



University of Science and Technology of Southern Philippines

Alubijid | Balubal | Cagayan de Oro | Claveria | Jasaan | Oroquieta | Panaon | Villanueva

Office of Bids and Awards Committee I

Cagayan de Oro

Subject: Proposed Procurement for the Supply and Delivery of Supplies and Materials for Infrastructure Repair and Maintenance for USTP-CDO (1st Quarter CY 2023)

Mechtronics Trading and Services

1st Indorsement
January 04, 2023

The undersigned respectfully endorses for Approval to ATTY. DIONEL O. ALBINA, Chancellor, USTP-CDO, BAC Resolution No. 1192-2022, Declaring Single Calculated and Responsive Bid (SCRB) and Recommending Award for the above project in the amount of P1,499,700.00.


MELANIE A. JALOVER
Head, Procurement Services Section



APPROVED



DISAPPROVED


ATTY. DIONEL O. ALBINA
Chancellor, USTP-CDO



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Office of Bids and Awards Committee I

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BAC RESOLUTION NO. 1192-2022

BAC RESOLUTION DECLARING SINGLE CALCULATED AND RESPONSIVE BID (SCRB) AND RECOMMENDING AWARD TO MECHTRONICS TRADING AND SERVICES OF THE PROPOSED PROCUREMENT FOR THE SUPPLY AND DELIVERY OF SUPPLIES AND MATERIALS FOR INFRASTRUCTURE REPAIR AND MAINTENANCE FOR USTP-CDO (1ST QUARTER CY 2023) IN THE AMOUNT OF P1,499,700.00

WHEREAS, the UNIVERSITY OF SCIENCE AND TECHNOLOGY OF SOUTHERN PHILIPPINES advertised the Invitation to Bid for the *Proposed Procurement for the Supply and Delivery of Supplies and Materials for Infrastructure Repair and Maintenance for USTP-CDO (1st Quarter CY 2023)* in PhilGEPS, University website, and in conspicuous place at the premises of the University with an Approved Budget for the Contract (ABC) of ONE MILLION FIVE HUNDRED THOUSAND PESOS AND 00/100 (P1,500,000.00) ONLY;

WHEREAS, in response to the said advertisement, only one (1) prospective bidder acquired the bidding documents, namely: Mechtronics Trading and Services (Mechtronics);

WHEREAS, during the deadline and submission of bids last December 14, 2022, 09:30 A.M., the same prospective bidders submitted its bid proposal;

WHEREAS, the Committee opened the first envelope of the lone bidder;

WHEREAS, Mechtronics was rated "passed" in the preliminary examination of its legal, technical and financial documents;

WHEREAS, the Committee then opened the second envelope of Mechtronics;

WHEREAS, Mechtronics made a bid of P1,499,700.00;

WHEREAS, the Committee considered the bid of Mechtronics for evaluation;

WHEREAS, the Detailed Bid Evaluation was conducted by the Committee, with the assistance of the Technical Working Group (TWG), last December 15, 2022, 03:30 P.M. on the bid of Mechtronics. The Committee found no arithmetical correction in the financial bid of Mechtronics. The amount of bid as read was the same as calculated;

WHEREAS, the Technical Representative and TWG submitted a Technical Report dated December 15, 2022;

WHEREAS, the Committee, with the assistance of the TWG, after scrutiny, careful evaluation and deliberation, found the bid of Mechtronics to be complying and declared Mechtronics as the Single Calculated Bid (SCB) at the amount of P1,499,700.00;

WHEREAS, the Committee conducted an on-site post-qualification of Mechtronics at their main office in Zone 9, Brgy. Molugan, El Salvador, Misamis Oriental, last December 29, 2022.

WHEREAS, the Committee convened on January 04, 2023 and deliberated the results of their Post Qualification. It was found that all the documents submitted by Ms. Brenda A. Fabrea of Mechtronics was genuine, authentic and responsive;

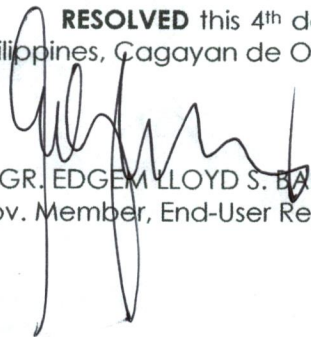
BAC Resolution Declaring Single Calculated and Responsive Bid (SCRB) and Recommending Award to Mechtronics Trading and Services of the Proposed Procurement for The Supply and Delivery of Supplies and Materials for Infrastructure Repair and Maintenance for USTP-CDO (1st Quarter CY 2023) in the Amount of P1,499,700.00

WHEREAS, the Post-Qualification activities had to be extended beyond the 12-day period on account of the delay of the confirmation of the SLCC and On-Going Contracts of the Mechtronics. The Committee had to wait for the official responses of the Mechtronics' previous and on-going clients:

NOW, THEREFORE, the Bids and Awards Committee, hereby RESOLVES, as it is hereby RESOLVED, to:

- a) recommend for approval the extended period of post-qualification activities, that is, on December 28, 2022 – January 04, 2023 as per Section 34.8 of the Revised IRR of R.A. No. 9184;
- b) declare the bid of *Mechtronics Trading and Services* as Single Calculated and Responsive Bid (SCRB) for the *Proposed Procurement for the Supply and Delivery of Supplies and Materials for Infrastructure Repair and Maintenance for USTP-CDO (1st Quarter CY 2023)*; and
- c) recommend the award of the contract in the total amount of **ONE MILLION FOUR HUNDRED NINETY-NINE THOUSAND SEVEN HUNDRED PESOS AND 00/100 (P1,499,700.00) ONLY.**

RESOLVED this 4th day of January, 2023 at University of Science and Technology of Southern Philippines, Cagayan de Oro City.


ENGR. EDGEM LLOYD S. BALABIS
Prov. Member, End-User Rep.


AR. GERALD C. HARAYO
Prov. Member, Technical Rep.


ENGR. JEANLOYLE MAE U. LONGAKIT
Member, TWG


DR. RUVEL J. QUASITO
BAC I Member


DR. ISMAEL N. TALILI
BAC I Member

DR. RUEL R. CABAUG
BAC I Vice-Chairperson


ATTY. JONATHAN S. OCHE
BAC I Chairperson

BAC Resolution Declaring Single Calculated and Responsive Bid (SCRB) and Recommending Award to Mechtronics Trading and Services of the Proposed Procurement for The Supply and Delivery of Supplies and Materials for Infrastructure Repair and Maintenance for USTP-CDO (1st Quarter CY 2023) in the Amount of P1,499,700.00