



UNIVERSITY OF SCIENCE AND TECHNOLOGY OF SOUTHERN PHILIPPINES

Alubajid | Balubai | Cagayan de Oro | Claveria | Jasaan | Oroquieta | Panaon | Villanueva

OFFICE OF THE BIDS AND AWARDS COMMITTEE II

NOTICE TO PROCEED

November 07, 2025

MR. ROALD Y. DY

Proprietor

Trench Engineering and Construction Services

Tibasak, Macasandig,

Cagayan De Oro City, Misamis Oriental

Dear Mr. Dy:

The attached Contract Agreement CBNo. 25-10-0026 dated November 05, 2025, having been approved, notice is hereby given to Trench Engineering and Construction Services that work may commence on the Proposed Construction of the Two (2) Storey Information Technology and Communication Hub Building at USTP-Panaon Campus (Phase 2) CY 2025 upon receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule. Please coordinate with the Infrastructure Planning and Facilities Development Office.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University of Science and Technology of Southern Philippines (USTP) CDO.

Very truly yours,

DR. AMBROSIO B. CULTURA II

President, USTP-System

Authorized Signature: _____

Name of Bidder: TRENCH ENGINEERING AND CONSTRUCTION SERVICES

Date: NOVEMBER 14, 2025