



University of Science and Technology of Southern Philippines

Alubijid | Cagayan de Oro | Claveria | Jasaan | Oroquieta | Panaon

PURCHASE ORDER

PRN: USTP-GSPB-11-5060602000-2020

Enduser: Mr. Camelo R. Auxilio

Location of Project: USTP-CDO Campus

Supplier	: PRINCE TECHNOLOGIES CORPORATION	P.O. No.	: 20-12-1593
Address	: Blk 2, Lot 17, Royalsouth TownHomes Talon 5, Las Piñas City, Metro Manila	Date	: December 23, 2020
E-mail Address	: rsintud@princetech.com.ph	Mode of Procurement:	Public Bidding
Telephone No.	: (02) 556-5730 / (02) 800-0282 / 218-794-592-000		
TIN	: 218-794-592-000		
Purpose	Proposed Procurement for the Supply, Delivery, Installation and Commissioning of Supply, Procurement and Asset Management Systems for USTP-CDO		

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery	SUPPLY OFFICE, USTP-CDO Campus, Lapasan Misamis Oriental Contact Person for Delivery: Mr. Felix V. Saquilayan, Head Inspection Unit, Contact No. 0926-1777-499	Delivery Term	:
Date of Delivery	: Thirty (30) calendar days upon receipt of Notice to Proceed	Payment Term	:

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
1	lot	1. Procurement Module	1	6,000,000.00	6,000,000.00
		General Features:			
		• Fully integrated procurement management, budget allocation and purchases			
		• Compatible with any major browser			
		• Support for TCP/IP LAN Server and HTTP internet/Cloud Server (optional)			
		• Updates can be uploaded to the server from one workstation (or server itself)			
		• Manually installs the latest version from server			
		• Reports can be viewed and downloaded in both PDF and MS Word format			
		System Setting:			
		• Level of authority and access can be assigned individually			
		• Standardize unit, categories and availability in DBM and unit price			
		• Eliminate duplication of Entries			
		• Real time system calculation and data processing			
		• Sequence processing and consolidation			
		Financial Aspect:			
		• Budget Allocation and Programming by Office/Unit/College			
		• Consolidation per department allocation			

TOTAL BROUGHT FORWARD P 6,000,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Checked and verified by:

MELANIE A. JALOVER
Head, Procurement Services
PR No. 036-2020

Very truly yours,

ATTY. DIONELO ALBINA
Chancellor, USTP CDO Campus

Conforme:

Signature over printed name of Supplier

Ricardo S. Intal 01/06/21

Date

Funds Available:

1,000,000.00

BUR/ObR No. : _____

Amount : _____

C.M. Recto Avenue, Lapasan, Cagayan de Oro City 9000 Philippines, Tel. Nos. +63 (88) 856 1738; Telefax +63 (88) 856 4696 / www.ustp.edu.ph



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Stock No.	Unit	Description	Qty.	Unit Cost	Amount
TOTAL CARRIED FORWARD					6,000,000.00
		• Pricelist Assistant, Pricing and tagging			
		• Creation of PPMP by College/Division Level			
		• Creation of sub-PPMP for departments/sections under the College/Divisions			
		• Creation of Agency Purchase Request (APR)			
		• Creation of Purchase College/Division Level			
		• Creation of Request For Quotation (RFQ) and Abstract of Bids			
		• Creation of Purchase Order (P.O)			
		• Real-time monitoring			
		• System Generated Procurement Forms, Documents, and Reports like; Purchase Request (PR), PPMP, APP, RFQ, PO, Abstract of Bids, etc) by College/Division level			
		2. Supply and Asset Management Module			
		This module automates starts from issuance of purchase orders to suppliers and provider.			
		This module facilitates process from acquisition to disposition which usually include items deliver, acceptance and dispensing of supplies and materials, transfer of accountability, replair and replacement and dropping.			
		A user may request item/s or equipment online and systematically dispense them from the stocks charged to a responsibility center/account. This is very useful when supply office intends to acquire items in bulk for stocking and automated dispensing scheme.			
TOTAL BROUGHT FORWARD					P 6,000,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Checked and verified by:

MELANIE A. JALOVER

Head, Procurement Services
PR No. 006-2020

Conforme:

Very truly yours,

ATTY. DIANELO O. ALBINA

Chancellor, USTP CDO Campus

Signature over printed name of Supplier

Date

Funds Available:

BUR/ObR No. :

Amount :

C.M. Recto Avenue, Cagayan de Oro City 9000 Philippines, Tel. Nos. +63 (88) 856 1738; Telefax +63 (88) 856 4696 / www.ustp.edu.ph



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Stock No.	Unit	Description	Qty.	Unit Cost	Amount
TOTAL CARRIED FORWARD					6,000,000.00
		Other Features:			
		• Entry of Items with corresponding cost			
		• Tagging of items if available in PSDBM			
		• Creation of Purchase Order			
		• Propriety Registry and Management			
		• Delivery inspection and acceptance			
		• Generation of property number			
		• Generation and printing of barcodes/QR codes			
		• Issuance of supplies and equipment (RIS and ARE)			
		• Inventory of supplies and equipment			
		• Tagging, Tracking, Depreciation Receipts, Transfer and Accountability Assignment			
		• Reports on Supplies and Equipment Issued			
		• Monitoring and generation of reports of ARE for individual employee			
		• Items classification according to status/state			
		• Warehousing, Storage, Inventory, Classification and dispensing			
		• Return, Dropping, Transfer and Disposition			
		• Transfer of accountability of items between personnel			
TOTAL BROUGHT FORWARD					P 6,000,000.00

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Checked and verified by:

MELANIE A. JALOVER
Head, Procurement Services
PR No. 086-2020

Conforme:

Very truly yours,

ATTY. DIONEL O. ALBINA
Counselor, USTP CDO Campus

Signature over printed name of Supplier

Princess S. Intud 9/10/21

Date

Funds Available:

BUR/ObR No. :
Amount :

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Stock No.	Unit	Description	Qty.	Unit Cost	Amount
		3. Administrative Module			6,000,000.00
		This module provides management tools for administration of the system			
		User Management:			
		• Users and access rights are Links with existing HRIS of the university			
		• Manage user information and password			
		• Manage user access per module			
		• Manage user data access			
		• Manage automatic system lock after a period of inactivity (idle time)			
		• Manage force users' password change after a set period by system admin			
		Primary Platform Implementation			
		• Web-based Platform .NET Framework or equivalent			
		NOTES:			
		• PSAMS will have a perpetual license to USTP			
		• PSAMS can be integrated with other existing and running USTP acquired systems through API and other customization			
		• Must have a proof of concept-demo on the running system			
		• Warranty Period:			
		o 1 year on system/parts and labor/support service			
		o Bidder may offer additional warranty period			

TOTAL BROUGHT FORWARD P 6,000,000.00

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Checked and verified by:

MELANIE A. JALOVER
Head, Procurement Services
PR No. 036-2020

Conforme:

Very truly yours,

ATTY. DIONEL O. ALBINA
Chancellor, USTP CDO Campus

Signature over printed name of Supplier

Felix V. Saquilayan 01/06/21

Date

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Amount : _____

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Stock No.	Unit	Description	Qty.	Unit Cost	Amount
TOTAL CARRIED FORWARD					6,000,000.00
		• Delivery Period 30 days upon receipt of Notice to Proceed			
		• It must support and include additional requirements of the users which may be identified later on as significant components of the system within the customization and warranty period at no additional cost to USTP.			
		• It shall do the Migration of Data from the old database to the New database			
		• The web browser application must be seamlessly accessible via Desktop and Mobile platforms. o Accessible via Windows, IOS, Android, Linux, and other operating systems with a web browser			
		• Provision of Back-up Services and System Recovery o Automated and Periodic system backups o Backup on demand by the USTP/Administrator o Secured backup in another Data Center and Local o Winning bidder shall conduct system recovery or reinstallation in case of a system crash or failure. o Winning bidder shall include a complete disaster recovery plan o Weekly back-up to a remote location to allow restoration of the School Management System configuration from the previous week. o Daily back-up to separate physical device to allow restoration of previous day's School Management system site			
TOTAL BROUGHT FORWARD					6,000,000.00

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Checked and verified by

MELANIE A. JALOVER
Head, Procurement Services
PR No. 697-2020

Conforme:

Very truly yours,

ATTY. DIONEL O. ALBINA
Chancellor, USTP CDO Campus

Signature over printed name of Supplier

Prince S. Intud 9/10/21

Date

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TOTAL CARRIED FORWARD					6,000,000.00
		<ul style="list-style-type: none">• Provision of Helpdesk and Support<ul style="list-style-type: none">o 24/5 availability of technical and user supporto 24/7 administrator help desko 24/7 online support portal			
		<ul style="list-style-type: none">• Provision of Training to Users<ul style="list-style-type: none">o Onsite training for administrator: (2 days)o Onsite training for users: (5 days)o Provided training materials for different users			
		<p>I. Responsibilities</p> <ul style="list-style-type: none">• Install, setup, deploy PSAMS at USTP's choice of Server/Hosting service• Conduct User and Administrator's Training• Turn-over Administrator/Root accounts to USTP DTO Administrator.• Data Migration from old system to new system <p>II. Delivery</p> <ul style="list-style-type: none">• 30 days delivery and proof of concept• 6 months customization period• 1 year warranty period after completion and acceptance• 12 months support service after acceptance			
*****Nothing Follows*****					

GRAND TOTAL: SIX MILLION PESOS ONLY P 6,000,000.00

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Checked and verified by:

MELANIE A. JALOVER
Head, Procurement Services
PR No. 697-2020

Conforme:

Very truly yours,

ATTY. DIANE O. ALBINA
Chancellor, USTP CDO Campus

Signature over Printed Name of Supplier

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