



University of Science and Technology of Southern Philippines

Atabud | Cagayan de Oro | Claveria | Jasaan | Oroquieta | Panaon

Office of the Chancellor

Cagayan de Oro City

NOTICE TO PROCEED

June 29, 2022

MS. BRENDA A. FABREA

Proprietress
Mechtronics Trading and Services
Zone 9, Molugan, El Salvador City
Misamis Oriental

Dear Ms. Fabrea:

The attached P.O. No. 22-06-0736 dated June 20, 2022, having been approved, notice is hereby given to Mechtronics Trading and Services that work may commence on the Negotiated Procurement Under Two-Failed Biddings of the Proposed Procurement for the Supply and Delivery of Supplies and Materials for Infrastructure Repair and Maintenance for USTP-CDO (1st Quarter 2022).

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule. Please coordinate with the Inspection officer Mr. Felix V. Saquilayan for purposes of delivery.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University of Science and Technology of Southern Philippines (USTP) CDO.

Very truly yours,

ATTY. DIONEL O. ALBINA
Chancellor, USTP-CDO

I acknowledge receipt of this Notice on: JUNE 30, 2022

Name of the Representative of the Bidder: BRENDA A. FABREA

Authorized Signature: