



UNIVERSITY OF SCIENCE AND TECHNOLOGY OF SOUTHERN PHILIPPINES

Alubijid | Balubal | Cagayan de Oro | Claveria | Jasaan | Oroquieta | Panaon | Villanueva

OFFICE OF THE BIDS AND AWARDS COMMITTEE II

NOTICE TO PROCEED

September 21, 2026

MS. CYNDEE B. CANLAS

Proprietor
Hexatronics Marketing
Zamora St., Brgy. San Roque,
Tarlac City, Tarlac

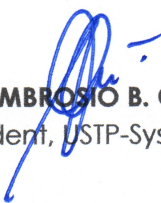
Dear Ms. Canlas:

The attached P.O. CBN. 26-09-0002 dated September 16, 2026, having been approved, notice is hereby given to Hexatronics Marketing that work may commence on the **Proposed Procurement of the Supply, Delivery, Installation and Commissioning of Electro-Mechanical Technology (EMT) Laboratory Equipment and 3D Printer for USTP-Villanueva Campus CY 2026** upon receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule. Please coordinate with the *Inspection Section* for the commencement of the service.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University of Science and Technology of Southern Philippines-System (USTP-System).

Very truly yours,


DR. AMBROSIO B. CULTURA II
President, USTP-System

I acknowledge receipt of this Notice on: September 24, 2026

Name of the Representative of the Bidder: Denver J. Suarez

Authorized Signature: 