



Office of the Chancellor

Cagayan de Oro City

NOTICE TO PROCEED

September 10, 2021

MR. BENJAMIN G. CHAN, JR

Proprietor

Dataworld Computer Center

#14 Don Tirso Neri St.

Cagayan de Oro City

Tel. No.: 857-8484/0917-716-4122

Dear Mr. Chan:

The attached *Purchase Order No. 21-09-0987* dated August 31, 2021, having been approved, notice is hereby given to *Dataworld Computer Center* that work may commence on the *Proposed Procurement for the Supply and Delivery of ICT Equipment for USTP-Villanueva* upon receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule. Please coordinate with the Inspection officer Mr. Felix V. Saquilayan for purposes of delivery.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University of Science and Technology of Southern Philippines (USTP) CDO.

Very truly yours,

ATTY. DIONEL O. ALBINA

Chancellor, USTP-CDO

I acknowledge receipt of this Notice on:

Sept 17, 2021

Name of the Representative of the Bidder: _____

Authorized Signature: _____