

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item No.	Description	Quantity	Unit	Delivered, Weeks/Months
1	ACETATE, thickness: 0.075mm min (gauge #3)	2	rolls	Sixty (60) calendar days
2	ASEAN Flag, 3" x 5"	4	pcs	Sixty (60) calendar days
3	BALLPEN, Fine Tips, Black	111	pcs	Sixty (60) calendar days
4	BALLPEN, Fine Tips, Blue	56	pcs	Sixty (60) calendar days
5	BALLPEN, Fine Tips, Green	56	pcs	Sixty (60) calendar days
6	BALLPEN, Fine Tips, Red	16	pcs	Sixty (60) calendar days
7	BATTERY, dry cell, AA, 2 pieces per blister pack	212	pack	Sixty (60) calendar days
8	BATTERY, dry cell, AAA, 2 pieces per blister pack	242	pack	Sixty (60) calendar days
9	BULB, Ultra Violet/ Money Discerner Bulb, 6.0"/152mm MOL, 0.63"/16mm MOD, 115 Approx Initial Lumens	22	pcs	Sixty (60) calendar days
10	CALCULATOR, compact, 12 digits, assorted color	12	unit	Sixty (60) calendar days
11	CARBON PAPER, A4 size, assorted color, 100pcs/pack	1	pack	Sixty (60) calendar days
12	CARTOLINA, assorted colors, 10 pcs/pack	102	pack	Sixty (60) calendar days
13	CELL CARD, 1 SMART and 1 GLOBE , worth 500 each	2	pcs	Sixty (60) calendar days
14	CERTIFICATE JACKET, with plastic cover, black, 210mm x 297mm (A4)	30	pcs	Sixty (60) calendar days
15	CLEARBOOK, 20 transparent pockets, for LEGAL size, assorted color	184	pcs	Sixty (60) calendar days
16	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm), 12pcs/box	216	box	Sixty (60) calendar days
17	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm), 12pcs/box	244	box	Sixty (60) calendar days

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18	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm), 12pcs/box	228	box	Sixty (60) calendar days
19	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm), 12pcs/box	192	box	Sixty (60) calendar days
20	CONSTRUCTION PAPER, Assorted Colors, A4, 10 pcs/pack	10	pack	Sixty (60) calendar days
21	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless, 450 Cuts/pages)	47	pages	Sixty (60) calendar days
22	CORRECTION TAPE, film base type, UL 6m min	723	pcs	Sixty (60) calendar days
23	CUTTER KNIFE, for general purpose, 17.7 mm, assorted color	32	pcs	Sixty (60) calendar days
24	DATA FILE BOX, made of chipboard, with closed ends, 15" x 12" x 10"	143	pcs	Sixty (60) calendar days
25	DATA FOLDER, made of chipboard, taglia lock, 8 5/8 inches in height (for the front flap), 9 5/8 inches in height (for the back flap) and 11 3/4 inches in width	72	pcs	Sixty (60) calendar days
26	DATE STAMP, self-inking, Max. text plate size:41 x 24 mm , Date size: 3 mm	1	pcs	Sixty (60) calendar days
27	DESK FILE ORGANIZER, 3-4 tier Metal mesh trays, Stackable Rack, black	4	pcs	Sixty (60) calendar days
28	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	1	unit	Sixty (60) calendar days
29	ENVELOPE, DOCUMENTARY, for A4 size document, assorted color, 100 pcs/box	10	box	Sixty (60) calendar days
30	ENVELOPE, DOCUMENTARY, for legal size document, assorted color, 100 pcs/box	120	box	Sixty (60) calendar days
31	ENVELOPE, EXPANDING, KRAFTBOARD,for legal size doc, assorted color, 100 pcs/box	99	box	Sixty (60) calendar days
32	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min., assorted color	7	pcs	Sixty (60) calendar days
33	ENVELOPE, mailing, white, 70gsm, A4 size, 100 pcs/box	11	box	Sixty (60) calendar days
34	ENVELOPE, mailing, white, with window, Legal size, 100 pcs/box	2	box	Sixty (60) calendar days
35	EPSON, 003 BT, INK BLACK	50	cart	Sixty (60) calendar days
36	EPSON, 003 BT, INK CYAN	50	cart	Sixty (60) calendar days
37	EPSON, 003 BT, INK MAGENTA	50	cart	Sixty (60) calendar days

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38	EPSON, 003 BT, INK YELLOW	50	cart	Sixty (60) calendar days
39	ERASER, FELT, for blackboard/whiteboard, 5" x 2" x 1"	9	pcs	Sixty (60) calendar days
40	ERASER, PLASTIC/RUBBER, for pencil draft/writing, 65 x 23 x 13 mm	2	pcs	Sixty (60) calendar days
41	EXTENSION CORD, set w/Universal outlet and switch 2m (WER-103) White	6	pcs	Sixty (60) calendar days
42	FASTENER, METAL, 70mm between prongsm, 50 sets/box	146	box	Sixty (60) calendar days
43	FASTENER, PLASTIC, 25mm, 50 sets/box	15	box	Sixty (60) calendar days
44	FASTENER, PLASTIC, 70mm, 50 sets/box	4	box	Sixty (60) calendar days
45	FILE ORGANIZER, expanding, plastic, 12 pockets, assorted color	77	pcs	Sixty (60) calendar days
46	FILE TAB DIVIDER, bristol board, for A4, Blue, 10pcs/set	91	set	Sixty (60) calendar days
47	FILE TAB DIVIDER, bristol board, for legal, Blue, 10pcs/set	21	set	Sixty (60) calendar days
48	FOLDER, Expandable, Long, Brown	20	pcs	Sixty (60) calendar days
49	FOLDER, FANCY, for A4 size documents, assorted color, 100pcs/bundle	126	bundle	Sixty (60) calendar days
50	FOLDER, FANCY, for legal size documents, assorted color, 100pcs/bundle	146	bundle	Sixty (60) calendar days
51	FOLDER, L-TYPE, PLASTIC, for legal size documents, assorted color, 100pcs/pack	97	pack	Sixty (60) calendar days
52	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm), assorted color, 500pcs/box	2	box	Sixty (60) calendar days
53	FOLDER, TAGBOARD, for A4 size documents, assorted color, 100pcs/pack	23	pack	Sixty (60) calendar days
54	FOLDER, TAGBOARD, for legal size documents, assorted color, 100pcs/pack	34	pack	Sixty (60) calendar days
55	FOLDER, TAGBOARD, for legal size documents, GREEN, 100pcs/pack	5	pack	Sixty (60) calendar days
56	GLUE, all purpose, gross weight: 200 grams min	74	jar	Sixty (60) calendar days
57	HIGHLIGHTER, Color: Neon Green	15	pcs	Sixty (60) calendar days
58	INDEX TAB, self-adhesive, transparent, blue, 12pcs/box	255	box	Sixty (60) calendar days
59	INK BOTTLE, BROTHER BT 6000 (black)	2	bottle	Sixty (60) calendar days

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60	INK BOTTLE, Epson L200 model C4123 ink, Black	2	bottle	Sixty (60) calendar days
61	INK BOTTLE, Epson L200 model C4123 ink, Colored	2	bottle	Sixty (60) calendar days
62	INK BOTTLE, EPSON L3110, 65ml, 003BK, BLACK	30	bottle	Sixty (60) calendar days
63	INK BOTTLE, EPSON L3110, 65ml, 003C, CYAN	30	bottle	Sixty (60) calendar days
64	INK BOTTLE, EPSON L3110, 65ml, 003M, MAGENTA	30	bottle	Sixty (60) calendar days
65	INK BOTTLE, EPSON L3110, 65ml, 003Y, YELLOW	20	bottle	Sixty (60) calendar days
66	INK BOTTLE, HP Deskjet advantage 2645 Black	2	bottle	Sixty (60) calendar days
67	INK BOTTLE, HP Deskjet advantage 2645 Colored	2	bottle	Sixty (60) calendar days
68	INK BOTTLE, HP GT51, Black	30	bottle	Sixty (60) calendar days
69	INK BOTTLE, HP GT52, Cyan	23	bottle	Sixty (60) calendar days
70	INK BOTTLE, HP GT52, Majenta	26	bottle	Sixty (60) calendar days
71	INK BOTTLE, HP GT52, Yellow	25	bottle	Sixty (60) calendar days
72	INK CART, BROTHER (BT5000C), Cyan	40	cart	Sixty (60) calendar days
73	INK CART, BROTHER (BT5000M), Magenta	40	cart	Sixty (60) calendar days
74	INK CART, BROTHER (BT5000Y), Yellow	40	cart	Sixty (60) calendar days
75	INK CART, BROTHER (BTD60BK), Black	40	cart	Sixty (60) calendar days
76	INK CART, BROTHER LC40BK, Black	5	cart	Sixty (60) calendar days
77	INK CART, BROTHER LC40C, Cyan	5	cart	Sixty (60) calendar days
78	INK CART, BROTHER LC40M, Magenta	5	cart	Sixty (60) calendar days
79	INK CART, BROTHER LC40Y, Yellow	5	cart	Sixty (60) calendar days
80	INK CART, BROTHER LC67B, Black	5	cart	Sixty (60) calendar days
81	INK CART, BROTHER MFC-T810W, Color: YELLOW, Magenta, Black, Cyan	1	cart	Sixty (60) calendar days

82	INK CART, CANON CL-741, Col.	5	cart	Sixty (60) calendar days
83	INK CART, CANON PG-740, Black	6	cart	Sixty (60) calendar days
84	INK CART, EPSON C13T664100 (T6641), Black	124	cart	Sixty (60) calendar days
85	INK CART, EPSON C13T664200 (T6642), Cyan	124	cart	Sixty (60) calendar days
86	INK CART, EPSON C13T664300 (T6643), Magenta	124	cart	Sixty (60) calendar days
87	INK CART, EPSON C13T664400 (T6644), Yellow	124	cart	Sixty (60) calendar days
88	INK CART, HP Laserjet Pro M101-M104	2	cart	Sixty (60) calendar days
89	INK CARTRIDGE, BROTHER LC 3617BK (black)	4	cart	Sixty (60) calendar days
90	Ink Cartridge, HP T6L89AA (HP905) Cyan Original	15	cart	Sixty (60) calendar days
91	Ink Cartridge, HP T6L93AA (HP905) Magenta Original	15	cart	Sixty (60) calendar days
92	Ink Cartridge, HP T6L97AA (HP905) Yellow Original	15	cart	Sixty (60) calendar days
93	Ink Cartridge, HP T6M01AA (HP905) Black Original	15	cart	Sixty (60) calendar days
94	INK, HP Ink Tank 315, genuine, black	16	pcs	Sixty (60) calendar days
95	INK, HP Ink Tank 315, genuine, cyan	7	pcs	Sixty (60) calendar days
96	INK, HP Ink Tank 315, genuine, magenta	7	pcs	Sixty (60) calendar days
97	INK, HP Ink Tank 315, genuine, yellow	7	pcs	Sixty (60) calendar days
98	INK, Permanent Marker Refill, Black	5	pcs	Sixty (60) calendar days
99	INK, Permanent Marker Refill, Black	5	pcs	Sixty (60) calendar days
100	MAGAZINE FILE BOX, LARGE size, made of chipboard, red color	90	pcs	Sixty (60) calendar days
101	MARKER, PERMANENT, bullet type, black	190	pcs	Sixty (60) calendar days
102	MARKER, PERMANENT, bullet type, blue	233	pcs	Sixty (60) calendar days
103	MARKER, PERMANENT, bullet type, red	29	pcs	Sixty (60) calendar days

104	MARKER, whiteboard, black, felt tip, bullet type	210	pcs	Sixty (60) calendar days
105	MOISTURIZER, Finger Tips Moisturizer	24	pcs	Sixty (60) calendar days
106	Mouse Pad, black color	2	pcs	Sixty (60) calendar days
107	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min, assorted colors	336	pad	Sixty (60) calendar days
108	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min, assorted colors	320	pad	Sixty (60) calendar days
109	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min, assorted colors	270	pad	Sixty (60) calendar days
110	PAPER BOOK, subs. 20, A4, 500 sheets/Ream	49	reams	Sixty (60) calendar days
111	PAPER BOOK, subs. 20, legal, 500 sheets/Ream	29	reams	Sixty (60) calendar days
112	PAPER BOOK, subs. 20, Short, 500 sheets/Ream	5	reams	Sixty (60) calendar days
113	PAPER CLIP, vinyl/plastic coat, length: 32mm min, 100pcs/box	182	box	Sixty (60) calendar days
114	PAPER CLIP, vinyl/plastic coat, length: 50mm min, 100pcs/box	193	box	Sixty (60) calendar days
115	PAPER SHREDDER, cutting width: 3mm-4mm (Entry Level)	1	unit	Sixty (60) calendar days
116	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	1	unit	Sixty (60) calendar days
117	PAPER, Mimeographing, whitewove, A4, 500 sheets/Ream	50	reams	Sixty (60) calendar days
118	PAPER, Multicopy, 80 gsm, size: A3, 500 sheets/Ream	3	reams	Sixty (60) calendar days
119	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm, 500 sheets/Ream	694	reams	Sixty (60) calendar days
120	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm, 500 sheets/Ream	550	reams	Sixty (60) calendar days
121	PAPER, Multi-Purpose (COPY) A4, 70 gsm, 500 sheets/Ream	757	reams	Sixty (60) calendar days
122	PAPER, Multi-Purpose (COPY) Legal, 70 gsm, 500 sheets/Ream	570	reams	Sixty (60) calendar days
123	PENCIL SHARPENER, manual, single cutter head, assorted colors	8	pcs	Sixty (60) calendar days
124	PENCIL, lead, w/ eraser, wood cased, hardness: HB, 12pcs/box	58	box	Sixty (60) calendar days

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125	PHILIPPINE NATIONAL FLAG, 100% polyester, 3" x 5"	4	pcs	Sixty (60) calendar days
126	PHOTOPAPER, Matte Ciated, 210 gsm, 210mm x 297mm, 20pcs/pack	15	pack	Sixty (60) calendar days
127	PORTAFILE, color Red, long	161	pcs	Sixty (60) calendar days
129	PUNCHER, paper, heavy duty, with two hole guide, Blue	9	pcs	Sixty (60) calendar days
130	PUSH PINS, Assorted Colors, 100 pcs/box	2	box	Sixty (60) calendar days
131	PVC ACETATE COVER/Book Binding Cover, A4, 210mm x 297mm, 100pcs/ream	1	reams	Sixty (60) calendar days
132	RECEIVE DATE STAMP, 15/16 x 1-3/4 Inches	1	piece	Sixty (60) calendar days
133	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	59	book	Sixty (60) calendar days
134	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	272	book	Sixty (60) calendar days
135	RIBBON CART, EPSON C13S015531 (S015086), Black	26	cart	Sixty (60) calendar days
136	RIBBON CARTRIDGE, for Impact Dot Matrix, 9 pins, 80 columns	40	pcs	Sixty (60) calendar days
137	RIBBON CARTRIDGE, LQ310	70	pcs	Sixty (60) calendar days
138	RIBBON, EPSON LQ 680 Pro	16	pcs	Sixty (60) calendar days
139	RING BINDER, plastic, 32mm, 84 rings, Black	6	bundle	Sixty (60) calendar days
140	SCISSORS, symmetrical, blade length: 65mm min, assorted color	38	pair	Sixty (60) calendar days
141	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	942	pcs	Sixty (60) calendar days
142	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	875	pcs	Sixty (60) calendar days
143	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	403	pcs	Sixty (60) calendar days
144	STAMP PAD INK, purple or violet, 50ml (min.)	30	bottle	Sixty (60) calendar days
145	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	23	pcs	Sixty (60) calendar days
146	STAPLE REMOVER, PLIER-TYPE, Stainless Steel	20	pcs	Sixty (60) calendar days
147	STAPLE WIRE, for heavy duty staplers, (23/13)	44	box	Sixty (60) calendar days

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148	STAPLE WIRE, STANDARD No. 35, (26/6)	287	box	Sixty (60) calendar days
149	STAPLER, STANDARD TYPE, load cap: 200 staples min, assorted colors	26	pcs	Sixty (60) calendar days
150	STICKER PAPER, A4, Glossy, White, 10 pcs/pack	11	pack	Sixty (60) calendar days
151	STICKER PAPER, A4, Matte, 20 pcs/pack	25	pack	Sixty (60) calendar days
152	TAPE, Cloth, Black (LxW) 45.7 m x 48 mm xx 45.7 m	2	rolls	Sixty (60) calendar days
153	TAPE, Double Adhesive, 1"	11	rolls	Sixty (60) calendar days
154	TAPE, Double Adhesive, 2", 48mm x 30m	2	rolls	Sixty (60) calendar days
155	TAPE, Duct, 48mm x 10m	2	rolls	Sixty (60) calendar days
156	TAPE, Floor Marking, B&Y 50mm x 33m	2	rolls	Sixty (60) calendar days
157	TAPE, MASKING, width: 24mm (±1mm)	216	rolls	Sixty (60) calendar days
158	TAPE, MASKING, width: 48mm (±1mm)	116	rolls	Sixty (60) calendar days
159	TAPE, PACKAGING, width: 48mm (±1mm)	142	rolls	Sixty (60) calendar days
160	TAPE, TRANSPARENT, width: 24mm (±1mm)	352	rolls	Sixty (60) calendar days
161	TAPE, TRANSPARENT, width: 48mm (±1mm)	186	rolls	Sixty (60) calendar days
163	TONER CART, HP CB435A, Black	16	cart	Sixty (60) calendar days
164	TONER CART, HP CE278A, Black	2	cart	Sixty (60) calendar days
165	TONER CART, HP CE285A (HP85A), Black	130	cart	Sixty (60) calendar days
166	TONER CART, Kyocera TK-1175, Black	19	cart	Sixty (60) calendar days
167	TONER CART, SAMSUNG MLT-D105L, Black	2	cart	Sixty (60) calendar days
168	TONER CARTRIDGE, BROTHER TN-1000	20	cart	Sixty (60) calendar days
169	Toner Cartridge, HP CF217A (HP17A) Black LaserJet	16	cart	Sixty (60) calendar days
170	TONER CCART, Kyocera, TK 1147	4	cart	Sixty (60) calendar days

171	TONER POWDER, BROTHER TN-1000 (150g)	30	pack	Sixty (60) calendar days
172	TONER, Brother 2280	2	pcs	Sixty (60) calendar days
173	TONER, HP Laserjet, genuine, CF 230A	8	cart	Sixty (60) calendar days
***** Nothing Follows*****				

