



University of Science and Technology of Southern Philippines

Alubijid | Cagayan de Oro | Claveria | Jasaan | Oroquieta | Panaon

Office of the Bids and Awards Committee
Cagayan de Oro

Subject: Re-bidding of the Proposed Procurement for the Supply and Delivery of Common Office Supplies and Equipment for USTP-CDO (1st Quarter 2022)

1st Indorsement
December 27, 2021

The undersigned respectfully endorses for Approval to ATTY. DIONEL O. ALBINA, Chancellor, USTP-CDO, BAC Resolution No. 912-2021, Declaring Single Calculated and Responsive Bid (SCRB) and Recommending Award for the above project in the amount of P2,878,559.25.


MELANIE A. JALOVER
Head, Procurement Services Section



APPROVED



DISAPPROVED


ATTY. DIONEL O. ALBINA
Chancellor, USTP-CDO



University of Science and Technology of Southern Philippines

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Office of Bids and Awards Committee I

Cagayan de Oro

BAC RESOLUTION NO. 912-2021

BAC RESOLUTION DECLARING SINGLE CALCULATED AND RESPONSIVE BID (SCRB) AND RECOMMENDING AWARD TO V.S. TAY, INCORPORATED OF THE RE-BIDDING OF THE PROPOSED PROCUREMENT FOR THE SUPPLY AND DELIVERY OF COMMON OFFICE SUPPLIES AND EQUIPMENT FOR USTP-CDO (1ST QUARTER 2022) IN THE AMOUNT OF P2,878,559.25

WHEREAS, the UNIVERSITY OF SCIENCE AND TECHNOLOGY OF SOUTHERN PHILIPPINES advertised the Invitation to Bid for the *Re-bidding of the Proposed Procurement for the Supply and Delivery of Common Office Supplies and Equipment for USTP-CDO (1st Quarter 2022)* in PhilGEPS, University website, and in conspicuous place at the premises of the University with an Approved Budget for the Contract (ABC) of TWO MILLION EIGHT HUNDRED SEVENTY-NINE THOUSAND SEVEN HUNDRED SIXTY ONE PESOS AND 75/100 (P2,879,761.75);

WHEREAS, in response to the said advertisement, only one (1) prospective bidder acquired the bidding documents, namely: V.S. Tay, Incorporated (V.S. Tay);

WHEREAS, during the deadline and submission of bids last December 22, 2021, 02:00 P.M., the same prospective bidders submitted its bid proposals;

WHEREAS, the Committee opened the first envelope of the lone bidder;

WHEREAS, V.S. Tay was rated "passed" in the preliminary examination of its legal, technical and financial documents;

WHEREAS, the Committee then opened the second envelope of V.S. Tay;

WHEREAS, V.S. Tay made a bid of P2,878,120.35;

WHEREAS, the Committee considered the bid of V.S. Tay for evaluation;

WHEREAS, the Detailed Bid Evaluation was conducted by the Committee, with the assistance of the Technical Working Group (TWG), last December 23, 2021, 02:00 P.M. on the bid of V.S. Tay. The Committee found minor arithmetical correction in the financial bid of V.S. Tay. The amount of bid as read was not the same as calculated;

WHEREAS, in the Bid Form of V.S. Tay, there is a discrepancy in item no. 10. As per 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 Section 32.2.3, "In case of discrepancies between xxx (b) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail; and (c) stated total price and the actual sum of prices of component items, the latter shall prevail". Therefore, the total price for Item no. 10 is considered;

WHEREAS, the Technical Representative and TWG submitted a Technical Report dated December 23, 2021;

WHEREAS, the Committee, with the assistance of the TWG, after scrutiny, careful evaluation and deliberation, found the bid of V.S. Tay to be complying and declared V.S. Tay as the Single Calculated Bid (SCB) at the amount of P2,878,559.25;

WHEREAS, the Committee conducted post-qualification of V.S. Tay on December 27, 2021;

BAC Resolution Declaring Single Calculated and Responsive Bid (SCRB) and Recommending Award to V.S. Tay, Incorporated of the Re-bidding of the Proposed Procurement for the Supply and Delivery of Common Office Supplies and Equipment for USTP-CDO (1st Quarter 2022) in the amount of P2,878,559.25

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WHEREAS, the Committee convened and deliberated the results of their Post Qualification on the same day. It was found that all the documents submitted by Ms. Gretchen Joy V. Oyao of V.S. Tay was genuine, authentic, and responsive;

WHEREAS, the award of contract for this project may be made only upon the approval and effectivity of the FY 2022 GAA or the reenactment of the previous year's budget which constitutes the current year's authorized budget and the revision of the indicative APP and approval of the final APP, pursuant to the Guidelines on the Implementation of Early Procurement Activities (EPA) (GPPB Resolution No. 14-2019, dated 17 July 2019);


NOW, THEREFORE, the Bids and Awards Committee, hereby RESOLVES, as it is hereby RESOLVED, to:

- a) declare the bid of V.S. Tay, Incorporated as Single Calculated and Responsive Bid (SCRB) for the *Re-bidding of the Proposed Procurement for the Supply and Delivery of Common Office Supplies and Equipment for USTP-CDO (1st Quarter 2022)*; and
- b) recommend the award of the contract in the total amount of **TWO MILLION EIGHT HUNDRED SEVENTY-EIGHT THOUSAND FIVE HUNDRED FIFTY-NINE PESOS AND 25/100 (P2,878,559.25) ONLY.**

RESOLVED this 27th day of December, 2021 at University of Science and Technology of Southern Philippines, Cagayan de Oro City.


MR. CAMELO R. AUXILIO
Prov. Member, End-User Rep.


DR. ALENOGINES L. SAN DIEGO
BAC I Member


ENGR. ALEX L. MAUREAL
BAC I Vice-Chairperson


MS. SHAIRA RUFFA K. SURIO
Prov. Member, Technical Rep.


DR. RUEL R. CABAHUG
BAC I Member


ATTY. JONATHAN S. OCHE
BAC I Chairperson

BAC Resolution Declaring Single Calculated and Responsive Bid (SCRB) and Recommending Award to V.S. Tay, Incorporated of the Re-bidding of the Proposed Procurement for the Supply and Delivery of Common Office Supplies and Equipment for USTP-CDO (1st Quarter 2022) in the amount of P2,878,559.25