



UNIVERSITY OF SCIENCE AND TECHNOLOGY OF SOUTHERN PHILIPPINES

Alubijid | Balubal | Cagayan de Oro | Claveria | Jasaan | Oroquieta | Panaon | Villanueva

OFFICE OF THE BIDS AND AWARDS COMMITTEE I

NOTICE TO PROCEED

December 19, 2025

MS. SEIRRIL ANNE S. OBLEA

Authorized Representative

InfiniVAN, Inc.

17th Floor, Ore Central Tower, 9th Avenue,
Corner 31st Street, Bonifacio Global City,
Fort Bonifacio, Taguig City, Metro Manila

Dear Ms. Oblea:

The attached P.O. CBNo. 25-12-0029 dated December 15, 2025, having been approved, notice is hereby given to InfiniVAN, Inc. that work may commence on the *Proposed Procurement of the Supply and Delivery of Operating System and Office Productivity Tools for USTP-CDO Campus CY 2025* upon receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule. Please coordinate with the Inspection Officer for purposes of delivery.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University of Science and Technology of Southern Philippines (USTP) CDO.

Very truly yours,

DR. AMBROSIO B. CULTURA II

President, USTP-System

I acknowledge receipt of this Notice on: December 26, 2025
Name of the Representative of the Bidder: SHIGEKI NAKAHARA
Authorized Signature: 