



University of Science and Technology of Southern Philippines

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Office of Bids and Awards Committee I

Cagayan de Oro

Subject: Re-bidding for the Proposed Procurement of the Supply and Delivery of Common Office Supplies and Equipment for USTP-CDO (1st Quarter CY 2023)

V.S. Tay, Incorporated

1st Indorsement

March 17, 2023

The undersigned respectfully endorses for Approval to ATTY. DIONEL O. ALBINA, Chancellor, USTP-CDO, BAC Resolution No. 0016-2023, Declaring Single Calculated and Responsive Bid (SCRB) and Recommending Award for the above project in the amount of P1,527,736.05.


MELANIE A. JALOVER

Head, Procurement Services Section



APPROVED



DISAPPROVED


ATTY. DIONEL O. ALBINA

Chancellor, USTP-CDO



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Office of Bids and Awards Committee I

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BAC RESOLUTION NO. 0016-2023

BAC RESOLUTION DECLARING SINGLE CALCULATED AND RESPONSIVE BID (SCRB) AND RECOMMENDING AWARD TO V.S. TAY, INCORPORATED OF THE RE-BIDDING FOR THE PROPOSED PROCUREMENT OF THE SUPPLY AND DELIVERY OF COMMON OFFICE SUPPLIES AND EQUIPMENT FOR USTP-CDO (1ST QUARTER CY 2023) IN THE AMOUNT OF P1,527,736.05

WHEREAS, the UNIVERSITY OF SCIENCE AND TECHNOLOGY OF SOUTHERN PHILIPPINES advertised the Invitation to Bid of the *Re-bidding for the Proposed Procurement of the Supply and Delivery of Common Office Supplies and Equipment for USTP-CDO (1st Quarter CY 2023)* in PhilGEPS, University website, and in conspicuous place at the premises of the University with an Approved Budget for the Contract (ABC) of ONE MILLION FIVE HUNDRED THIRTY THOUSAND EIGHT HUNDRED EIGHTY-ONE PESOS AND 85/100 (P1,530,881.85) ONLY;

WHEREAS, in response to the said advertisement, two (2) prospective bidders acquired the bidding documents, namely: D2 Prints and Creatives Corp. (D2 Prints) and V.S Tay, Incorporated (V.S. Tay);

WHEREAS, during the deadline and submission of bids last February 27, 2023, 09:30 A.M., the same prospective bidders submitted their bid proposals;

WHEREAS, the Committee opened the first envelopes of the prospective bidders in the order of their submission;

WHEREAS, D2 Prints was rated "failed" due to the following ground: *Suspended validity of the Certificate of PhilGEPS Registration (Platinum Membership) submitted by the bidder for its failure to update the Certificate with the current and updated Mayor's Permit;*

WHEREAS, V.S. Tay was rated "passed" in the preliminary examination of its legal, technical and financial documents;

WHEREAS, the Committee informed D2 Prints that they may submit a request for reconsideration *within three (3) calendar days;*

WHEREAS, the Committee then opened the second envelope of V.S. Tay;

WHEREAS, V.S. Tay made a bid of P1,527,736.05;

WHEREAS, the Committee considered the bid of V.S. Tay for evaluation;

WHEREAS, the Technical Representative submitted a Technical Report dated March 06, 2023;

WHEREAS, the Detailed Bid Evaluation was conducted by the Committee last March 06, 2023, 02:00 P.M. on the bid of V.S. Tay. The Committee made no arithmetical correction in the financial bid of V.S. Tay. The amount of bid as read was the same as calculated;

WHEREAS, the Committee, after scrutiny, careful evaluation and deliberation, found the bid of V.S. Tay to be complying and declared the bid of V.S. Tay as the Single Calculated Bid (SCB) at the amount of P1,527,736.05;

WHEREAS, D2 Prints did not submit any request for reconsideration;

BAC Resolution Declaring Single Calculated and Responsive Bid (SCRB) and Recommending Award to V.S. Tay, Incorporated of the Re-bidding for the Proposed Procurement of the Supply and Delivery of Common Office Supplies and Equipment for USTP-CDO (1st Quarter CY 2023) in the Amount of P1,527,736.05

WHEREAS, the Committee conducted an on-site post-qualification of V.S. Tay at their main office in 125 Ramon Magsaysay Avenue, Davao City, last March 15 – 16, 2023;

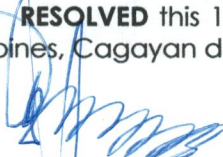
WHEREAS, the Committee also visited their one (1) Ongoing Contract, namely: Supply and Delivery of Various Common-use Supplies (Office & Computer Supplies), Non-Procurement Services for the First Quarter of CY 2023, Department of Environment and Natural Resources, Region XI located in Davao City and their Single Largest Completed Contract, namely: Supply and Delivery of Consolidated Office Supplies, Bukidnon State University located in Malaybalay City;


WHEREAS, the Committee convened on March 17, 2023 and deliberated the results of their Post Qualification. It was found that all the documents submitted by Ms. Gretchen Joy V. Oyao of V.S. Tay were genuine, authentic and responsive;

NOW, THEREFORE, the Bids and Awards Committee, hereby RESOLVES, as it is hereby RESOLVED, to:


- a) declare the bid of V.S. Tay, Incorporated as Single Calculated and Responsive Bid (SCRB) of the Re-bidding for the Proposed Procurement of the Supply and Delivery of Common Office Supplies and Equipment for USTP-CDO (1st Quarter CY 2023); and
- b) recommend the award of the contract to the said bidder in the total amount of **ONE MILLION FIVE HUNDRED TWENTY-SEVEN THOUSAND SEVEN HUNDRED THIRTY-SIX PESOS AND 05/100 (P1,527,736.05) ONLY**.

RESOLVED this 17th day of March, 2023 at University of Science and Technology of Southern Philippines, Cagayan de Oro City.


MR. CAMELO R. AUXILIO
Prov. Member, End-User Rep.


MS. SHAIRA RUFFA K. SURIO
Prov. Member, Technical Rep.


ENGR. MARY ANN E. TELEN
BAC I Member


DR. RUVEL J. CUASITO
BAC I Member


DR. ISMAEL N. TALILI
BAC I Vice-Chairperson


ATTY. JONATHAN S. OCHE
BAC I Chairperson

BAC Resolution Declaring Single Calculated and Responsive Bid (SCRB) and Recommending Award to V.S. Tay, Incorporated of the Re-bidding for the Proposed Procurement of the Supply and Delivery of Common Office Supplies and Equipment for USTP-CDO (1st Quarter CY 2023) in the Amount of P1,527,736.05