



University of Science and Technology of Southern Philippines

Alubijid | Balubal | Cagayan de Oro | Claveria | Jasaan | Oroquieta | Panaon | Villanueva

Office of the President

University System

NOTICE TO PROCEED

January 19, 2024

MS. LIZEL ROMBANO

Authorized Representative
Xitrix Computer Corporation
23 Detroit St. Cor Don Egea St.,
Brgy. Pinagkaisahan, Cubao,
Quezon City, Metro Manila

Dear Ms. Rombano:

The attached P.O. No. 24-01-0004 dated January 15, 2024, having been approved, notice is hereby given to Xitrix Computer Corporation that work may commence on the Proposed Procurement of the Supply, Delivery and Installation of ICT Equipment and Air-Conditioning Units for USTP-Oroquieta Campus (1st Quarter CY 2024) for LOT 1 upon receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule. Please coordinate with the Inspection Officer for purposes of delivery.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University of Science and Technology of Southern Philippines (USTP) CDO.

Very truly yours,


DR. AMBROSIO B. CULTURA II
President, USTP-System

I acknowledge receipt of this Notice on: January 26, 2024
Name of the Representative of the Bidder: Lizel Rombano
Authorized Signature: 