



# University of Science and Technology of Southern Philippines

Alubijid | Balubal | Cagayan de Oro | Claveria | Jasaan | Oroquieta | Panaon | Villanueva

Office of Bids and Awards Committee I

Cagayan de Oro

Subject: Proposed Procurement of the Supply and Delivery of Supplies and Materials for Infrastructure Repair and Maintenance for USTP-CDO Campus (1<sup>st</sup> Quarter CY 2024)

## **Mechtronics Trading and Services**

1<sup>st</sup> Indorsement  
November 28, 2023

The undersigned respectfully endorses for Approval to ATTY. DIONEL O. ALBINA, Chancellor, USTP-CDO, BAC Resolution No. 0871-2023, Declaring Single Calculated and Responsive Bid (SCRB) and Recommending Award for the above project in the amount of P1,499,300.00.

  
**MELANIE A. JALOVER**

Head, Procurement Services Section

APPROVED

DISAPPROVED

  
**ATTY. DIONEL O. ALBINA**  
Chancellor, USTP-CDO



# University of Science and Technology of Southern Philippines

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Office of Bids and Awards Committee I

Cagayan de Oro

## **BAC RESOLUTION NO. 0871-2023**

### **BAC RESOLUTION DECLARING SINGLE CALCULATED AND RESPONSIVE BID (SCRB) AND RECOMMENDING AWARD TO MECHTRONICS TRADING AND SERVICES FOR THE PROPOSED PROCUREMENT OF THE SUPPLY AND DELIVERY OF SUPPLIES AND MATERIALS FOR INFRASTRUCTURE REPAIR AND MAINTENANCE FOR USTP-CDO CAMPUS (1<sup>ST</sup> QUARTER CY 2024) IN THE AMOUNT OF P1,499,300.00**

**WHEREAS**, the UNIVERSITY OF SCIENCE AND TECHNOLOGY OF SOUTHERN PHILIPPINES advertised the Invitation to Bid for the *Proposed Procurement of the Supply and Delivery of Supplies and Materials for Infrastructure Repair and Maintenance for USTP-CDO Campus (1<sup>st</sup> Quarter CY 2024)* in PhilGEPS, University website, and in conspicuous place at the premises of the University with an Approved Budget for the Contract (ABC) of ONE MILLION FIVE HUNDRED THOUSAND PESOS AND 00/100 (P1,500,000.00) ONLY;

**WHEREAS**, in response to the said advertisement, only one (1) prospective bidder acquired the bidding documents, namely: Mechtronics Trading and Services (Mechtronics);

**WHEREAS**, on the deadline for submission of bids last November 14, 2023, 09:30 A.M., the same prospective bidder submitted its bid proposal;

**WHEREAS**, the Committee opened the first envelope of the lone bidder;

**WHEREAS**, Mechtronics was rated "passed" in the preliminary examination of its legal, technical and financial documents;

**WHEREAS**, the Committee then opened the second envelope of Mechtronics;

**WHEREAS**, Mechtronics made a bid of P1,499,300.00;

**WHEREAS**, the Committee considered the bid of Mechtronics for evaluation;

**WHEREAS**, the Technical Representative and Technical Working Group (TWG) submitted a Technical Report dated November 16, 2023;

**WHEREAS**, the Detailed Bid Evaluation was conducted by the Committee, with the assistance of the TWG, last November 16, 2022, 03:00 P.M. on the bid of Mechtronics. The Committee made no arithmetical correction in the financial bid of Mechtronics, the amount of bid as read was the same as calculated;

**WHEREAS**, the Committee, with the assistance of the TWG, after scrutiny, careful evaluation and deliberation, found the bid of Mechtronics to be complying and declared the bid of Mechtronics as the Single Calculated Bid (SCB) at the amount of P1,399,400.00;

**WHEREAS**, the Committee conducted an on-site post-qualification of Mechtronics at their main office in Zone 9, Barangay Molugan, El Salvador City last November 23, 2023;

**WHEREAS**, the Committee convened on November 28, 2023 and deliberated the results of their Post-Qualification. It was found that all the documents submitted by Ms. Brenda A. Fabrea of Mechtronics were genuine, authentic and responsive;

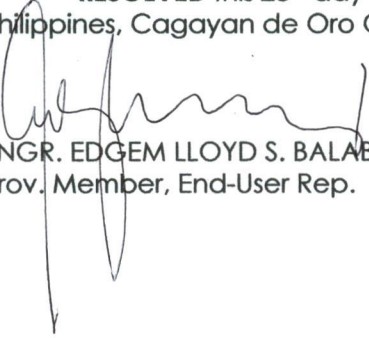
**BAC Resolution No. 0871-2023, Declaring Single Calculated and Responsive Bid (SCRB) and Recommending Award to Mechtronics Trading and Services for the Proposed Procurement of the Supply and Delivery of Supplies and Materials for Infrastructure Repair and Maintenance for USTP-CDO Campus (1<sup>st</sup> Quarter CY 2024) in the amount of P1,499,300.00**

C.M. Recto Avenue, Lapasan, Cagayan de Oro City 9000 Philippines, Tel. Nos. +63 (88) 856 1738; Telefax +63 (88) 856 4696 | www.ustp.edu.ph

**NOW, THEREFORE**, the Bids and Awards Committee, hereby RESOLVES, as it is hereby RESOLVED, to:

- a) declare the bid of *Mechtronics Trading and Services* as the Single Calculated and Responsive Bid (SCRB) for the *Proposed Procurement of the Supply and Delivery of Supplies and Materials for Infrastructure Repair and Maintenance for USTP-CDO (1<sup>st</sup> Quarter CY 2024)*; and
- b) recommend the award of the contract in the total amount of **ONE MILLION FOUR HUNDRED NINETY-NINE THOUSAND THREE HUNDRED PESOS AND 00/100 (P1,499,300.00) ONLY**.

**RESOLVED** this 28<sup>th</sup> day of November, 2023 at University of Science and Technology of Southern Philippines, Cagayan de Oro City.

  
ENGR. EDGEM LLOYD S. BALABIS  
Prov. Member, End-User Rep.

  
ENGR. PRANCES P. CLORIBEL  
Prov. Member, Technical Rep.

  
AR. CHRIS FRANCIS N. ASPIRAS  
Member, TWG

  
ENGR. MARY ANN E. TELEN  
BAC I Member

  
DR. RUVEL J. CUASITO  
BAC I Member

  
DR. ISMAEL N. TALILI  
BAC I Vice-Chairperson

  
ATTY. JONATHAN S. OCHE,  
BAC I Chairperson

**BAC Resolution No. 0871-2023, Declaring Single Calculated and Responsive Bid (SCRB) and Recommending Award to Mechtronics Trading and Services for the Proposed Procurement of the Supply and Delivery of Supplies and Materials for Infrastructure Repair and Maintenance for USTP-CDO Campus (1<sup>st</sup> Quarter CY 2024) in the amount of P1,499,300.00**