



University of Science and Technology of Southern Philippines

Alubijid | Balubal | Cagayan de Oro | Claveria | Jasaan | Oroquieta | Panaon | Villanueva

Office of the President

University System

NOTICE TO PROCEED

September 01, 2023

MS. BRENDA A. FABREA

Proprietress

Mechtronics Trading and Services

Zone 9, Brgy Molugan,

El Salvador, Misamis Oriental

Dear Ms. Fabrea:

The attached P.O. No. 23-08-0709 dated August 25, 2023, having been approved, notice is hereby given to Mechtronics Trading and Services that work may commence on the Proposed Procurement of the Supply, Delivery and Installation of Furniture and Fixtures for USTP-Alubijid Campus CY 2023 upon receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule. Please coordinate with the Inspection Officer for purposes of delivery.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University of Science and Technology of Southern Philippines (USTP) CDO.

Very truly yours,


DR. AMBROSIO B. CULTURA, II
President, USTP-System

I acknowledge receipt of this Notice on: SEPT. 6, 2023
Name of the Representative of the Bidder: BRENDA A. FABREA
Authorized Signature: 