



UNIVERSITY OF SCIENCE AND TECHNOLOGY OF SOUTHERN PHILIPPINES

Alubijid | Balubal | Cagayan de Oro | Claveria | Jasaan | Oroquieta | Panaon | Villanueva

OFFICE OF BIDS AND AWARDS COMMITTEE II

NOTICE TO PROCEED

August 8, 2025

MS. CYNDEE B. CANLAS

Proprietor
Hexatronics Marketing
Zamora St., Brgy. San Roque,
Tarlac City, Tarlac

Dear Ms. Canlas:

The attached P.O. CBNNo. 25-08-0016 dated August 01, 2025, having been approved, notice is hereby given to Hexatronics Marketing that work may commence on the *Proposed Procurement of the Supply, Delivery, Installation and Commissioning of Electro-Mechanical Technology (EMT) Laboratory Equipment for USTP-Villanueva Campus CY 2025* upon receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule. Please coordinate with the Inspection Officer for purposes of delivery.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University of Science and Technology of Southern Philippines (USTP).

Very truly yours,


DR. AMBROSIO B. CULTURA II
President, USTP-System

I acknowledge receipt of this Notice on: 08/15/2025
Name of the Representative of the Bidder: Benner J. Suarez
Authorized Signature: 