



# University of Science and Technology of Southern Philippines

Alubijid | Cagayan de Oro | Claveria | Jasaan | Oroquieta | Panaon

Office of the Chancellor

Cagayan de Oro City

## NOTICE TO PROCEED

December 29, 2021

**MS. MA. LOURDES DE JESUS CHUA**

Authorized Representative  
Woman Fine Clothing, Inc.  
818 Ginhawa St. Barangay West Plainview,  
Mandaluyong City, Metro Manila

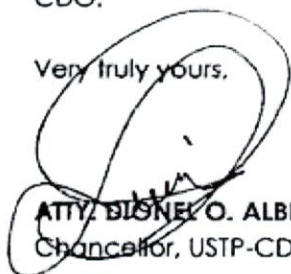
Dear Ms. Chua:

The attached P.O. No. 21-12-1970 dated December 20, 2021, having been approved, notice is hereby given to Woman Fine Clothing, Inc. that work may commence on the Proposed Procurement for the Supply and Delivery of P.E. Uniform for USTP-CDO upon receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule. Please coordinate with the Inspection officer Mr. Felix V. Saquilayan for purposes of delivery.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University of Science and Technology of Southern Philippines (USTP) CDO.

Very truly yours,



**ATTY. DIONEL O. ALBINA**  
Chancellor, USTP-CDO

I acknowledge receipt of this Notice on: January 7, 2022  
Name of the Representative of the Bidder: Helen Marcellano  
Authorized Signature: [Handwritten Signature]