



Office of the Chancellor

Cagayan de Oro City

NOTICE TO PROCEED

April 14, 2020

MR. GURCHARAN SINGH

Authorized Representative
Zhujar Manufacturing Incorporation
#61 Kaingin Road, Brgy. Apolonio Samson,
Quezon City, Metro Manila
Tel Nos.: (02) 398 - 6315 / 0906 - 685 - 8767

Dear Mr. Singh:

The attached Purchase Order No. 20-04-0219 dated April 07, 2020, having been approved, notice is hereby given to Zhujar Manufacturing Incorporation that work may commence on the Proposed Procurement for the Supply and Delivery of Materials for the Production of College Uniform for USTP-CDO upon receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule. Please coordinate with the Inspection officer Mr. Felix V. Saquilayan for purposes of delivery.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University of Science and Technology of Southern Philippines (USTP) CDO.

Very truly yours,

[Handwritten signature of Atty. Dionel O. Albina]

ATTY. DIONEL O. ALBINA
Chancellor, USTP-CDO

I acknowledge receipt of this Notice on: 4-21-2020
Name of the Representative of the Bidder: GURCHARAN SINGH
Authorized Signature: [Handwritten signature]