



Office of Bids and Awards Committee I

Cagayan de Oro

BAC RESOLUTION NO. 568-2021

BAC RESOLUTION DECLARING HIGHEST RATED AND RESPONSIVE BID (HRRB) AND RECOMMENDING AWARD FOR THE PROPOSED PROCUREMENT OF CONSULTANCY SERVICES FOR THE CREATION OF LAND USE DEVELOPMENT AND INFRASTRUCTURE PLAN (LUDIP) FOR USTP CDO CAMPUS

WHEREAS, the UNIVERSITY OF SCIENCE AND TECHNOLOGY OF SOUTHERN PHILIPPINES advertised the Request for Expression of Interest for the *Proposed Procurement of Consultancy Services for the creation of Land Use Development and Infrastructure Plan (LUDIP) for USTP CDO Campus* in PhilGEPS and University websites and in conspicuous place at the premises of the University with an Approved Budget for the Contract (ABC) of TWO MILLION PESOS AND 00/100 (P2,000,000.00) ONLY;

WHEREAS, in response to the said advertisement, two (2) prospective bidders acquired the bidding documents, namely: Envia Consultancy, Inc. (Envia Consultancy), and ER & B Associates, Co. (ER & B Associates);

WHEREAS, during the deadline and submission of Eligibility Documents on August 02, 2021, 10:00 A.M., the same prospective bidders submitted their Eligibility Documents;

WHEREAS, the Committee then immediately opened the Eligibility Document envelopes of the following prospective bidders in chronological order;

WHEREAS, Envia Consultancy and ER & B Associates were rated "passed" in the preliminary examination of their legal, technical and financial documents, and were declared "eligible";

WHEREAS, the Committee conducted the shortlisting of eligible bidders from August 03, 2020 to April 04, 2021 using the criteria and rating system for shortlisting as described in the bidding documents, as follows:

- a. 60% - Applicable Experience of the consultant and members in case of joint ventures, considering both the overall experiences of the firm or, in the case of new firms, the individual experiences of the principal and key staff, including the times when employed by other consultants;
- b. 30% - Qualification of consultants based on completed contracts; and
- c. 10% - Current workload based on their Net Financial Contracting Capacity.

WHEREAS, pursuant to the Eligibility Data Sheet (EDS) Clause 9.2, "Qualified consultants shall then be ranked. Only the top three (3) qualified consultants who pass the minimum score of eighty percent (80%) shall be included in the short list. Should less than three (3) qualified consultants obtain the required minimum score, only the same shall be included in the short list.";

WHEREAS, the Committee culminated the shortlisting process on August 04, 2021. ER & B Associates obtained the score of 100% and Envia Consultancy obtained the score of 64% in the hereto attached Rating System Score Sheet. ER & B Associates is the sole bidder included in the shortlist;

WHEREAS, upon recommendation of the BAC, the Head of the Procuring Entity (HOPE) approved the following shortlisted consultant:

- a. ER & B Associates, Co.

WHEREAS, the Notice of Eligibility and Shortlisting was issued and received by the Shortlisted Consultant last August 04, 2021;

BAC Resolution Declaring Highest Rated and Responsive Bid (HRRB) and Recommending Award for the Proposed Procurement of Consultancy Services for the creation of Land Use Development and Infrastructure Plan (LUDIP) for USTP CDO Campus

WHEREAS, in accordance to the Revised IRR of R.A. 9184 Section 33.2.1 (a) (i): "A two-stage procedure shall be adopted whereby each consultant shall be required to submit his technical and financial proposals simultaneously in separate sealed envelopes";

WHEREAS, the Committee conducted Pre-bid Conference on August 16, 2021;

WHEREAS, during the Deadline of Submission of Bids on August 28, 2021, 10:00 A.M., ER & B Associates submitted its bid proposal;

WHEREAS, the Committee opened and evaluated the Technical Proposal of ER & B Associates using the Criteria and Rating System prescribed in the Bidding Documents;

WHEREAS, ER & B Associates obtained the score of 97% which score is above the minimum required for the Technical Proposal as shown in the hereto attached Rating System Score Sheet (Part II);

WHEREAS, during the scheduled opening of Financial Proposal on September 02, 2021, the Committee found that all the required Financial Proposal Forms were submitted;

WHEREAS, ER & B Associates made a bid of P2,000,000.00;

WHEREAS, after the opening of Financial Proposal, the Negotiations immediately followed on September 02, 2021, which is summarized in the hereto attached Comprehensive Report of Negotiations;

WHEREAS, the Committee conducted post-qualification of ER & B Associates, Co. on September 04, 2021. The Committee convened and deliberated the results of their Post Qualification on the same day. It was found that all the documents submitted by Mr. Regulo Y. Toring of ER & B Associates, Co. was genuine, authentic, and responsive;

NOW, THEREFORE, the Bids and Awards Committee, hereby RESOLVES, as it is, hereby RESOLVED to:

- a) declare the bid of ER & B Associates, Co. as the Highest Rated and Responsive Bid (HRRB) for the *Proposed Procurement of Consultancy Services for the creation of Land Use Development and Infrastructure Plan (LUDIP) for USTP CDO Campus*; and
- b) recommend the award of the contract in the total amount of **TWO MILLION PESOS AND 00/100 (P2,000,000.00) ONLY**.

RESOLVED this 4th day of September, 2021, at the University of Science and Technology of Southern Philippines, Cagayan de Oro City.



MS. MARYCRIS P. EGOT
Prov. Member, End-User Rep.



DR. ALENOGINES L. SAN DIEGO
BAC I Member



ENGR. ALEX L. MAUREAL
BAC I Vice-Chairperson



ENGR. EDGEM LLOYD S. BALABIS
Prov. Member, Technical Rep.

DR. RUEL R. CABAUG
BAC I Member



ATTY. JONATHAN S. OCHE
BAC I Chairperson