



# University of Science and Technology of Southern Philippines

Alubijid | Balubal | Cagayan de Oro | Claveria | Jasaan | Oroquieta | Panaon | Villanueva

Office of the Chancellor

Cagayan de Oro City

## NOTICE TO PROCEED

October 20, 2022

### MR. RENANTE ELPA

Authorized Representative  
Columbia Computer Center, Inc.  
Tirso Neri St.,  
Cagayan de Oro City, Misamis Oriental

Dear Mr. Elpa:

The attached P.O. No. 22-10-1835 dated October 10, 2022, having been approved, notice is hereby given to Columbia Computer Center, Inc. that work may commence on the Proposed Procurement for the Supply and Delivery of Additional Laptop Computer for Faculty in Support to Flexible Learning Program 3<sup>rd</sup> Quarter CY 2022 upon receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule. Please coordinate with the Inspection officer Mr. Felix V. Saquilayan for purposes of delivery.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University of Science and Technology of Southern Philippines (USTP) CDO.

Very truly yours,

  
**ATTY. DIONEL O. ALBINA**  
Chancellor, USTP-CDO

October 27, 2022

I acknowledge receipt of this Notice on: \_\_\_\_\_  
Name of the Representative of the Bidder: Renante Elpa  
Authorized Signature: 