



# University of Science and Technology of Southern Philippines

Alubijid | Balubal | Cagayan de Oro | Claveria | Jasaan | Oroquieta | Panaon | Villanueva

Office of the Chancellor

Cagayan de Oro City

## NOTICE TO PROCEED

August 03, 2023

### MS. GEMMA T. PENITON

Proprietress

Peniton Trading

B1 I7 Brgy 177,

Caloocan City, Metro Manila

Dear Ms. Peniton:

The attached P.O. No. 23-08-0587 dated August 03, 2023, having been approved, notice is hereby given to *Peniton Trading* that work may commence on the *Proposed Procurement of the Supply, Delivery and Installation of Furniture and Fixtures for College of Medicine* upon receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule. Please coordinate with the Inspection Officer for purposes of delivery.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University of Science and Technology of Southern Philippines (USTP) CDO.

Very truly yours,



**ATTY. DIONEL O. ALBINA**  
Chancellor, USTP-CDO

I acknowledge receipt of this Notice on: August 10, 2023

Name of the Representative of the Bidder: GEMMA T. PENITON

Authorized Signature: 