

# University of Science and Technology of Southern Philippines

Alubijid | Cagayan de Oro | Claveria | Jasaan | Oroquieta | Panaon

Office of the Chancellor

Cagayan de Oro City

## NOTICE TO PROCEED

July 06, 2020

### MR. RAYMOND C. FERNANDO

Authorized Representative  
Infinitecare Technology Solutions, Inc.  
JV Serina St., Zone 6,  
Carmen, Cagayan de Oro City  
Tel Nos.: (088) 858 – 4001 / 0927 – 773 – 8702

Dear Mr. Fernando:

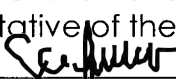
The attached *Purchase Order No. 20-06-0467A* dated June 22, 2020, having been approved, notice is hereby given to *Infinitecare Technology Solutions, Inc.* that work may commence on the *Proposed Procurement for the Supply, Delivery and Installation of Web and Video Conferencing Licenses for Digital Transformation Project for USTP-CDO* upon receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule. Please coordinate with the Inspection officer Mr. Felix V. Saquilayan for purposes of delivery.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University of Science and Technology of Southern Philippines (USTP) CDO.

Very truly yours,

  
**ATTY. DIONEL O. ALBINA**  
Chancellor, USTP-CDO

I acknowledge receipt of this Notice on: July 7, 2020  
Name of the Representative of the Bidder: Raymond C. Fernando  
Authorized Signature:  \_\_\_\_\_