



UNIVERSITY OF SCIENCE AND TECHNOLOGY OF SOUTHERN PHILIPPINES

Alubijid | Balubal | Cagayan de Oro | Claveria | Jasaan | Oroquieta | Panaon | Villanueva

OFFICE OF THE BIDS AND AWARDS COMMITTEE II

Proposed Procurement of Security Services for USTP-Villanueva Campus CY 2025

CONTRACT AGREEMENT

THIS AGREEMENT made the 4th day of July, 2025 between **UNIVERSITY OF SCIENCE AND TECHNOLOGY OF SOUTHERN PHILIPPINES (USTP)** of the Philippines (hereinafter called "the Entity") with office address at C.M. Recto Ave., Lapasan, Cagayan de Oro City of the one part and **TELSTAR SECURITY AGENCY CORPORATION** of Purok Bagong Lipunan, Kenram, Isulan, Sultan Kudarat (hereinafter called the "the Supplier") of the other part.

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly for the *Security Services for USTP-Villanueva Campus CY 2025 (Contract No. USTP-GSPB-05-2025-3585-13989)* and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **ONE MILLION ONE HUNDRED SIXTY-NINE THOUSAND SIX HUNDRED THIRTY-NINE PESOS AND 62/100 (P1,169,639.62) ONLY** (hereinafter called "the Contract Price") with C.A. CBNo. 25-07-0011.

WHEREAS, the Cost Breakdown as follows:

PARTICULARS	w/o NDP	w/ NDP
Amount Due to Guard		
1. Daily Wage Rate	461.00	461.00
2. Average pay per month (<i>DW x no. of days per year (395) / 12</i>)	15,174.58	15,174.58
3. Night Differential Pay (NDP) (<i>Ave. Pay/Month x 10% x 1/3</i>)	-	505.82
4. 13 th Month Pay (<i>DW x 365 / 12 / 12</i>)	1,168.51	1,168.51
5. 5 Days Service Incentive Leave Pay (<i>DW x 5 / 12</i>)	192.08	192.08
6. Uniform Allowance	100.00	100.00
Total Amount Due to Guard	16,635.17	17,140.99

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Total Amount Due to Guard	16,635.17	17,140.99
Amount Due to Government in Favor of Guard		
1. SSS Premium (New SSS Contribution Schedule effective January 2025: SSS Circular No. 2024-006, based on range of compensation (Average pay per month + NDP))	1,530.00	1,580.00
2. Philhealth Contribution (Philhealth Circular No. 2020-0005) (Average pay per month + NDP) x 0.05 / 2)	379.36	392.01
4. Pag-IBIG FUND (Pag-ibig Circular No. 460)	200.00	200.00
Total Amount to Government in Favor to Guard	2,109.36	2,172.01
TOTAL AMOUNT TO GUARD AND GOVERNMENT	18,744.54	19,313.00
COST OF SUPPLIES AND EQUIPMENT (Per Annex "A" par 5.3 of GPPB Res. No. (24-2007)	500.00	500.00
AGENCY FEE	1,874.45	1931.30
VALUE ADDED TAX (BIR Rev. Memo Cir. No. 39-2007) (AF x 12%)	224.93	231.76
MINIMUM RATE OF MONTHLY CONTRACT PER GUARD	21,343.93	21,976.06
Number of Guards	3	3
Number of Months	9	9
TOTAL AMOUNT OF YEARLY CONTRACT PER CATEGORY FOR USTP-VILLANUEVA CAMPUS	576,286.01	593,353.61
GRAND TOTAL PER YEAR	1,169,639.62	

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
 - ii. Winning bidder's bid, including the Eligibility requirements, Technical and

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CY 2025*

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
 - iv. Notice of Award of Contract and the Bidder's conforme thereto; and
 - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**
3. In consideration for the sum of *ONE MILLION ONE HUNDRED SIXTY-NINE THOUSAND SIX HUNDRED THIRTY-NINE PESOS AND 62/100 (P1,169,639.62) ONLY* or such other sums as may be ascertained, *Telstar Security Agency Corporation* agrees to *Security Services for USTP-Villanueva Campus CY 2025* in accordance with his/her/its Bid.
4. The *USTP* agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

**UNIVERSITY OF SCIENCE AND
TECHNOLOGY OF SOUTHERN
PHILIPPINES (USTP)**

**TELSTAR SECURITY AGENCY
CORPORATION**

ENTITY

CONTRACTOR

By:

By:


DR. AMBROSIO B. CULTURA II
President, USTP-System


MR. REYNALDO A. LINAAC
Authorized Representative

Certified as to Availability of Funds:


MS. MARIA CRISTINA J. CASIÑO, CPA
Accountant III

REPUBLIC OF THE PHILIPPINES)
CITY OF CAGAYAN DE ORO) S.S.

ACKNOWLEDGMENT

BEFORE ME JUL 05 2025 day of July, 2025, in the City of Cagayan de Oro, personally appeared DR. AMBROSIO B. CULTURA II and MR. REYNALDO A. LINAAC, with the following proofs of identity:

DR. AMBROSIO B. CULTURA II : PRC No. 0003087
MR. REYNALDO A. LINAAC : MTC 03027363 March 4, 2025

issued by official agency to establish their respective identities as very same persons who executed the above Contract Agreement, known to me and known to be the same persons who executed the foregoing agreement and acknowledged to me that the same is their free and voluntary act and deed as well as the free and voluntary act and deed of the entities they respectively represent.

This instrument consisting of five (5) pages including the page wherein this acknowledgment is written has been signed by the parties and their instrumental witnesses at the left-hand margin of each and every page and sealed with my notarial seal.

WITNESS MY HAND AND SEAL on the date and at the place first above written.

CONCHITO J. OCLARI
Notary Public
NC-2024-162
Until Dec. 31, 2025
Roll No. 25829; TIN 114-107-1-1
PTR No. 6207674 A, 1-8, 2025
IBP No. 499146, 1-6, 2025; MCLE VIII-0010246
Cagayan de Oro City
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