | 2 | carts | Sixty (60) calendar days |
| 194 | TONER CARTRIDGE, BROTHER TN-1000 | 20 | carts | Sixty (60) calendar days |
| 195 | Toner Cartridge, HP CF217A (HP17A) Black Laser Jet | 28 | carts | Sixty (60) calendar days |
| 196 | TONER CCART, Kyocera, TK 1147 | 3 | carts | Sixty (60) calendar days |
| 197 | TONER POWDER, BROTHER TN-1000 (150g) | 20 | packs | Sixty (60) calendar days |
| 198 | TONER, Brother 2280 | 2 | pcs | Sixty (60) calendar days |
| 199 | TONER, HP Laserjet, genuine, CF 230A | 10 | carts | Sixty (60) calendar days |
| 202 | Whiteboard Magnetic brackout type mobile writing board home office children blackboards teaching training magnetic white class erasable kanban double sided, 4X8 Ft with Stand, white green | 1 | pc | Sixty (60) calendar days |
| ***** Nothing Follows***** | | | | |

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