

Republic of the Philippines  
**UNIVERSITY OF SCIENCE AND TECHNOLOGY OF SOUTHERN PHILIPPINES**  
 CM Recto, Lapasan, Cagayan de Oro City

**COST BREAK DOWN**

(For the Budget of the Contract Hiring of Security Service for 2021-2024)

Basis: Wage Order No. RX-20

Daily Minimum Wage: Php358.00 - Oroquieta City

PARTICULARS	USTP-OROQUIETA CAMPUS	
	w/o NDP	w/ NDP
<b>Amount Due to Guard</b>		
1. Daily Wage Rate	P	P
2. Average pay per month (DW x no. of days per year/12)	P	P
3. Night Differential Pay (NDP) (Ave. Pay/Month x 10% x 1/3)	P	P
4. 13th Month Pay (DW x 365/12/12)	P	P
5. 5 Days Service Incentive Leave Pay (DWx5/12)	P	P
6. Uniform Allowance	P	P
7. Cost of Living Allowance (Integrated in Wage Order No.17)	P	P
<b>Total Amount Due to Guards</b>	P	P
<b>Amount Due to Government in Favor of Guard</b>		
1. SSS Premium (As of January 2021)	P	P
2. Philhealth Contribution (Philhealth Circular No. 2020-0005) (Total Amount Due to Guard x .04 /2)	P	P
3. State Insurance Fund	P	P
4. Pag-IBIG FUND (Total Amount Due to Guard x .02 )	P	P
<b>Total Amount to Government in Favor of Guard</b>	P	P
<b>TOTAL AMOUNT TO GUARD AND GOVERNMENT</b>	P	P
COST OF SUPPLIES AND EQUIPMENT (Per Annex "A" par 5.3 of GPPB Res. No. (24-2007)	P	P
AGENCY FEE	P	P
VALUE ADDED TAX (BIR Rev. Memo Cir. No. 39-2007) (AF x 12%)	P	P
MINIMUM RATE OF MONTHLY CONTRACT PER GUARD	P	P
Number of Guards	4	2
Number of Months	12	12
<b>TOTAL AMOUNT OF YEARLY CONTRACT PER CATEGORY FOR CDO CAMPUS</b>	P	P
<b>GRAND TOTAL PER YEAR</b>	P	P

NAME AND SIGNATURE OF BIDDER: