



UNIVERSITY OF SCIENCE AND TECHNOLOGY OF SOUTHERN PHILIPPINES

Alubijid | Balubal | Cagayan de Oro | Claveria | Jasaan | Oroquieta | Panaon | Villanueva

OFFICE OF THE BIDS AND AWARDS COMMITTEE I

Subject: Proposed Procurement of the Supply and Delivery of Infrastructure Supplies and Materials for Civil and Sanitary Works at USTP-CDO Campus CY 2026

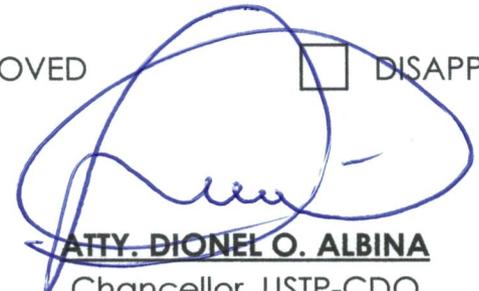
Mechtronics Trading and Services

1st Indorsement
December 15, 2025

The undersigned respectfully endorses for Approval to **ATTY. DIONEL O. ALBINA**, Chancellor, USTP-CDO Campus, BAC Resolution CBNNo. 0114-2025, Declaring Single Calculated and Responsive Bid (SCRB) and Recommending Award for the above project in the amount of P1,499,745.00.


MELANIE A. JALOVER,
Head, Procurement Services Section

APPROVED DISAPPROVED


ATTY. DIONEL O. ALBINA
Chancellor, USTP-CDO



UNIVERSITY OF SCIENCE AND TECHNOLOGY OF SOUTHERN PHILIPPINES

Alubijid | Balubal | Cagayan de Oro | Claveria | Jasaan | Oroquieta | Panaon | Villanueva

OFFICE OF THE BIDS AND AWARDS COMMITTEE I

BAC RESOLUTION CBNO. 0114-2025

BAC RESOLUTION DECLARING SINGLE CALCULATED AND RESPONSIVE BID (SCRB) AND RECOMMENDING AWARD TO MECHTRONICS TRADING AND SERVICES FOR THE PROPOSED PROCUREMENT OF THE SUPPLY AND DELIVERY OF INFRASTRUCTURE SUPPLIES AND MATERIALS FOR CIVIL AND SANITARY WORKS AT USTP-CDO CAMPUS CY 2026 IN THE AMOUNT OF P1,499,745.00

WHEREAS, the UNIVERSITY OF SCIENCE AND TECHNOLOGY OF SOUTHERN PHILIPPINES advertised the Invitation to Bid for the *Proposed Procurement of the Supply and Delivery of Infrastructure Supplies and Materials for Civil and Sanitary Works at USTP-CDO Campus CY 2026* in PhilGEPS, University website, and in conspicuous place at the premises of the University with an Approved Budget for the Contract (ABC) of ONE MILLION FIVE HUNDRED THOUSAND PESOS AND 00/100 (P1,500,000.00) ONLY;

WHEREAS, in response to the said advertisement, only one (1) prospective bidder acquired the bidding documents, namely: Mechtronics Trading and Services (Mechtronics);

WHEREAS, on the deadline for submission of bids last December 02, 2025, 01:30 P.M., the same prospective bidder submitted its bid proposal;

WHEREAS, the Committee opened the first envelope of the lone bidder;

WHEREAS, Mechtronics was rated "passed" in the preliminary examination of its legal, technical and financial documents;

WHEREAS, the Committee then opened the second envelope of Mechtronics;

WHEREAS, Mechtronics made a bid of P1,499,745.00;

WHEREAS, the Committee considered the bid of Mechtronics for evaluation;

WHEREAS, the Technical Representative and Technical Working Group (TWG) submitted a Technical Report dated December 04, 2025;

WHEREAS, the Detailed Bid Evaluation was conducted by the Committee, with the assistance of the TWG, last December 04, 2025, 02:00 P.M. on the bid of Mechtronics. The Committee made no arithmetical correction in the financial bid of Mechtronics, the amount of bid as read was the same as calculated;

WHEREAS, the Committee, with the assistance of the TWG, after scrutiny, careful evaluation and deliberation, found the bid of Mechtronics to be complying, and declare the bid of Mechtronics as the Single Calculated Bid (SCB) at the amount of P1,499,745.00;

WHEREAS, the Committee conducted an onsite post-qualification of Mechtronics at their main office in Zone 9, Brgy. Molugan, El Salvador City, Misamis Oriental last December 11, 2025;

BAC Resolution CBNo. 0114-2025, Declaring Single Calculated and Responsive Bid (SCRB) and Recommending Award to Mechtronics Trading and Services for the Proposed Procurement of the Supply and Delivery of Infrastructure Supplies and Materials for Civil and Sanitary Works at USTP-CDO Campus CY 2026 in the Amount of P1,499,745.00

C.M. Recto Avenue, Lapanan, Cagayan de Oro City 9000 Philippines
Tel Nos. +63 (88) 856 1738; Telefax +63 (88) 856 4696 | <http://www.ustp.edu.ph>

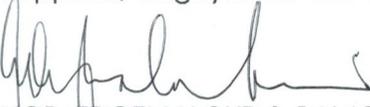


WHEREAS, the Committee convened and deliberated the results of their Post-Qualification on December 15, 2025. It was found that all the documents submitted by Ms. Brenda A. Fabrea of Mechtronics were genuine, authentic and responsive;

NOW, THEREFORE, the Bids and Awards Committee, hereby RESOLVES, as it is hereby RESOLVED, to:

- a) declare the bid of *Mechtronics Trading and Services* as the Single Calculated and Responsive Bid (SCRB) for the *Proposed Procurement of the Supply and Delivery of Infrastructure Supplies and Materials for Civil and Sanitary Works at USTP-CDO Campus CY 2026*; and
- b) recommend the award of the contract in the total amount of **ONE MILLION FOUR HUNDRED NINETY-NINE THOUSAND SEVEN HUNDRED FORTY-FIVE PESOS AND 00/100 (P1,499,745.00) ONLY.**

RESOLVED this 15th day of December, 2025 at University of Science and Technology of Southern Philippines, Cagayan de Oro City.


ENGR. EDGEM LLOYD S. BALABIS
Prov. Member, End-User Rep.


ENGR. MARY ANN E. TELEN
BAC I Member


ATTY. NIVRA LYNN K. EMPIALES
BAC I Vice-Chairperson


AR. CHRIS FRANCIS N. ASPIRAS
Prov. Member, Technical Rep.


DR. RUVEL J. CUASITO, SR.
BAC I Member


ATTY. JONATHAN S. OCHEO
BAC I Chairperson

BAC Resolution CBNo. 0114-2025, Declaring Single Calculated and Responsive Bid (SCRB) and Recommending Award to Mechtronics Trading and Services for the Proposed Procurement of the Supply and Delivery of Infrastructure Supplies and Materials for Civil and Sanitary Works at USTP-CDO Campus CY 2026 in the Amount of P1,499,745.00

