

Section III. Bid Data Sheet

Notes on the Bid Data Sheet

This Section is intended to assist the Procuring Entity in providing the specific information in relation to corresponding clauses in the ITB included in Section II, and has to be prepared for each specific procurement.

The Procuring Entity should specify in the BDS information and requirements specific to the circumstances of the Procuring Entity, the processing of the procurement, the applicable rules regarding bid price and currency, and the bid evaluation criteria that will apply to the Bids. In preparing this Section, the following aspects should be checked:

- (a) Information that specifies and complements provisions of Section II. Instructions to Bidders must be incorporated.
- (b) Amendments and/or supplements, if any, to provisions of Section II. Instructions to Bidders as necessitated by the circumstances of the specific procurement, must also be incorporated.

For foreign-assisted projects, the Bid Data Sheet to be used is provided in Section X-Foreign-Assisted Projects.

Bid Data Sheet

ITB Clause	
1.1	<p>The Procuring Entity is University of Science and Technology of Southern Philippines (USTP) CDO.</p> <p>The name of the Contract is <i>Proposed Renovation of Senior High Classrooms and Offices for USTP-CDO</i>.</p> <p>The identification number of the Contract is <i>USTP-IFPB-10-5021321000-20</i></p>
1.2	<p>The lot and reference is:</p> <p><i>Proposed Renovation of Senior High Classrooms and Offices for USTP-CDO</i>.</p>
2	<p>The Funding Source is:</p> <p>The Government of the Philippines (GoP) through INCOME for CY 2020 in the amount of ONE MILLION NINE HUNDRED NINETY NINE THOUSAND NINE HUNDRED NINETY ONE PESOS AND 49/100 (ABC: P1, 999,991.49) ONLY.</p> <p>The name of the Project <i>Proposed Renovation of Senior High Classrooms and Offices for USTP-CDO</i>.</p>
3.1	No further instructions.
5.1	No further instructions.
5.2	Bidding is restricted to eligible bidders as defined in ITB Clause 5.1.
5.4(a)	<p>The Bidder must have an experience of having completed a Single Largest Completed Contract (SLCC) that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC adjusted, if necessary, by the Bidder to current prices using the Philippine Statistics Authority (PSA) consumer price index.</p> <p>However, contractors under Small A and Small B categories without similar experience on the contract to be bid is allowed to bid if the cost of such contract is not more than the Allowable Range of Contract Cost (ARCC) of their registration based on the guidelines as prescribed by the PCAB.</p>
5.4 (b)	For this purpose, similar contracts shall refer to contracts which have the same major categories of work: <i>Tile Works, Electrical Works, Installation of Doors and Windows, Roof Framing Works, Roofing Works and Painting Works</i> .
8.1	Subcontracting is not allowed.
8.2	Not applicable.
9.1	The Procuring Entity will hold a pre-bid conference for this Project on OCTOBER 23, 2020, 10:00 A.M. at the Procurement Services, 2/F Gym Lobby, USTP CDO, C.M. Recto Avenue, Lapasan, Cagayan de Oro City.

10.1	<p>The Procuring Entity's address is:</p> <p>C.M. Recto Ave., Lapanan, Cagayan de Oro City</p> <p>MS. MELANIE A. JALOVER Head, Procurement Services Tel Nos. (088) 856-1738 local 164 Fax Nos. (088) 856-1739 www.ustp.edu.ph <u>bacsec@ustp.edu.ph</u></p>												
10.4	No further instructions.												
12.1	<p>Additional Requirements for the First Envelope (Other Project Requirement):</p> <ul style="list-style-type: none"> a. <i>Construction Schedule;</i> b. <i>S- curve and Bar Chart;</i> c. <i>Manpower Schedule</i> d. <i>Construction Methods;</i> e. <i>Equipment Utilization Schedule;</i> f. <i>Construction Safety and Health Program (CSHP) duly received by DOLE; (Provided that the winning bidder shall submit the DOLE-approved CSHP upon contract signing within ten (10) days from receipt of Notice of Award.)</i> g. <i>PERT/CPM; and</i> h. <i>Certificate of Site Inspection issued by Civil and Sanitary Works Unit (CSWU).</i> 												
12.1(a)(iii)	No further instructions												
12.1 (b) (ii.2)	<p>The minimum work experience requirements for key personnel are the following:</p> <table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left;"><u>Key Personnel</u></th> <th style="text-align: left;"><u>General Experience</u></th> <th style="text-align: left;"><u>Relevant Experience</u></th> </tr> </thead> <tbody> <tr> <td>a. <i>Project Engineer</i></td> <td></td> <td></td> </tr> <tr> <td>b. <i>Foreman</i></td> <td></td> <td></td> </tr> <tr> <td>c. <i>Safety Officer</i></td> <td></td> <td></td> </tr> </tbody> </table>	<u>Key Personnel</u>	<u>General Experience</u>	<u>Relevant Experience</u>	a. <i>Project Engineer</i>			b. <i>Foreman</i>			c. <i>Safety Officer</i>		
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12.1 (b) (ii.3)	<p>The minimum major requirements are the following:</p> <table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left;"><u>Equipment</u></th> <th style="text-align: left;"><u>Capacity</u></th> <th style="text-align: left;"><u>Number of Units</u></th> </tr> </thead> <tbody> <tr> <td colspan="3" style="text-align: center;"><i>NONE</i></td> </tr> </tbody> </table>	<u>Equipment</u>	<u>Capacity</u>	<u>Number of Units</u>	<i>NONE</i>								
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<i>NONE</i>													
13.1	No additional Requirements.												

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13.1(b)	<p>This shall include all of the following documents:</p> <ol style="list-style-type: none"> 1. Bid prices in the Bill of Quantities (<i>see attached required forms</i>); 2. Detailed estimates, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid; 3. Cash flow by quarter or payment schedule; and 4. Scope of Works (<i>see attached required forms</i>).
13.2	<p>The ABC is ONE MILLION NINE HUNDRED NINETY NINE THOUSAND NINE HUNDRED NINETY ONE PESOS AND 49/100 (ABC: P1, 999,991.49) ONLY. Any bid with a financial component exceeding this amount shall not be accepted.</p>
14.2	No further instructions.
15.4	No further instructions.
16.1	The bid prices shall be quoted in Philippine Pesos.
16.3	No further instructions.
17.1	Bids will be valid for one hundred twenty (120) calendar days from the date of the opening of bids.
18.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <ol style="list-style-type: none"> 1. The amount of not less than 2% of ABC, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or 2. The amount of not less than 5% of ABC, if bid security is in Surety Bond.
18.2	The bid security shall be valid within One Hundred Fifty (150) calendar days from the opening of bids.
20.3	Each Bidder shall submit One (1) original and Two (2) copies of the first and second component of its bid.
21	<p>The address for submission of bids is at the Procurement Services, 2nd Level Gymnasium Lobby, USTP CDO, C.M. Recto Ave., Lapasan Cagayan de Oro City.</p> <p>The deadline for submission of bids is on NOVEMBER 06, 2020, 02:00 P.M.</p>
24.1	<p>The place of bid opening is the Conference Room, Procurement Services, 2nd Level Gymnasium Lobby, USTP CDO, C.M. Recto Ave., Lapasan Cagayan de Oro City.</p> <p>The date and time of bid opening is NOVEMBER 06, 2020, 02:00 P.M.</p>
24.2	No further instructions.
24.3	No further instructions.
27.1	No further instructions.

27.3	<p>Partial bid is not allowed. The infrastructure project is packaged in a single lot and the lot shall not be divided into sub-lots for the purpose of bidding, evaluation, and contract award.</p> <p>In all cases, the NFCC computation, if applicable, must be sufficient for all the lots or contracts to be awarded to the Bidder.</p>
27.4	No further instructions.
28.2	None.
31.4 (f)	<p>Construction Schedule, S-Curve and Bar Chart, Manpower Schedule, Construction Methods, Equipment Utilization Schedule, Construction Safety and Health Program (CSHP) duly approved by DOLE, PERT/CPM and Certificate of Site Inspection issued by Civil and Sanitary Works Unit (CSWU).</p>