



Office of the University  
and Board Secretary

University System

## SECRETARY'S CERTIFICATE

I, **MARK DAVE J. CERBITO**, of legal age, Filipino, with Office address at USTP, C.M. Recto Avenue, Lapasan, Cagayan de Oro City, hereby certify as follows:

- 1) That I am the duly appointed University and Board Secretary of the University of Science and Technology of Southern Philippines (USTP) Board of Regents (BOR);
- 2) That I am the custodian of the records of the USTP BOR, including the minutes of meetings and resolutions
- 3) That at the Regular Meeting of the USTP BOR held on 3 December 2022, during which a quorum was present and acted throughout, the following resolution was passed:

### BOR RESOLUTION NO. 278, S. 2022

**APPROVING THE AWARD OF CONTRACT TO MORTAR MASTERS AND CONCRETE BUILDERS FOR THE CONTINUATION OF THE CONSTRUCTION OF THE EIGHT-STOREY STUDENT CENTER AND EDUCATION COMPLEX WITH THE AMOUNT OF PESOS: SEVENTY-SEVEN MILLION THREE HUNDRED TWENTY-TWO THOUSAND NINE HUNDRED FORTY-SEVEN AND 03/100 (₱77,322,947.03)**

**APPROVED.**

- 4) That the foregoing resolution has not been altered, modified, nor revoked; and that the same is now full force and in effect; and
- 5) That I am executing this Certificate for whatever legitimate purpose it may serve.

IN WITNESS WHEREOF, I have hereto affixed my signature this 3<sup>rd</sup> day of December 2022 at the USTP, C.M. Recto Avenue, Lapasan, Cagayan de Oro City.

**MARK DAVE J. CERBITO**  
University and Board Secretary/  
Chief of Staff, Office of the USTP System President

**BAC RESOLUTION NO. 482-2022**

**BAC RESOLUTION DECLARING SINGLE CALCULATED AND RESPONSIVE BID (SCRB) AND RECOMMENDING TO THE BOARD OF REGENTS THE AWARD OF CONTRACT TO MORTAR MASTERS AND CONCRETE BUILDERS FOR THE RE-BIDDING OF THE PROPOSED CONTINUATION OF THE CONSTRUCTION OF EIGHT-STOREY STUDENT CENTER AND EDUCATION COMPLEX FOR USTP-CDO IN THE AMOUNT OF P77,322,947.03**

**WHEREAS**, the UNIVERSITY OF SCIENCE AND TECHNOLOGY OF SOUTHERN PHILIPPINES advertised the Invitation to Bid for the *Re-bidding of the Proposed Continuation of the Construction of Eight-Storey Student Center and Education Complex for USTP-CDO* in PhilGEPS, University Website, and in conspicuous place at the premises of the University with an Approved Budget for the Contract (ABC) of SEVENTY-SEVEN MILLION NINE HUNDRED EIGHT THOUSAND TWO HUNDRED ONE PESOS AND 48/100 (P77,908,201.48) ONLY;

**WHEREAS**, in response to the said advertisement, only one (1) prospective bidder acquired the bidding documents, namely: Mortar Masters and Concrete Builders (Mortar Master);

**WHEREAS**, during the deadline and submission of bids last August 09, 2022, 09:30 A.M., the same prospective bidder submitted its bid proposal;

**WHEREAS**, the Committee then immediately opened the first envelope of the lone bidder;

**WHEREAS**, Mortar Masters was rated "passed" in the preliminary examination of its legal, technical and financial documents;

**WHEREAS**, the Committee then opened the second envelope of Mortar Masters;

**WHEREAS**, Mortar Masters made a bid of P77,469,999.38;

**WHEREAS**, the Committee considered the bid of Mortar Masters for evaluation;

**WHEREAS**, the Detailed Bid Evaluation was conducted by the Committee, with the assistance of the Technical Working Group (TWG), last August 11, 2022, 10:00 A.M. on the bid of Mortar Masters. The Committee found minor arithmetical correction in the financial bid of Mortar Masters. The amount of bid as read was not the same as calculated;

**WHEREAS**, the Technical Representative and TWG submitted a Technical Report dated August 11, 2022;

**WHEREAS**, the Committee, with the assistance of the TWG, after scrutiny, careful evaluation and deliberation, found the bid of Mortar Master to be complying and declared Mortar Master as the Single Calculated Bid (SCB) at the amount of P77,322,947.03;

**WHEREAS**, the Committee conducted an on-site post-qualification of Mortar Masters at their office in 083 District, Canito-an Cagayan de Oro City on August 16, 2022;

**WHEREAS**, the Committee requested Mortar Masters to submit corrected Bid Form (Bill of Quantities) and Detailed Estimate, both updated with respect to Item No. A.1.1, B.9, & B.7 which is in accordance with DPWH D.O. No. 197, Series of 2016. Mortar Masters was able to submit the required documents;

*BAC Resolution Declaring Single Calculated and Responsive Bid (SCRB) and Recommending to the Board of Regents the Award of Contract to Mortar Masters and Concrete Builders for the Re-Bidding of the Proposed Continuation of the Construction of Eight-Storey Student Center and Education Complex for USTP-CDO in the Amount of P77,322,947.03*

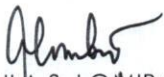


**WHEREAS**, the Committee convened on August 23, 2022 and deliberated the results of their Post Qualification. It was found that all the documents submitted by Ms. Flora Mae D. Briones of Mortar Masters was genuine, authentic and responsive;


**NOW, THEREFORE**, the Bids and Awards Committee, hereby RESOLVES, as it is hereby RESOLVED, to:

- a) declare the bid of *Mortar Masters and Concrete Builders* as the Single Calculated and Responsive Bid (SCRB) for the *Re-bidding of the Proposed Continuation of the Construction of Eight-Storey Student Center and Education Complex for USTP-CDO*; and
- b) recommend the award of the contract to the said bidder in the total amount of **SEVENTY-SEVEN MILLION THREE HUNDRED TWENTY-TWO THOUSAND NINE HUNDRED FORTY-SEVEN PESOS AND 03/100 ONLY (P77,322,947.03)**.

**RESOLVED** this 23<sup>rd</sup> day of August, 2022, at the University of Science and Technology of Southern Philippines, Cagayan de Oro City.

  
DR. LAILA S. LOMIBAO  
Prov. Member, End-User Rep.

  
ENGR. RON SIMON P. GARINGO  
Member, TWG

  
ENGR. MARY ANN E. TELEN  
BAC II Member

  
AR. FERDINAND A. DUMPA  
BAC II Vice-Chairperson

  
ENGR. GRACE C. BABA  
Prov. Member, Technical Rep.

  
ENGR. VICENTE T. GADIANE  
Member, TWG

  
DR. VENESSA A. GARCIA  
BAC II Member

  
ATTY. ERWIN B. BUCKO  
BAC II Chairperson

*BAC Resolution Declaring Single Calculated and Responsive Bid (SCRB) and Recommending to the Board of Regents the Award of Contract to Mortar Masters and Concrete Builders for the Re-Bidding of the Proposed Continuation of the Construction of Eight-Storey Student Center and Education Complex for USTP-CDO in the Amount of P77,322,947.03*