UNIVERSITY OF SCIENCE AND TECHNOLOGY OF SOUTHERN PHILIPPINES
Alubijid | Balubal | Cagayan de Oro | Claveria | Jasaan | Oroquieta | Panaon | Villanueva

OFFICE OF THE BIDS AND AWARDS COMMITTEE I

BID FORM

NAME OF THE PROJECT : **PROPOSED PROCUREMENT OF THE SUPPLY AND DELIVERY OF POOLED COMMON SUPPLIES AND EQUIPMENT (IGF) FOR USTP-CDO CAMPUS CY 2026**

APPROVED BUDGET OF CONTRACT : **TWO MILLION ONE HUNDRED SEVENTY-THREE THOUSAND THREE HUNDRED EIGHTY-EIGHT PESOS AND 06/100 (₱2,173,388.06) ONLY**
LOT 1 – Common Office Supplies and Equipment (₱1,407,795.19)
LOT 2 – ICT Supplies and Equipment (₱765,592.87)

BRIEF DESCRIPTION : **SUPPLY AND DELIVERY OF POOLED COMMON SUPPLIES AND EQUIPMENT (IGF) FOR USTP-CDO CAMPUS CY 2026**

SOURCE OF FUND : **IGF CY 2026**

CONTRACT DURATION : **FORTY-FIVE (45) CALENDAR DAYS (PARTIAL BID PER LOT)**

ITEM NO.	DESCRIPTION/SPECIFICATIONS	QTY	UNIT	USTP APPROVED UNIT PRICE	UNIT PRICE	AMOUNT
LOT 1 - COMMON OFFICE SUPPLIES AND EQUIPMENT (₱1,407,795.19)						
1	ACETATE, Transparent, thickness: 0.08mm, width: 1.20m, length: 50m per roll	2	roll	1,388.75	₱	₱
6	BALLPEN, Grip Ball Point Pen, 0.7mm, Black	50	pc/s	55.00	₱	₱
7	BALLPEN, Grip Ball Point Pen, 0.7mm, Blue	50	pc/s	55.00	₱	₱
8	BALLPEN, Grip Ball Point Pen, 0.7mm, Red	50	pc/s	55.00	₱	₱
9	BALLPOINT PEN, Medium Tip, 0.7mm, Black	200	pc/s	22.00	₱	₱
10	BALLPOINT PEN, Medium Tip, 0.7mm, Green	50	pc/s	22.00	₱	₱
11	BATTERY, Dry Cell, AA, 4 pcs per pack	207	pck	22.88	₱	₱
12	BATTERY, Dry Cell, AAA, 4 pcs per pack	211	pck	20.47	₱	₱
13	BINDING AND PUNCHING MACHINE, Heavy Duty, Legal Size, Punching capacity 20 sheets, Binding capacity 400 sheets	1	unit	14,616.67	₱	₱
14	BINDING and PUNCHING MACHINE, Heavy Duty, Legal Size, Punching capacity 25 sheets, Binding capacity 500 sheets	1	unit	16,500.00	₱	₱
15	BINDING RING/COMB, Plastic, 32mm, Black, 10 pcs per bundle	1	bndl	244.73	₱	₱
16	BINDING RING/COMB, Plastic, 32mm, White, 10 pcs per bundle	1	bndl	244.73	₱	₱
17	BINDING RING/COMB, Plastic, 51mm, Blue, 10 pcs per bundle	2	bndl	244.73	₱	₱
35	CALCULATOR, 10 digit, Tax Calculation- automatic calculation of price plus tax, price less tax, discount, selling price, tax amount, discount amount, and marging amount; Time Calculation- time calculation allows easy input and calculation of hour, minute, and second values; Solar powered when light is sufficient, battery powered when light is insufficient; A symbol (+, -, x, ÷) on the display indicates the status of operation you are currently performing	3	unit	1,100.00	₱	₱
36	CALCULATOR, Electronic, 12 digits cap, Solar Powered	12	unit	242.53	₱	₱

ITEM NO.	DESCRIPTION/SPECIFICATIONS	QTY	UNIT	USTP APPROVED UNIT PRICE	UNIT PRICE	AMOUNT
37	CALCULATOR, Scientific Calculator, Functions: 552, Display: 10+2 digit high-resolution dot matrix LCD with Natural Textbook Display and icon menu, Power Source: Solar and LR44 battery (approx. 2-year battery life), Variables: 9 variable memories, Design: Plastic keys with 2-key rollover and an included slide-on hard case	3	unit	1,430.00	₱	₱
38	CARTOLINA, Assorted Color, 20 pcs per pack	2	pck	93.47	₱	₱
39	CERTIFICATE HOLDER, One-sided, A4, Dark Blue	62	pc/s	60.50	₱	₱
40	CERTIFICATE PAPER, A4, 200gsm, White, 10 sheets per pack	90	pck	77.00	₱	₱
44	CLEARBOOK, A4, Assorted Color	2	pc/s	39.07	₱	₱
45	CLEARBOOK, Legal, Assorted Color	2	pc/s	42.05	₱	₱
46	CLIP, Backfold, 19mm, 12 pcs per box, Black	123	box	12.41	₱	₱
47	CLIP, Backfold, 25mm, 12 pcs per box , Black	96	box	21.90	₱	₱
48	CLIP, Backfold, 32mm, 12 pcs per box, Black	69	box	32.28	₱	₱
49	CLIP, Backfold, 50mm, 12 pcs per box, Black	81	box	70.21	₱	₱
50	CLIPBOARD, Plastic, A4, Blue	7	pc/s	66.00	₱	₱
51	CLIPBOARD, Plastic, Long, Black	14	pc/s	55.00	₱	₱
52	CLIPBOARD, Plastic, Long, Blue	30	pc/s	110.00	₱	₱
54	COMPUTER CONTINUOUS FORM, 3-ply, 280mm x 241mm, Carbonless, 500 sets per box	34	box	939.22	₱	₱
57	CORRECTION TAPE, 5mm x 8m, Assorted Color	567	pc/s	21.42	₱	₱
58	DATA FILE BOX, made of chipboard with closed ends, Blue	61	pc/s	166.37	₱	₱
59	DESK MAT, Non Slip, Leather, 30 inches x 60 inches, Black	2	pc/s	825.00	₱	₱
60	DESKTOP ORGANIZER BOX, 2 Layer Acrylic Drawer Storage Organizer, Material: Acrylic, Size: 23.5 x 13 x 10.5cm	2	unit	363.00	₱	₱
68	DOUBLE SIDED TAPE, Foam, 24mm x 5m, Adhesive	3	roll	56.10	₱	₱
69	DOUBLE SIDED TAPE, Tissue, 12mm x 30m	5	roll	33.00	₱	₱
70	DOUBLE SIDED TAPE, Tissue, 24mm x 10m	5	roll	55.00	₱	₱
71	DOVETAIL BINDER CLIP, Black, 32mm, 12 pcs per box	24	box	55.00	₱	₱
72	DOVETAIL BINDER CLIP, Black, 41mm, 12 pcs per box	20	box	63.80	₱	₱
73	DOVETAIL BINDER CLIP, Black, 51mm, 12 pcs per box	20	box	71.50	₱	₱
76	ENVELOPE, Documentary, A4, Brown, 500 pcs per box	4	box	946.34	₱	₱
77	ENVELOPE, Documentary, Legal, Brown, 500 pcs per box	4	box	1,136.71	₱	₱
78	ENVELOPE, Expanding, Kraft, Long, 100 pcs per box	4	box	1,072.90	₱	₱
79	ENVELOPE, Mailing, No Window, Long, 500 pcs per box	10	box	514.16	₱	₱
80	ERASER, Plastic/Rubber, 48mm x 15mm x 15mm	29	pc/s	10.27	₱	₱
86	FASTENER, Metal, Non-sharp Edges, 50 sets per box	41	box	105.66	₱	₱
87	FASTENER, Plastic, 50 sets per box, Assorted Color	33	box	55.00	₱	₱
88	FILE HOLDER, 3 Layer, A4, Office Stationery Organizer	2	unit	341.00	₱	₱
89	FILE ORGANIZER, 3 Layer, Mesh Type, Metal	31	pc/s	142.24	₱	₱

ITEM NO.	DESCRIPTION/SPECIFICATIONS	QTY	UNIT	USTP APPROVED UNIT PRICE	UNIT PRICE	AMOUNT
90	FINE BOARD, A4, 200gsm, White, 10 sheets per pack	1400	pck	38.50	₱	₱
92	FOLDER, Century Pressboard, Legal, US Blue	15	pc/s	38.50	₱	₱
93	FOLDER, Century Pressboard, Legal, US Yellow	15	pc/s	38.50	₱	₱
94	FOLDER, Long, Brown	50	pc/s	11.00	₱	₱
95	FOLDER, L-type, Plastic, A4, Assorted Color, 50 pcs per pack	14	pck	211.68	₱	₱
96	FOLDER, L-type, Plastic, Legal, Assorted Color, 50 pcs per pack	17	pck	278.10	₱	₱
97	FOLDER, MOROCCO with Slide, Legal Orange, 25 pcs per bundle	1	bndl	336.73	₱	₱
98	FOLDER, Pressboard, Blue, 100 pcs per box	5	box	2,177.17	₱	₱
99	FOLDER, White, Legal	70	pc/s	8.80	₱	₱
100	FOLDER WITH TAB, A4, Kraft, 100 pcs per pack	4	pck	423.81	₱	₱
101	FOLDER WITH TAB, Legal, Kraft, 100 pcs per pack	9	pck	462.14	₱	₱
104	GEL PEN, 0.5mm, Black	100	pc/s	11.00	₱	₱
105	GLUE, All Purpose, 130g per jar	63	jar	69.37	₱	₱
106	GLUE GUN, 10w to 20w of power required, for glue stick with 7mm/0.27 diameter	5	unit	165.00	₱	₱
107	GLUE STICK, for Glue Gun, 7mm/0.27inch. diameter, length: 6 inches, 10 pcs per pack	10	pck	88.00	₱	₱
112	INDEX TAB, Self-Adhesive, Transparent, Blue, 5 sets per box	30	box	76.38	₱	₱
113	INDEX TAB, Self-Adhesive, Transparent, White, 5 sets per box	70	box	70.52	₱	₱
114	INK, Brother BT5000, Cyan, 48.8ml per bottle	53	btl	440.00	₱	₱
115	INK, Brother BT5000, Magenta, 48.8ml per bottle	53	btl	440.00	₱	₱
116	INK, Brother BT5000, Yellow, 48.8ml per bottle	53	btl	440.00	₱	₱
117	INK, Brother BTD60, Black, 48.8ml per bottle	138	btl	495.00	₱	₱
118	INK, Brother DCP J100 (LC535XLC), Cyan	15	btl	495.00	₱	₱
119	INK, Brother DCP J100 (LC535XLM), Magenta	15	btl	495.00	₱	₱
120	INK, Brother DCP J100 (LC535XLY), Yellow	15	btl	495.00	₱	₱
121	INK, Brother DCP J100 (LC539XBLK), Black	15	btl	495.00	₱	₱
122	INK, Epson 003, (L3150/L3210), Black, 70ml per bottle	40	pc/s	359.37	₱	₱
123	INK, Epson 003, (L3150/L3210), Cyan, 70ml per bottle	27	pc/s	359.37	₱	₱
124	INK, Epson 003, (L3150/L3210), Magenta, 70ml per bottle	15	pc/s	352.00	₱	₱
125	INK, Epson 003, (L3150/L3210), Yellow, 70ml per bottle	15	pc/s	352.00	₱	₱
126	INK, EPSON 664 BT, Black, 70ml per bottle	15	cart	440.00	₱	₱
127	INK, Epson L3250 Eco Tank (003), Black, 65 ml per bottle	37	btl	330.00	₱	₱
128	INK, Epson L3250 Eco Tank (003), Cyan, 65 ml per bottle	5	btl	330.00	₱	₱
129	INK, Epson L3250 Eco Tank (003), Magenta, 65 ml per bottle	5	btl	330.00	₱	₱
130	INK, Epson L3250 Eco Tank (003), Yellow, 65 ml per bottle	5	btl	330.00	₱	₱
131	INK, Epson L6460 (#008) genuine, Black, 127ml per bottle	2	btl	990.00	₱	₱

ITEM NO.	DESCRIPTION/SPECIFICATIONS	QTY	UNIT	USTP APPROVED UNIT PRICE	UNIT PRICE	AMOUNT
132	INK, Epson L6460 (#008) genuine, Cyan, 70ml per bottle	1	btl	880.00	₱	₱
133	INK, Epson L6460 (#008) genuine, Magenta, 70ml per bottle	1	btl	880.00	₱	₱
134	INK, Epson L6460 (#008) genuine, Yellow, 70ml per bottle	1	btl	880.00	₱	₱
135	INK ABSORBER SPONGE PAD, for Printer Brother MFC-J2730DW	2	set	385.00	₱	₱
136	INK CARTRIDGE, Epson C13T00V100, Black	10	cart	550.00	₱	₱
137	INK CARTRIDGE, Epson C13T664100 (T6641), Black	5	cart	270.41	₱	₱
138	INK CARTRIDGE, Epson C13T664200 (T6642), Cyan	3	cart	270.41	₱	₱
139	INK CARTRIDGE, Epson C13T664300 (T6643), Magenta	3	cart	270.41	₱	₱
140	INK CARTRIDGE, Epson C13T664400 (T6644), Yellow	3	cart	270.41	₱	₱
141	INK CARTRIDGE, HP CH561WA (HP61), Black	5	cart	1,056.00	₱	₱
142	INK CARTRIDGE, HP CH561WA (HP61), Tricolor (Cyan, Magenta & Yellow)	5	cart	1,320.00	₱	₱
146	KYOCERA MAINTENANCE KIT, Genuine	1	unit	13,090.00	₱	₱
147	LAMINATING FILM, A3, 125 microns, 100 sheets per pack	1	pck	1,650.00	₱	₱
148	LAMINATING FILM. A4, 125 microns, 100 sheets per pack	3	pck	550.00	₱	₱
149	LAMINATOR MACHINE, A4/A3, Hot & Cold Laminator, Heavy Duty	2	unit	3,850.00	₱	₱
151	MARKER, Fluorescent, 3 Assorted Colors per set	32	set	34.72	₱	₱
152	MARKER, Permanent, Broad Tip, Black	102	pc/s	17.41	₱	₱
153	MARKER, Permanent, Broad Tip, Blue	51	pc/s	16.85	₱	₱
154	MARKER, Permanent, Broad Tip, Red	30	pc/s	16.64	₱	₱
155	MARKER, Whiteboard, Broad Tip, Black	252	pc/s	24.38	₱	₱
156	MARKER, Whiteboard, Broad Tip, Blue	339	pc/s	24.38	₱	₱
157	MARKER, Whiteboard, Broad Tip, Red	25	pc/s	24.38	₱	₱
158	MARKER, Whiteboard, Bullet Tip, Refillable, Black, 12pcs per box	1	box	330.00	₱	₱
159	MARKER, Whiteboard, Bullet Tip, Refillable, Blue, 12pcs per box	1	box	330.00	₱	₱
161	NOTE PAD, stick on, 2" x 3", Pastel Color, 100 sheets per pad	47	pad	41.37	₱	₱
162	NOTE PAD, stick on, 3" x 3", Pastel Color, 100 sheets per pad	15	pad	58.05	₱	₱
163	NOTE PAD, stick on, 3" x 4", Pastel Color, 100 sheets per pad	84	pad	66.18	₱	₱
166	PAPER, Multicopy, A3, 80gsm, 500 sheets per ream	10	rm	507.10	₱	₱
167	PAPER, Multicopy, A4, 80gsm, 500 sheets per ream	711	rm	235.24	₱	₱
168	PAPER, Multicopy, Folio F4, 80gsm, 500 sheets per ream	25	rm	269.94	₱	₱
169	PAPER, Multicopy, Legal, 80 gsm, 500 sheets per ream	250	rm	250.40	₱	₱
170	PAPER, Multipurpose, A4, 70 gsm, 500 sheets per ream	254	rm	153.78	₱	₱
171	PAPER, Multipurpose, Legal, 70 gsm, 500 sheets per ream	45	rm	177.43	₱	₱
172	PAPER, Parchment, 12" x 12", 100 sheets per box	1	box	172.17	₱	₱
173	PAPER, Short, 80gsm, 500 sheets per ream	15	rm	203.50	₱	₱

ITEM NO.	DESCRIPTION/SPECIFICATIONS	QTY	UNIT	USTP APPROVED UNIT PRICE	UNIT PRICE	AMOUNT
174	PAPER CLIP, Vinyl, 25mm, Assorted Color, 100 pcs per box	15	box	9.86	₱	₱
175	PAPER CLIP, Vinyl, 33mm, Assorted Color, 100 pcs per box	109	box	9.86	₱	₱
176	PAPER CLIP, Vinyl, 50mm, Assorted Color, 100 pcs per box	67	box	21.48	₱	₱
177	PAPER SHREDDER, 8 sheets per feed, 13L bin capacity, shred type: crosscut	2	unit	17,984.04	₱	₱
178	PENCIL, Lead/Graphite, with Eraser, 12 pcs per box, 2.0 mm	26	box	49.91	₱	₱
179	PENCIL SHARPENER, manual hand crank operation with a metal table mount to hold your sharpener firmly in place, large shaving bin and sharpens wood/colored pencil	2	pc/s	265.90	₱	₱
180	PHILIPPINE NATIONAL FLAG, 6ft x 3ft, 100% polyester	4	pc/s	318.02	₱	₱
181	PHOTO PAPER, Double Sided, Glossy, A4, 120gsm, 50 sheets per pack	21	pck	198.00	₱	₱
182	PHOTO PAPER, Glossy, 240gsm, A4, 10 sheets per pack	20	pck	165.00	₱	₱
183	PHOTO PAPER, Matte, A4, 200gsm, 10 sheets per pack	9	pck	126.50	₱	₱
185	PORTA FILE, made of chipboard with closed ends, Red	215	pc/s	166.37	₱	₱
186	PUNCHER, for Paper, Heavy Duty, Black	7	pc/s	172.43	₱	₱
187	PUSH PIN, Assorted Color, 100pcs per box	3	box	55.00	₱	₱
190	RECORD BOOK, 300 pages per book	34	book	102.37	₱	₱
191	RECORD BOOK, 500 pages per book	43	book	139.07	₱	₱
192	RIBBON CARTRIDGE, Epson LQ-310	33	pc/s	193.60	₱	₱
193	RIBBON CARTRIDGE, Epson LQ-680	5	pc/s	900.32	₱	₱
194	RIBBON CARTRIDGE, Epson LX-310	45	pc/s	126.50	₱	₱
195	RING BINDER, 1 and 1/2 inch, Black, Plastic	20	pc/s	77.00	₱	₱
196	RING BINDER, 1 inch, Blue, Plastic	23	pc/s	55.00	₱	₱
197	RING BINDER, 1/2 inch, Blue, Plastic	25	pc/s	17.60	₱	₱
198	RING BINDER, 2 inch, Blue, Plastic	20	pc/s	88.00	₱	₱
199	RING BINDER, A4, 21 holes ring binder 150 sheets capacity, 100 pieces per box, Blue, Plastic	1	box	286.00	₱	₱
200	RUBBER BAND, No. 18, 350 grams per box	5	box	161.40	₱	₱
202	RULER, Plastic, 450mm, Transparent	10	pc/s	22.25	₱	₱
203	RULER, Stainless Steel, 12"	4	pc/s	165.00	₱	₱
204	SCENTED PAPER, A4, 180gsm, 20 sheets per pack	10	pck	88.00	₱	₱
205	SCISSORS, Symmetrical / Asymmetrical, 6 1/2 inch length	34	pr	40.95	₱	₱
206	SELF INK STAMP, CTC with REGISTRAR'S NAME AND DATE, Blue, large corporate, please see attached sample	2	pc/s	1,100.00	₱	₱
207	SELF INK STAMP, Date Stamp, Text Plate Size: 41mm x 24mm, Date Size: 3mm, Blue, please see attached sample	3	pc/s	475.37	₱	₱
208	SELF INK STAMP, GRADUATED, Blue, large corporate, please see attached sample	4	pc/s	1,100.00	₱	₱
209	SELF INK STAMP, GRANTED FIRST-TIME JOBSEEKER (RA11261), Blue, large corporate, please see attached sample	4	pc/s	1,100.00	₱	₱

ITEM NO.	DESCRIPTION/SPECIFICATIONS	QTY	UNIT	USTP APPROVED UNIT PRICE	UNIT PRICE	AMOUNT
210	SELF INK STAMP, Granted Transfer Credential, Blue, large corporate, please see attached sample	4	pc/s	1,100.00	₱	₱
211	SELF INK STAMP, HD, TOR, SF10, BC, Blue, large corporate, please see attached sample	2	pc/s	1,100.00	₱	₱
212	SELF INK STAMP, Issued HD and TOR, Blue, large corporate, please see attached sample	4	pc/s	1,100.00	₱	₱
213	SELF INK STAMP, School Name and Address, Blue, large corporate, please see attached sample	2	pc/s	1,100.00	₱	₱
214	SELF INK STAMP, THE BEARER IS AUTHORIZED TO HANDCARRY THE SAID DOCUMENT, Blue, large corporate, please see attached sample	4	pc/s	1,100.00	₱	₱
215	SIGN PEN, Extra Fine Tip, 0.7mm, Black	367	pc/s	29.82	₱	₱
216	SIGN PEN, Extra Fine Tip, 0.7mm, Blue	370	pc/s	29.82	₱	₱
217	SIGN PEN, Extra Fine Tip, 0.7mm, Red	34	pc/s	29.82	₱	₱
218	SIGN PEN, Fine Tip, 0.3mm, Black	14	pc/s	88.00	₱	₱
219	SIGN PEN, Fine Tip, 0.3mm, Blue	14	pc/s	88.00	₱	₱
220	SIGN PEN, Fine Tip, 1.0mm, Black	148	pc/s	34.00	₱	₱
221	SIGN PEN, Fine Tip, 1.0mm, Blue	60	pc/s	34.00	₱	₱
222	SIGN PEN, Fine Tip, 1.0mm, Red	12	pc/s	34.00	₱	₱
223	SIGN PEN, Medium Tip, 0.5mm, Black	59	pc/s	69.98	₱	₱
224	SIGN PEN, Medium Tip, 0.5mm, Blue	50	pc/s	69.98	₱	₱
225	SIGN PEN, Medium Tip, 0.5mm, Red	30	pc/s	69.98	₱	₱
226	STAMP PAD INK, Ink, Blue, 30ml per bottle	7	btl	32.14	₱	₱
227	STAPLE REMOVER, Plier Type, Stainless Steel	28	pc/s	39.47	₱	₱
228	STAPLE WIRE, Heavy Duty (binder type), 23/13, 1000 pcs per box	25	box	40.64	₱	₱
229	STAPLE WIRE, Standard, 1000 pcs per box, No. 35	223	box	31.35	₱	₱
230	STAPLER, Binder, Heavy Duty, Black, 23/13	2	unit	657.65	₱	₱
231	STAPLER, Large, Heavy Duty, Metal, with long arm-with binding, quantity: atleast 220 sheets of 70-80gsm papers; inclusive of 10 boxes of heavy duty staple wires (23/6" ~ 23/24), size: 283mm(L) * 90mm(W) * 244mm(H)	1	pc/s	5,500.00	₱	₱
232	STAPLER, Standard Type, Heavy Duty, Black, No. 35	39	unit	220.61	₱	₱
234	STENO NOTEBOOK, 60 leaves, Top Binding	25	pc/s	12.59	₱	₱
235	STICKER PAPER, 135gsm, Light Yellow, Legal, 20 sheets per pack	30	pck	220.00	₱	₱
236	STICKER PAPER. 135gsm, White, Legal, 20 sheets per pack	60	pck	220.00	₱	₱
237	STICKER PAPER, Matte, White, Legal, 10 sheets per pack, 135 gsm	54	pck	55.00	₱	₱
238	STICKY NOTES, 0.5" x 1.7" / 1.3 x 4.3cm, Arrow Sign Here, 5 Line Fluorescent Assorted Colors, 25 sheets per pad	80	pck	44.00	₱	₱
242	STORAGE FILE BOX, 12W x 15L x 10H with cover/lid	55	pc/s	88.00	₱	₱
243	TAPE, Electrical, 19mm x 8m	33	roll	21.71	₱	₱
244	TAPE, Masking, 24mm x 50m	188	roll	65.02	₱	₱
245	TAPE, Masking, 48mm x 50m	42	roll	154.42	₱	₱
246	TAPE, Packaging, 48mm x 50m	23	roll	32.51	₱	₱
247	TAPE, Transparent, 24mm x 10m	318	roll	19.74	₱	₱

ITEM NO.	DESCRIPTION/SPECIFICATIONS	QTY	UNIT	USTP APPROVED UNIT PRICE	UNIT PRICE	AMOUNT
248	TAPE, Transparent, 48mm x 20m	100	roll	32.51	₱	₱
249	TAPE DISPENSER, Table Top, Black	6	unit	86.37	₱	₱
250	TAPE MEASURE, 60 meters, steel, Digital	1	pc/s	1,650.00	₱	₱
253	TONER, Copier Toner TK 1147	3	unit	7,848.50	₱	₱
254	TONER, Kyocera TK-1175, Genuine	1	unit	7,590.00	₱	₱
255	TONER CARTRIDGE, HP 136A, Black, Original LaserJet	4	cart	7,230.72	₱	₱
256	TONER CARTRIDGE, HP CB435A, Black	1	cart	3,839.95	₱	₱
257	TONER CARTRIDGE, HP CE285A (HP85A), Black	29	cart	4,017.61	₱	₱
258	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	2	cart	3,567.08	₱	₱
259	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	5	cart	9,666.65	₱	₱
260	TONER CARTRIDGE, Laserjet Toner (W1335X), Black	2	cart	4,620.00	₱	₱
266	VELLUM PAPER, A4, 180gsm, 10 sheets per pack	20	pck	34.10	₱	₱
					LOT 2 SUBTOTAL:	₱
LOT 2 - ICT SUPPLIES AND EQUIPMENT (₱765,592.87)						
19	BRANDED BLUETOOTH SPEAKER, • Output Power: 160 W RMS (IEC60268) • Drivers: 2 × 5.25" (133 mm) woofers / 2 × 2.25" (57 mm) tweeters • Frequency Response: ~40 Hz – 20 kHz (–6 dB) • Signal-to-Noise Ratio: >80 dB • Battery Type: BATTERY200 Li-ion polymer (~34 Wh) • Playtime: Up to 12 hours • Charging Time: ~3.5 hours • Fast Charge: ~10 min • Bluetooth: Version 5.3/5.4 • Bluetooth Profiles: A2DP v1.4, AVRCP v1.6 • USB: USB-A supports playback from USB drives (MP3/WAV/WMA/FLAC) and 5 V/2.1 A charge-out • 3.5 mm Aux-in: Yes • Mic Inputs: Yes — 2 mic inputs • AI Sound Boost: Enhances loudness and clarity while reducing distortion. • Multi-speaker Connection: Pair multiple speakers via Auracast • Splash-proof: IPX4 rating • Portable: Foldable handle and ergonomic build for carrying	1	unit	23,650.00	₱	₱
20	BRANDED DESKTOP COMPUTER, All-in-One, Operating System: Windows 11 Home; Processor: AMD Ryzen 5 7520U; Graphics: AMD Radeon; Graphics Display: 27" Full HD 75Hz; Memory: 16GB DDR5; Storage: 1TB M.2 NVME SSD; Peripherals: Wired keyboard and mouse (black); Others: WiFi + Lan + Bluetooth 720P Camera with privacyshutter built in speakers + built in mic 3.55m combo jack 2 in 1 card reader 5x USB port 1x HDMI out 1x HDMI in	4	unit	49,995.00	₱	₱
21	BRANDED DESKTOP COMPUTER, for Mid-Range Users; intel i7 8700, 8th gen, 3.2Hz to 4.6GHz, 16gb ddr4, upgradable to 32 gb 2 x memory slots, 256 m.2 ssd + 1tb sata3 7200 rpm, 21.5" led monitor, 1920 x 1080 pixel, standard I/O ports: front - 2 usb 3.1 gen 1 ports, 2 usb 3.1 gen 2 ports, 1 headphone/speaker/ jack, 1 microphone-in jack; rear - 1 vga port, 1 display port, 1 hdmi port, 1 ethernet rj-45 port, audio jacks, 4 usb 2.0 ports, windows 10 professional 64 bit, with mouse and keyboard	1	unit	47,328.88	₱	₱

ITEM NO.	DESCRIPTION/SPECIFICATIONS	QTY	UNIT	USTP APPROVED UNIT PRICE	UNIT PRICE	AMOUNT
22	BRANDED DOCUMENT SCANNER, Speed: 30ppm/60ipm (duplex); adf capacity: 20 sheets; connectivity: wireless (wi-fi) or USB connect	1	unit	22,000.00	₱	₱
23	BRANDED HEADPHONE, Branded, Noice Cancellation, Extra Bass, FOLDABLE design, folds away into an even more compact size, and the ear caps are protected from excessive wear and tear, 80+ HOURS OF WIRELESS PLAYTIME, MULTI-DIRECTIONAL CONTROL KNOB, WIRELESS CHARGING, BLUETOOTH MULTIPOINT CONNECTIVITY	5	unit	9,350.00	₱	₱
24	BRANDED MOUSE, Programmable Buttons, Tri-mode	11	unit	1,650.00	₱	₱
25	BRANDED MULTIMEDIA PROJECTOR, 4000 min; 1024x768 XGA resolution, integrated speaker, 4000 lumens brightness	3	unit	18,520.50	₱	₱
26	BRANDED PRINTER, Functions: Print, Scan, Copy, Print Resolution: Up to 5760 x 1440 dpi Paper Handling: 100-sheet rear input tray, 30-sheet output capacity; supports borderless printing up to 4R, Scanner Type: Flatbed color image scanner (CIS sensor, 600 x 1200 dpi optical resolution), Interface: USB 2.0	11	unit	9,900.00	₱	₱
27	BRANDED PRINTER, with scanner with extra ink (black, magenta, yellow, cyan), A4 print speed up to 16 ipm(black)/ 9 ipm(colour), wifi, airprint, mopria, wireless direct, USB 2.0, Auto 2-sided (duplex) printing, full ink bottles included. Yield up to 7500/5000 pages (black/colour) *Compatible with mobile connect app, print, scan, copy, printer type inkjet printer *Product Dimensions (Width x Depth x Height) 390mm x 343mm x 148.5mm weight 7.2kg print speed up to 16.0 (mono) / up to 9.0 (colour) ipm *Paper type; Plain paper, inkjet paper (coated paper), glossy paper, recycled paper *Paper size; A4, Leter, Legal, Mexico Legal, India Legal, Folio, Executive, B5 (JIS), A5, B6 (JIS), A6, Photo (10x15cm/4x6"), Photo-L (9x13cm/3.5x5"), Index card (13x20cm/5x8"), Com-10, DL Envelope, Monarch, C5 *Maximum Paper Capacity; up to 150 sheets of 80 gsm plain paper	5	unit	14,300.00	₱	₱
28	BRANDED PROJECTOR, 5000 lumens, 1920x1200 maximum resolution, 2x digital zoom, compatible to windows/mac/google chome pc	1	unit	23,650.00	₱	₱
29	BRANDED SCANNER, Sheet-feed, dual contractimage sensor up to 40 ppm (black/color) Fast two sided scanning, 80 page capacity adf ethernet, USB 3.0 Upto 6000 pages maximum daily duty cycle.	1	unit	25,300.00	₱	₱
55	COMPUTER KEYBOARD, USB Wired	3	unit	550.00	₱	₱
56	COMPUTER MOUSE, Wireless	7	unit	177.96	₱	₱
81	EXTENSION CORD, 5 meters, 3 gang	4	pc/s	198.00	₱	₱
82	EXTENSION CORD, Universal Outlet, 5 meters, 5 gang with Switch	2	pc/s	1,100.00	₱	₱
83	EXTENSION CORD, With USB Port and Switch, Universal Outlet, 5 gang	2	pc/s	1,485.00	₱	₱
84	EXTENSION WIRE, Universal Outlet, 2 meters with Switch, 6 gang	2	pc/s	880.00	₱	₱
85	EXTERNAL HARD DRIVE, Storage Capacity: 1 TB, Interface: Uses Seagate USB 3.0, SSD	7	unit	3,366.19	₱	₱
91	FLASH DRIVE, 64 GB Capacity, USB 3.0	20	unit	170.54	₱	₱
111	HEADSET, Wireless Professional	1	unit	1,100.00	₱	₱

ITEM NO.	DESCRIPTION/SPECIFICATIONS	QTY	UNIT	USTP APPROVED UNIT PRICE	UNIT PRICE	AMOUNT
144	KEYBOARD, Mechanical Gaming, RGB back light, tenkeyless, Tri-mode	11	unit	5,500.00	₱	₱
145	KEYBOARD DUST BRUSHER, 18 cm	4	pc/s	215.16	₱	₱
160	MOUSE + KEYBOARD COMBO, USB connect	2	set	605.00	₱	₱
265	UNINTERRUPTIBLE POWER SUPPLY, 1.2 kVA, 220V–230V AC,	2	unit	7,480.00	₱	₱
270	WEB CAMERA, USB Connect, HD video calling (1280 x 720 pixels) with recommended system, Video capture: Up to 1280 x 720 pixels, Photos: Up to 3.0 megapixels (software enhanced), Built-in mic with noise reduction	2	unit	1,100.00	₱	₱
271	WIRELESS HEADSET, Noise Cancelling, Extra Bass, Built-in Microphone, Foldable, Rechargeable Battery, Volume Control	2	unit	2,200.00	₱	₱
					LOT 2 SUBTOTAL:	₱
					TOTAL	₱

Total Bid Price in Figure:_____
Total Bid Price in Words:_____
Name and Signature of Bidder:_____

All bid proposals must be sealed in envelopes properly labeled and submitted to this University on or before the deadline of submission of bids, **DECEMBER 01, 2025, 01:30 P.M. (TUESDAY)** at the *Conference Room, Procurement Services Section, 2nd Floor DRER Gymnasium, USTP-CDO Campus, C.M. Recto Avenue, Lapasan, Cagayan de Oro City.*

The *University of Science and Technology of Southern Philippines – Cagayan de Oro (USTP-CDO) Campus* assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid. The *USTP-CDO Campus* neither assumes any obligation for whatsoever losses that the bidders may incur in the preparation on their bids nor guarantee that an award will be made.

ATTY. JONATHAN S. OCHE
BAC I Chairperson