



UNIVERSITY OF SCIENCE AND TECHNOLOGY OF SOUTHERN PHILIPPINES
Alubijid | Balubal | Cagayan de Oro | Claveria | Jasaan | Oroquieta | Panaon | Villanueva

OFFICE OF THE BIDS AND AWARDS COMMITTEE I

BID FORM

NAME OF THE PROJECT : **PROPOSED PROCUREMENT OF THE SUPPLY AND DELIVERY OF POOLED COMMON SUPPLIES AND EQUIPMENT FOR USTP-CDO CAMPUS CY 2026**

APPROVED BUDGET OF CONTRACT : **TWO MILLION SEVEN HUNDRED EIGHTY-ONE THOUSAND NINE HUNDRED SIXTY-NINE PESOS AND 55/100 (P2,781,969.55) ONLY**
LOT 1 – Common Office Supplies and Equipment (P1,759,330.52) and
LOT 2 – ICT Supplies and Equipment (P1,022,639.03)

BRIEF DESCRIPTION : **SUPPLY AND DELIVERY OF POOLED COMMON SUPPLIES AND EQUIPMENT FOR USTP-CDO CAMPUS CY 2026**

SOURCE OF FUND : **GOP CY 2026**

CONTRACT DURATION : **FORTY-FIVE (45) CALENDAR DAYS (PARTIAL BID PER LOT)**

ITEM NO.	DESCRIPTION/SPECIFICATIONS	QTY	UNIT	USTP APPROVED UNIT PRICE	UNIT PRICE	AMOUNT
LOT 1: COMMON OFFICE SUPPLIES AND EQUIPMENT (P1,759,330.52)						
1	ACETATE, Transparent, thickness: 0.08mm, width: 1.20m, length: 50m per roll	10	roll	1,388.75	P	P
7	BALLPEN, Black, Capped Pen, 0.5mm	190	pc/s	11.00	P	P
8	BALLPEN, Blue, Capped Pen, 0.5mm	40	pc/s	11.00	P	P
9	BALLPOINT PEN, Fine Tip, Black, capped pen	30	pc/s	55.00	P	P
10	BALLPOINT PEN, Medium Tip, Black, Capped Pen	20	pc/s	8.80	P	P
11	BATTERY, Dry Cell, AA, 4 pcs per pack	166	pck	22.88	P	P
12	BATTERY, Dry cell, AAA, 4 pcs per pack	144	pck	20.47	P	P
13	BINDING AND PUNCHING MACHINE, 50mm binding capacity	3	unit	14,616.67	P	P
14	BINDING RING/COMB, Plastic, 32mm, Black, 10 pcs per bundle	2	bndl	302.50	P	P
15	BINDING RING/COMB, Plastic, 32mm, Blue, 10 pcs per bundle	4	bndl	244.73	P	P
16	BINDING RING/COMB, Plastic, 32mm, White, 10 pcs per bundle	5	bndl	244.73	P	P
17	BINDING RING/COMB, Plastic, 51mm, Blue, 10 pcs per bundle	3	bndl	328.76	P	P
32	CALCULATOR, Compact, Electronic, 12 digits cap, Solar Powered	6	unit	242.53	P	P
33	CARTOLINA, Assorted Color, 20 pcs per pack	7	pck	93.47	P	P
34	CERTIFICATE HOLDER, Double Sided, A4, Blue	15	pc/s	44.00	P	P
35	CERTIFICATE HOLDER, Single Sided, A4, Blue	140	pc/s	60.50	P	P
36	CERTIFICATE PAPER, A4, 200gsm, White, 10 sheets per pack	42	pck	110.00	P	P
39	CLEAR CARD CASE, A3, Plastic	10	pc/s	77.00	P	P
40	CLEARBOOK, A4, Assorted Color	90	pc/s	39.07	P	P
41	CLEARBOOK, Legal, Assorted Color	90	pc/s	42.05	P	P
42	CLIP, Backfold, 19mm, 12 pcs per box	272	box	12.41	P	P

ITEM NO.	DESCRIPTION/SPECIFICATIONS	QTY	UNIT	USTP APPROVED UNIT PRICE	UNIT PRICE	AMOUNT
43	CLIP, Backfold, 25mm, 12 pcs per box	210	box	21.90	P	P
44	CLIP, Backfold, 32mm, 12 pcs per box	219	box	32.28	P	P
45	CLIP, Backfold, 50mm, 12 pcs per box	205	box	70.21	P	P
46	COMPUTER CONTINUOUS FORM, 3-ply, 280mm x 241mm, Carbon, 500 sets per box	12	box	1,658.80	P	P
47	COMPUTER CONTINUOUS FORM, 3-ply, 280mm x 241mm, Carbonless, 500 sets per box	25	box	939.22	P	P
48	COMPUTER CONTINUOUS FORM, ply, 280mm x 241mm, Carbon, 500 sets per box	6	box	1,658.80	P	P
52	CONTINUOUS PAPER, 4-ply, 280mm x 241mm, Carbonless, 500 sets per box	30	box	1,027.29	P	P
53	CORRECTION TAPE, 5mm x 8m	497	pc/s	21.42	P	P
55	DATA FILE BOX, made of chipboard with closed ends, Assorted Color	142	pc/s	166.37	P	P
56	DATA FOLDER, made of chipboard, Taglia Lock, Black	12	pc/s	111.47	P	P
57	DATE STAMP, Self-Inking, Text Plate Size: 41mm x 24mm, Date Size: 3mm	7	pc/s	475.37	P	P
58	DESK ORGANIZER, 4-tier holder with Mesh, Metal	7	pc/s	550.00	P	P
61	DIPLOMA JACKET W/ USTP LOGO, landscape, size: A4, color: midnight blue inside: white with royal blue ribbon with gold lining	15	pc/s	181.50	P	P
65	DOUBLE SIDED TAPE, Foam, 12mm x 10m, Adhesive	8	roll	68.20	P	P
66	DOUBLE SIDED TAPE, Foam, 24mm x 10m, Adhesive	25	roll	77.00	P	P
67	DOUBLE SIDED TAPE, Tissue, 12mm x 30m	55	roll	33.00	P	P
68	DOUBLE SIDED TAPE, Tissue, 24mm x 30m	23	roll	135.30	P	P
69	DRUM CARTRIDGE, Brother DR-2355, Black	1	pc/s	7,756.55	P	P
73	ENVELOPE, Documentary, A4, 500 pcs per box	1	box	946.34	P	P
74	ENVELOPE, Documentary, Legal, 500 pcs per box	2	box	1,136.71	P	P
75	ENVELOPE, Expanding, Kraft, Long, 100 pcs per box	4	box	1,072.90	P	P
76	ENVELOPE, Mailing with Window, Long, 500 pcs per box	1	box	584.99	P	P
77	ENVELOPE, Mailing, No Window, Long, 500 pcs per box	22	box	514.16	P	P
79	ERASER, Plastic/Rubber	64	pc/s	10.27	P	P
80	EXPANDING FILE FOLDER, Long, Blue	100	pc/s	27.50	P	P
81	EXPANDING FILE FOLDER, Short, White	100	pc/s	25.30	P	P
90	FASTENER, Metal, Non-sharp Edges, 50 sets per box	20	box	105.66	P	P
91	FASTENER, Plastic, 50 sets per box	45	box	49.50	P	P
94	FOLDABLE MAGAZINE FILE, Vertical, Legal, Blue	10	pc/s	242.00	P	P
95	FOLDER, L-type, Plastic, White, A4, 50 pcs per pack	6	pck	211.68	P	P
96	FOLDER, L-type, Plastic, White, Legal, 50 pcs per pack	4	pck	278.10	P	P
97	FOLDER, Pressboard, Assorted Color, 100 pcs per box	1	box	2,177.17	P	P
98	FOLDER, White, A4	250	pc/s	7.70	P	P
99	FOLDER, White, Legal	347	pc/s	8.80	P	P
100	FOLDER WITH TAB, A4, Assorted Color	32	pc/s	11.00	P	P
101	FOLDER WITH TAB, A4, Brown, 100 pcs per pack	35	pck	423.81	P	P

ITEM NO.	DESCRIPTION/SPECIFICATIONS	QTY	UNIT	USTP APPROVED UNIT PRICE	UNIT PRICE	AMOUNT
102	FOLDER WITH TAB, Legal, 100 pcs per pack	42	pck	462.14	P	P
103	FOLDER WITH TAB, Legal, Assorted Color	16	pc/s	11.00	P	P
104	FOLDER WITH TAB, Legal, Orange, 100 pcs per pack	1	pck	462.14	P	P
106	GEL PEN, Extra Fine Tip, Black	14	pc/s	44.00	P	P
107	GEL PEN, Extra Fine Tip, Blue	14	pc/s	44.00	P	P
108	GEL PEN, Extra Fine Tip, Purple	14	pc/s	44.00	P	P
109	GEL PEN, Extra Fine Tip, Red	14	pc/s	44.00	P	P
110	GLUE, All Purpose, 130g per jar	53	jar	69.37	P	P
111	GLUE GUN, 10w to 20w of power required, for glue stick with 7mm/0.27 diameter	4	unit	220.00	P	P
112	GLUE STICK, for Glue Gun, 7mm/0.27inch. diameter, length: 6 inches, 10 pcs per pack	4	pck	73.70	P	P
117	IMAGING DRUM, HP Laserjet 19A CF219A	2	pc/s	7,540.50	P	P
118	IMAGING DRUM, HP Laserjet 57A Original	1	unit	10,997.80	P	P
119	INDEX TAB, Self-Adhesive, Transparent, Blue, 5 sets per box	200	box	76.38	P	P
120	INK, Brother BTD 100, Black, 108ml per bottle	14	btl	539.00	P	P
121	INK, Brother BTD 100, Cyan, 48.8ml per bottle	6	btl	539.00	P	P
122	INK, Brother BTD 100, Magenta, 48.8ml per bottle	6	btl	539.00	P	P
123	INK, Brother BTD 100, Yellow, 48.8ml per bottle	6	btl	539.00	P	P
124	INK, Brother DCP-TW720DW, Black, #BTD60 genuine ink, 108ml per bottle	260	btl	550.00	P	P
125	INK, Brother DCP-TW720DW, Cyan, #BT 5000 genuine ink, 48.8ml per bottle	126	btl	495.00	P	P
126	INK, Brother DCP-TW720DW, Magenta, #BT 5000 genuine ink, 48.8ml per bottle	126	btl	495.00	P	P
127	INK, Brother DCP-TW720DW, Yellow, #BT 5000 genuine ink, 48.8ml per bottle	93	btl	495.00	P	P
128	INK, Brother Set DCPT-T710w, (Black, Yellow, Magenta, Cyan), 48.8 ml per bottle	5	set	1,254.00	P	P
129	INK, Epson 001, Black, 127ml per bottle	35	btl	275.00	P	P
130	INK, Epson 001, Cyan, 70ml per bottle	10	btl	220.00	P	P
131	INK, Epson 001, Magenta, 70ml per bottle	10	btl	220.00	P	P
132	INK, Epson 001, Yellow, 70ml per bottle	10	btl	220.00	P	P
133	INK, Epson 003, Black, 65ml per bottle	81	btl	187.00	P	P
134	INK, Epson 003, Cyan, 65ml per bottle	41	btl	187.00	P	P
135	INK, Epson 003, Magenta, 65ml per bottle	41	btl	187.00	P	P
136	INK, Epson 003, Yellow, 65ml per bottle	40	btl	187.00	P	P
137	INK, Epson 664, Black, genuine ink, 70ml per bottle	17	btl	440.00	P	P
138	INK, Epson 664, Cyan, genuine ink, 70ml per bottle	1	btl	440.00	P	P
139	INK, Epson 664, Magenta, genuine ink, 70ml per bottle	1	btl	440.00	P	P
140	INK, Epson 664, Yellow, genuine ink, 70ml per bottle	1	btl	440.00	P	P
141	INK, Epson L121, Code 664, Black, 40ml per bottle	20	btl	220.00	P	P
142	INK, Epson L121, Code 664, Cyan, 40ml per bottle	15	btl	220.00	P	P
143	INK, Epson L121, Code 664, Magenta, 40ml per bottle	15	btl	220.00	P	P
144	INK, Epson L121, Code 664, Yellow, 40ml per bottle	15	btl	220.00	P	P

ITEM NO.	DESCRIPTION/SPECIFICATIONS	QTY	UNIT	USTP APPROVED UNIT PRICE	UNIT PRICE	AMOUNT
145	INK, Epson L3250, Black, 65ml per bottle	5	btl	363.00	P	P
146	INK, Epson L6460, Black, #008 genuine ink, 127ml per bottle	7	btl	1,078.00	P	P
147	INK, Epson L6460, Cyan, #008 genuine ink, 70ml per bottle	9	btl	902.00	P	P
148	INK, Epson L6460, Magenta, #008 genuine ink, 70ml per bottle	7	btl	902.00	P	P
149	INK, Epson L6460, Yellow, #008 genuine ink, 70ml per bottle	7	btl	902.00	P	P
150	INK CARTRIDGE, Brother MFC-J2730DW (LC462), Cyan	2	pc/s	935.00	P	P
151	INK CARTRIDGE, Brother MFC-J2730DW (LC462), Magenta	2	pc/s	935.00	P	P
152	INK CARTRIDGE, Brother MFC-J2730DW (LC462), Yellow	2	pc/s	935.00	P	P
153	INK CARTRIDGE, Epson C13T00V100, Black	5	cart	550.00	P	P
154	INK CARTRIDGE, Epson C13T664100 (T6641), Black	1	cart	270.41	P	P
155	INK CARTRIDGE, Epson C13T664200 (T6642), Cyan	1	cart	270.41	P	P
156	INK CARTRIDGE, Epson C13T664300 (T6643), Magenta	1	cart	270.41	P	P
157	INK CARTRIDGE, Epson C13T664400 (T6644), Yellow	1	cart	270.41	P	P
158	INK CARTRIDGE, HP Advantage Printer #678, Tri-color (Cyan, Magenta & Yellow), 100ml each color	1	box	689.70	P	P
159	INK CARTRIDGE, HP Advantage Printer #680, Black	2	box	550.00	P	P
160	INK CARTRIDGE, HP Laserjet P 1006 HP CB 435A, Black	2	unit	3,718.00	P	P
161	INK CARTRIDGE, HP LaserJet Pro P1102 Printer (CE651A), P1102, P1102w, M1132, M1212, M1214, M1417, Black	4	pc/s	3,850.00	P	P
164	KYOCERA MAINTENANCE KIT, genuine	1	unit	13,090.00	P	P
165	KYOCERA TONER TK-1175, genuine	1	unit	7,590.00	P	P
166	LEVER ARCH FILE LATERAL, made of chipboard, taglia lock, 8 5/8 inches in height (for the front flap), 9 5/8 inches in height (for the back flap) and 11 3/4 inches in width, with plastic pocket for label, Blue	35	pc/s	165.00	P	P
167	LEVER ARCH FILE LATERAL, made of chipboard, taglia lock, 8 5/8 inches in height (for the front flap), 9 5/8 inches in height (for the back flap) and 11 3/4 inches in width, with plastic pocket for label, Red	50	pc/s	165.00	P	P
168	MARKER, Fluorescent, 3 Assorted Colors per set	64	set	34.72	P	P
170	MARKER, Permanent, Broad Tip, Black	5	pc/s	17.41	P	P
171	MARKER, Permanent, Broad Tip, Blue	5	pc/s	16.85	P	P
172	MARKER, Permanent, Broad Tip, Red	16	pc/s	16.64	P	P
173	MARKER, Permanent, Bullet Tip, Black	65	pc/s	17.41	P	P
174	MARKER, Permanent, Bullet Tip, Blue	5	pc/s	16.85	P	P
175	MARKER, Permanent, Bullet Tip, Red	5	pc/s	16.64	P	P
176	MARKER, Permanent, Fine Tip, Black	51	pc/s	17.41	P	P
177	MARKER, Permanent, Fine Tip, Red	5	pc/s	16.64	P	P
179	MARKER, Whiteboard, Broad Tip, Black	670	pc/s	24.38	P	P
180	MARKER, Whiteboard, Broad Tip, Red	205	pc/s	24.38	P	P

ITEM NO.	DESCRIPTION/SPECIFICATIONS	QTY	UNIT	USTP APPROVED UNIT PRICE	UNIT PRICE	AMOUNT
188	NOTE PAD, stick on, 2" x 3", Yellow, 100 sheets per pad	297	pad	41.37	P	P
189	NOTE PAD, stick on, 3" x 3", Yellow, 100 sheets per pad	240	pad	58.05	P	P
190	NOTE PAD, stick on, 3" x 4", Yellow, 100 sheets per pad	197	pad	66.18	P	P
193	PAPER, Manila, 10 sheets per pack	11	pck	95.70	P	P
194	PAPER, Multicopy, 80gsm, A3, 500 sheets per ream	15	rm	550.00	P	P
195	PAPER, Multicopy, 80gsm, Legal, 500 sheets per ream	491	rm	250.40	P	P
197	PAPER, Multipurpose, 80gsm, A4, 500 sheets per ream	317	rm	153.78	P	P
198	PAPER, Multipurpose, 80gsm, Legal, 500 sheets per ream	211	rm	177.43	P	P
199	PAPER, Parchment, 12" x 12", 100 sheets per box	5	box	172.17	P	P
200	PAPER, Short, 80gsm, 500 sheets per ream	15	rm	203.50	P	P
201	PAPER BOOK, Short, 500 sheets per ream	33	rm	308.00	P	P
202	PAPER CLIP, Large, Stainless Steel	3	pc/s	220.00	P	P
203	PAPER CLIP, Stainless Steel, 33mm, 100 pcs per box	93	box	9.86	P	P
204	PAPER CLIP, Stainless Steel, 50mm, 100 pcs per box	48	box	21.48	P	P
205	PAPER CLIP, Vinyl, 33mm, Assorted Color, 100 pcs per box	10	box	33.00	P	P
206	PAPER CLIP, Vinyl, 50mm, Assorted Color, 100 pcs per box	10	box	77.00	P	P
207	PAPER CUTTER, Wooden Base, 15" x 12"/long size, length: 39cm, width: 5cm, height: 32cm	3	pc/s	1,650.00	P	P
209	PENCIL, Lead/Graphite, with Eraser, 12 pcs per box	26	box	49.91	P	P
210	PENCIL SHARPENER, manual hand crank operation with a metal table mount to hold your sharpener firmly in place, large shaving bin and sharpens wood/colored pencil	2	pc/s	265.90	P	P
211	PHILIPPINE NATIONAL FLAG, 6ft x 3ft, 100% polyester	10	pc/s	318.02	P	P
212	PHOTO PAPER, Glossy Inkjet Paper, A4, 200gsm, 210g/m3, Double-Sided, Waterproof Series, 20 sheets per pack	10	pc/s	77.00	P	P
213	PHOTO PAPER, Glossy, A4, 180gsm, 10 sheets per pack	29	pck	88.00	P	P
214	PHOTO PAPER, Matte, A4, 200gsm, 10 sheets per pack	33	pck	123.20	P	P
215	PHOTO PAPER, Satin, A4, 200gsm, 20 sheets per pack	40	pck	110.00	P	P
216	PHOTO PAPER, Satin, A4, 260gsm, 20 sheets per pack	5	pck	242.00	P	P
219	PUNCHER, for Paper, Heavy Duty, Black	8	pc/s	172.43	P	P
223	RECORD BOOK, 300 pages per book	97	book	102.37	P	P
224	RECORD BOOK, 500 pages per book	77	book	139.07	P	P
225	RIBBON, Epson LQ-310	20	pc/s	220.00	P	P
226	RIBBON, Epson LQ-380 PRO	9	pc/s	900.32	P	P
227	RIBBON CARTRIDGE, Epson LX-310	38	cartl	192.50	P	P
228	RING BINDER/COMB, Plastic, Black, 51mm	100	pc/s	66.49	P	P
229	RING BINDER/COMB, Plastic, Blue, 14mm	25	pc/s	27.50	P	P
230	RING BINDER/COMB, Plastic, Blue, 20mm	40	pc/s	44.00	P	P

ITEM NO.	DESCRIPTION/SPECIFICATIONS	QTY	UNIT	USTP APPROVED UNIT PRICE	UNIT PRICE	AMOUNT
231	RING BINDER/COMB, Plastic, Yellow, 32mm, 10 pcs per bundle	5	bndl	244.73	P	P
233	RULER, Plastic, 450mm	11	pc/s	22.25	P	P
234	RULER, Stainless Steel, 12 inches	2	pc/s	77.00	P	P
235	SCISSORS, Symmetrical / Asymmetrical	46	pr	40.95	P	P
237	SIGN PEN, Extra Fine Tip, 0.3mm, Black, 12 pcs per box	1	box	410.19	P	P
238	SIGN PEN, Extra Fine Tip, 0.3mm, Blue, 12 pcs per box	1	box	410.19	P	P
239	SIGN PEN, Extra Fine Tip, 0.7mm, Black	1682	pc/s	29.82	P	P
240	SIGN PEN, Extra Fine Tip, 0.7mm, Blue	938	pc/s	29.82	P	P
241	SIGN PEN, Extra Fine Tip, 0.7mm, Red	563	pc/s	29.82	P	P
242	SIGN PEN, Fine Tip, 0.7mm, Black	940	pc/s	34.00	P	P
243	SIGN PEN, Fine Tip, 0.7mm, Blue	618	pc/s	34.00	P	P
244	SIGN PEN, Fine Tip, 0.7mm, Red	312	pc/s	34.00	P	P
245	SIGN PEN, Medium Tip, 0.7mm, Black	340	pc/s	69.98	P	P
246	SIGN PEN, Medium Tip, 0.7mm, Blue	310	pc/s	69.98	P	P
247	SIGN PEN, Medium Tip, 0.7mm, Red	160	pc/s	69.98	P	P
249	SPECIAL PAPER, Glossy, Printing for the event program, 20 sheets per pack	20	pck	110.00	P	P
250	STAMP PAD, Felt, Blue	37	pc/s	44.56	P	P
251	STAMP PAD, Ink, Blue, 30ml per bottle	35	btl	32.14	P	P
252	STAPLE REMOVER, Plier Type, Stainless Steel	12	pc/s	39.47	P	P
253	STAPLE WIRE, No. 0013	5	pc/s	135.52	P	P
254	STAPLE WIRE, Standard, 1000 pcs per box	123	box	31.35	P	P
255	STAPLER, Binder, Heavy Duty, Black	2	unit	657.65	P	P
256	STAPLER, Long-arm Stapler, Heavy Duty, Black	2	unit	1,533.40	P	P
257	STAPLER, Standard Type, Heavy Duty, Black	20	pc/s	220.61	P	P
258	STENO NOTEBOOK, 60 leaves, Top Binding	34	pc/s	12.59	P	P
260	STICKER PAPER, A4, Fluorescent Green, 10 sheets per pack	5	pck	66.00	P	P
261	STICKER PAPER, A4, Fluorescent Pink, 10 sheets per pack	5	pck	66.00	P	P
262	STICKER PAPER, A4, Fluorescent Yellow, 10 sheets per pack	5	pck	66.00	P	P
263	STICKER PAPER, A4, Matte, 10 sheets per pack	30	pck	60.50	P	P
264	STICKY NOTES, 3" x 3", Pastel Colors, 100 sheets per pad	8	pad	60.50	P	P
265	STICKY NOTES, 3" x 5", Pastel Colors, 100 sheets per pad	103	pad	55.00	P	P
266	STICKY NOTES, Arrow Sign Here, 5 Line Assorted Colors, 25 sheets per pad	15	pad	38.50	P	P
267	STICKY NOTES, Film tab, Index Sign Here For Signature, 5 Line Assorted Colors, 25 sheets per pad	60	pad	33.00	P	P
268	STICKY NOTES SEPARATOR, Index, Markers, 8 Line Assorted Colors, 25 sheets per pack	10	pck	55.00	P	P
269	STORAGE BOX, for Legal Size, Brown	40	pc/s	77.00	P	P
270	STORAGE BOX, Plastic, Transparent, 75 liters per piece	1	pc/s	1,650.00	P	P
272	TAG BOARD, Long, Brown, 100 pcs per pack	5	pck	330.00	P	P

ITEM NO.	DESCRIPTION/SPECIFICATIONS	QTY	UNIT	USTP APPROVED UNIT PRICE	UNIT PRICE	AMOUNT
273	TAPE, Electrical, width: 19mm x 8m	12	roll	21.71	P	P
274	TAPE, Masking, 24mm x 50m	115	roll	65.02	P	P
275	TAPE, Masking, 48mm x 50m	41	roll	154.42	P	P
276	TAPE, Packaging, 48mm x 200m	18	roll	32.51	P	P
277	TAPE, Packaging, 60mm x 50m	20	roll	26.31	P	P
278	TAPE, Transparent, 24mm x 100m	176	roll	19.74	P	P
279	TAPE, Transparent, 48mm x 100m	181	roll	32.51	P	P
280	TAPE DISPENSER, Table Top, Black	13	unit	86.37	P	P
284	TONER CARTRIDGE, Brother JTN 2380	8	pc/s	4,950.00	P	P
285	TONER CARTRIDGE, HP CE285A (HP85A), Black	19	cart	4,017.61	P	P
286	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	1	cart	3,567.08	P	P
287	TONER CARTRIDGE, LASER 107A	5	cart	3,498.00	P	P
288	TONER CARTRIDGE, Laser Inkjet Printer, 136A, Black	5	unit	4,290.00	P	P
294	VELLUM BOARD PAPER, 180gsm, 100 pcs per pack	119	pck	242.00	P	P
295	VELLUM BOARD PAPER, A3, 200gsm, 10 sheets per pack	5	pck	71.50	P	P
296	VELLUM BOARD PAPER, A4, 200gsm, 10 sheets per pack	90	pck	38.50	P	P
LOT 1 SUBTOTAL:						P
LOT 2: ICT SUPPLIES AND EQUIPMENT (P1,022,639.03)						
2	ADAPTER, Outlet/Universal Socket	5	pc/s	22.00	P	P
3	ADAPTER, USB 3.0 to HDMI 1080P	2	pc/s	1,100.00	P	P
19	BRANDED COMPUTER MONITOR, Display: 23.8in; Panel Type: VA (Vertical Alignment); Brightness: 250 nits (cd/m2); Maximum Resolution: 1920 x 1080 @ up to 165Hz Response Time: 1ms (VRB); Adaptive Contrast Management: 100 million:1 max (ACM); Viewing Angles: 178°(H),178°(V) 16.7 million; Ports: 2xHDMI 1xDisplayport SPK Audio out ; Power: 100 - 240 V Internal Adapter; Vesa Compatible: 100 x 100 mm Technology:- AMD Radeon FreeSync Technology- VESA Wallmount Support- 1ms Visual Response Boost for blur free gaming - BlueLightShield & flicker-less technology to reduce fatigue	1	unit	11,000.00	P	P
20	BRANDED DESKTOP COMPUTER, All-in-one, white, Processor: Intel Core? Ultra 5 processor 125U; Intel AI Boost NPU 12 MB cache, 2 P-core/8 E-core/2 LPE-core/14 thread, 15 W, Display: 23.8? FHD (1920 x 1080) IPS Borderless Display (Non-Touch), Operating System: Windows 11 Home Memory: 8GB DDR5 5600MHz (Upgradeable up to 32 GB of DDR5 5600MHz) Storage: 512GB PCIe Gen4 SSD Graphics: Intel Graphics Wireless Keyboard & Mouse Integrated 5.0 MP HD webcam with 2 stereo microphones WLAN: 802.11ax/ac/a/b/g/n, Wi-Fi 6E and Bluetooth? 5 LAN: Gigabit Ethernet Battery: 3-pin 65 W AC adapter Dimensions: 540.4 (W) x 37.3 (D) x 405.24 (H) mm Design ErgoStand Design Tilttable display -5° to 25° Height adjustable stand 120mm Swivel ±30 Front/Side I/O connectors Card reader: N USB 2.0 Type A port(s): 1 Rear I/O connectors HDMI-out port(s): 1 LAN port(s): 1 Audio jack(s): 1 USB 3.2 Gen1 5Gbps Type A port(s): 2 USB	5	unit	49,995.00	P	P

ITEM NO.	DESCRIPTION/SPECIFICATIONS	QTY	UNIT	USTP APPROVED UNIT PRICE	UNIT PRICE	AMOUNT
	3.2 Gen2 10Gbps Type A port(s): 1 USB 3.2 Gen2 10Gbps Type C port(s): 1 M.2 slot (for SSD): 1 M.2 slot (for WLAN): 0"					
21	BRANDED DESKTOP COMPUTER, for Basic Users; intel i3 9100, 9th gen, 3.6Hz, 8gb ddr4, upgradable to 32 gb 2 x memory slots, 1tb sata3 7200 rpm, 19.5" led monitor, 1920 x 1080 pixel, standard I/O ports: front - 2 usb 3.1 gen 1 ports, 2 usb 3.1 gen 2 ports, 1 headphone/speaker/jack, 1 microphone-in jack; rear - 1 vga port, 1 display port, 1 hdmi port, 1 ethernet rj-45 port, audio jacks, 4 usb 2.0 ports, windows 10 professional 64 bit, with mouse and keyboard	1	unit	27,682.05	P	P
22	BRANDED DESKTOP COMPUTER, for Mid-Range Users; intel i7 8700, 8th gen, 3.2Hz to 4.6GHz, 16gb ddr4, upgradable to 32 gb 2 x memory slots, 256 m.2 ssd + 1tb sata3 7200 rpm, 21.5" led monitor, 1920 x 1080 pixel, standard I/O ports: front - 2 usb 3.1 gen 1 ports, 2 usb 3.1 gen 2 ports, 1 headphone/speaker/ jack, 1 microphone-in jack; rear - 1 vga port, 1 display port, 1 hdmi port, 1 ethernet rj-45 port, audio jacks, 4 usb 2.0 ports, windows 10 professional 64 bit, with mouse and keyboard	2	unit	47,328.88	P	P
23	BRANDED DIGITAL VOICE RECORDER, memory: 4GB (expandable), 1 unit in individual box; built-in memory: 4gb (expandable); channel: stereo; recording & playback format: MP3, WMA, etc.; earphone jack; built-in microphone; usb connectivity; functionality: voice-operated recording or equivalent, noise cut filter, low cut filter, digital pitch control, usb charge; battery life: 20hours (min) (recording mode)	1	unit	8,194.16	P	P
24	BRANDED DOCUMENT SCANNER, speed: 30ppm/60ipm (duplex); adf capacity: 20sheets; connectivity: wireless (wi-fi) or USB connect	1	pc/s	22,000.00	P	P
25	BRANDED LAPTOP, Mid-Range; i5 13420H processor, 16gb ram, 512gb ssd, 16inch full hd display, windows 11 home, webcam, backlit keyboard	1	unit	47,317.27	P	P
26	BRANDED MULTIMEDIA PROJECTOR, 4000 min; 1024x768 XGA resolution, integrated speaker, 4000 lumens brightness	9	unit	18,520.50	P	P
27	BRANDED PRINTER, A3, Wi-Fi Duplex, All-in-One Tank Printer; inkjet printer; function: print, scan, copy; print speed: up to 28.0 (mono) / 28.0 (color) ipm, FPOT: 4.4 (mono) / 4.6 (color) seconds; printing width: A3: 291mm/297mm (with border/ borderless); maximum paper capacity: up to 250 sheets of 80gsm plain paper; print resolution: up to 1200 x 4800 dpi	1	unit	49,995.00	P	P
28	BRANDED PRINTER, All-in-one tank printer compact integrated tank design, Hih yield ink bottles, spill-free, error-free refilling, borderless printing up to 4R, Print, Scan and Copy. Colored printer	2	unit	14,074.50	P	P
29	BRANDED PRINTER, Ink Tank Printer, 3 in 1 tank printer with A4 wifi all in one with free ink cartridge; inkjet printer; function: print, scan, copy; print speed: up to 16.0 (mono)/ up to 9.0 (colour) ipm; paper type: plain, inkjet (coated paper), glossy paper, recycled paper; maximum paper capacity: up to 150 sheets of 80 gsm plain paper; resolution: up to 1200 x 6000 dpi (windows only); width: up to 213.9mm (8.42") length: up to 295 mm (11.61")	5	unit	14,300.00	P	P

ITEM NO.	DESCRIPTION/SPECIFICATIONS	QTY	UNIT	USTP APPROVED UNIT PRICE	UNIT PRICE	AMOUNT
30	BRANDED PRINTER, Laser, Monochrome; A4 print speed up to 34 ppm (black), auto 2-sided (duplex) printing, 1-line LCD, wifi, airprint, Mopria, WiFi Direct, USB 2.0, yield up to 1200 pages (black)	5	unit	10,273.94	P	P
49	COMPUTER KEYBOARD, USB Wired	3	unit	550.00	P	P
50	COMPUTER MOUSE, USB Wired	2	pc/s	550.00	P	P
51	COMPUTER MOUSE, Wireless	23	unit	177.96	P	P
82	EXTENSION CORD, 15 meters, heavy duty, 4 gang	1	pc/s	550.00	P	P
83	EXTENSION CORD, 25 meters, industrial type: 4 universal or T-slot outlets, and built-in thermal overall protection, 2,500w to 3,500w capacity	1	pc/s	3,300.00	P	P
84	EXTENSION CORD, 4meters, 4 gang	8	pc/s	258.50	P	P
85	EXTENSION CORD, 5 meters, 4 gang	15	pc/s	297.00	P	P
86	EXTENSION CORD, 8 meters, 4 gang	2	pc/s	165.00	P	P
87	EXTENSION CORD, Extension Wire US Plug, 5 meters, 3000W Power Strip with USB Power Socket Protector Extension cord	2	pc/s	948.75	P	P
88	EXTERNAL HARD DRIVE, 1 TB	9	unit	3,366.19	P	P
89	EXTERNAL HARD DRIVE, 2 TB	3	unit	4,675.00	P	P
92	FLASH DRIVE, 128 GB	2	pc/s	770.00	P	P
93	FLASH DRIVE, 64 GB	21	unit	170.54	P	P
115	HDMI CABLE, 20 meters	1	pc/s	550.00	P	P
116	HDMI TO VGA ADAPTER, 1080P	2	pc/s	451.00	P	P
181	MEMORY NON-ECC UNBUFFERED SODIMM, 16GB DDR4 3200MT/s	4	pc/s	4,400.00	P	P
182	MICRO SD CARD, 64 GB	2	pc/s	550.00	P	P
187	MOUSE PAD, 250mm x 210mm x 2mm, material: fabric + rubber base	4	pc/s	99.00	P	P
208	PAPER SHREDDER, 8 sheets per feed, 13L bin capacity, shred type: crosscut	4	unit	17,984.04	P	P
218	PROFESSIONAL WIRELESS HEADSET, Connectivity: USB-A plug-and-play; Audio: Stereo sound; Microphone: Adjustable boom microphone with noise reduction or noise-cancelling feature; Controls: In-line volume control and microphone mute; Speaker Frequency Response: 20 Hz–20 kHz or equivalent; Microphone Frequency Response: 100 Hz–10 kHz or equivalent; Cable Length: Minimum 1.8 meters; Comfort: Adjustable headband with cushioned ear pads suitable for extended use	3	unit	4,950.00	P	P
259	STEREO USB HEADSET, wired usb headset, Connectivity: USB-A; Microphone: Noise-reducing boom microphone; Controls: In-line volume and microphone mute; Comfort: Adjustable headband with cushioned ear pads	1	pc/s	1,650.00	P	P
297	VINYL ELECTRICAL 1710	50	roll	60.50	P	P
299	WEBCAM with Microphone, C960 Web Camera, 2 Mics Streaming Webcam, 90° View Computer Camera, Plug and Play USB Webcam for Online Calling/Conferencing, Zoom/Skype/Facetime/Youtube, Laptop/Desktop)	2	pc/s	2,858.90	P	P
300	WIFI ROUTER, 5GHz	1	unit	2,750.00	P	P

ITEM NO.	DESCRIPTION/SPECIFICATIONS	QTY	UNIT	USTP APPROVED UNIT PRICE	UNIT PRICE	AMOUNT
301	WIRELESS PRESENTER, Presentation Remote Clicker Laser Pointer, 2.4GHz USB Powerpoint PPT Pen for Office Mac Window Multi-Function Laser Pointer for Presentation, rechargeable type, 100m control distance, 100m bright red laser distance, one-click hyperlink, long standby time, 360 degree remote control, connects to a computer via USB and can be controlled by a wireless remote, compatible: windows/ mac OS/ Linux, supported software: ppt/excel/ word/ lync/ access/ project/ info path/ outlook/ publisher/ visio/ onenote	1	unit	1,430.00	P	P
302	WIRELESS PRESENTER, Wireless Connectivity: 2.4 GHz USB receiver; Controls: Next/Previous slide, Start/End slideshow, and Black Screen; Wireless Range: Minimum 10 meters	2	unit	506.00	P	P
LOT 2 SUBTOTAL:						P
TOTAL						P

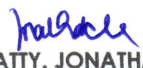
Total Bid Price in Figure: _____

Total Bid Price in Words: _____

Name and Signature of Bidder: _____

All bid proposals must be sealed in envelopes properly labeled and submitted to this University on or before the deadline of submission of bids, **OCTOBER 05, 2025, 09:30 A.M. (MONDAY)** at the Conference Room, Procurement Services Section, 2nd Floor DRER Gymnasium, USTP-CDO Campus, C.M. Recto Avenue, Lapasan, Cagayan de Oro City.

The University of Science and Technology of Southern Philippines – Cagayan de Oro (USTP-CDO) Campus assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid. The USTP-CDO Campus neither assumes any obligation for whatsoever losses that the bidders may incur in the preparation on their bids nor guarantee that an award will be made.


ATTY. JONATHAN S. OCHE
 BAC I Chairperson