



Office of the Chancellor

Cagayan de Oro City

NOTICE TO PROCEED

June 08, 2020

MR. MARDAN D. DAWALING

Authorized Representative
CD Books International, Inc.
2F, #127 A.F. Llamas Street
Tisa Labangon, Cebu City
Tel Nos.: (032) 414 - 4870 / 0997 - 268 - 5018

Dear Mr. Dawaling:

The attached Purchase Order No. 20-04-0221 dated April 07, 2020, having been approved, notice is hereby given to Cd Books International, Inc. that work may commence on the Proposed Procurement for the Supply and Delivery of Library Books for USTP-CDO (1st Quarter 2020) upon receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule. Please coordinate with the Inspection officer Mr. Felix V. Saquilayan for purposes of delivery.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University of Science and Technology of Southern Philippines (USTP) CDO.

Very truly yours,

[Handwritten signature of Atty. Dionel O. Albina]

ATTY. DIONEL O. ALBINA
Chancellor, USTP-CDO

I acknowledge receipt of this Notice on: June 9, 2020
Name of the Representative of the Bidder: Mardan D. Dawaling
Authorized Signature: [Handwritten signature]