



UNIVERSITY OF SCIENCE AND TECHNOLOGY OF SOUTHERN PHILIPPINES

Alubijid | Balubal | Cagayan de Oro | Claveria | Jasaan | Oroquieta | Panaon | Villanueva

OFFICE OF THE BIDS AND AWARDS COMMITTEE II

NOTICE TO PROCEED

October 13, 2026

MS. NICOLE JOY E. DE LEON

Authorized Representative
Rakso Computer Technology, Inc.
Ricogen Bldg. 112, Aguirre St., Legaspi Village,
Makati City, Metro Manila
Tel Nos.: (+63) 8812 – 5155 / 0995 – 735 – 6875

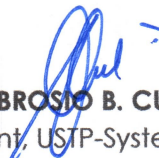
Dear Ms. De Leon:

The attached P.O. CBNo. 26-10-0007 dated October 09, 2026, having been approved, notice is hereby given to Rakso Computer Technology, Inc. that work may commence on the **Proposed Procurement of the Supply and Delivery of Educational Office License for Digital Transformation Office CY 2026** upon receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule. Please coordinate with the *Inspection Section* for the commencement of the service.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University of Science and Technology of Southern Philippines-System (USTP-System).

Very truly yours,


DR. AMBROSIO B. CULTURA II

President, USTP-System

I acknowledge receipt of this Notice on: October 16, 2026
Name of the Representative of the Bidder: Nicole Joy E. De Leon
Authorized Signature: 