University of Science and Technology of Southern Philippines

INVITATION /REQUEST FOR SUBMISSION OF PRICE QUOTATION
Posted in PhilGEPS Website/Conspicuous Place at the Procuring Entity

The University of Science & Technology of Southern Philippines, through the Bids and Awards Committee (BAC) hereby invites interested parties to submit quotation for the procurement of the following item:

Reference No.	Qty.	Unit	Specification/Description	Budget for the Contract	Mode of Procurement
CDO-SVP-2026-0398	Please see the details on the attached RFQ.	Please see the details on the attached RFQ.	**Proposed Procurement of the Supply and Delivery of Common Office Supplies and Equipment for USTP-CDO Campus FY 2026**	931,315.37	Small Value Procurement - Section 34, Rule IV, IRR of R.A. No. 12009 (New Government Procurement Act)

Deadline for the submission of quotation is on Monday, November 30, 2026 at 12:00 noon at the Procurement Unit, 2nd Floor, USTP Gymnasium building. You may submit your quotation through email: bacsec@ustp.edu.ph or call our telephone number 856-1738 Local 1164 or through personal delivery in a sealed envelope.

The University of Science & Technology of Southern Philippines reserves the right to accept or reject any or all bids / price quotations, to annul the process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

(SGD.)
ATTY. JONATHAN S. OCHE, DPA
BAC I CHAIRPERSON

University of Science and Technology of Southern Philippines

Date: **November 10, 2026**
Quotation No: **CDO-SVP-2026-0398**
Project Name: **Proposed Procurement of the Supply and Delivery of Common Office Supplies and Equipment for USTP-CDO Campus FY 2026**

The Manager

_____
Business/Trade/Store Name

_____
Address

Please quote your lowest price on the item/s listed below, subject to the general conditions below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **Monday, November 30, 2026 at 12:00 noon.**

Please enclosed in a sealed envelope.

(SGD.)
ATTY. JONATHAN S. OCHE, DPA
BAC I, CHAIRPERSON

NOTE:

1. DELIVERY PERIOD OF **60** CALENDAR DAY UPON RECEIPT OF Purchase Order.
2. **DELIVERY LOCATION: SUPPLY OFFICE, USTP-CDO CAMPUS, C.M RECTO AVENUE, LAPASAN, CAGAYAN DE ORO CITY, MISAMIS ORIENTAL**
3. PAYMENT TERMS: One Time Payment
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS
5. BIDDERS MUST INDICATE THE BRAND AND/OR MODEL NUMBER FOR EQUIPMENT AND ITS ACCESSORIES OR PERIPHERALS AND FOR ALL OTHER ITEMS IF APPLICABLE. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED IF APPLICABLE.
6. THE USTP RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS FOR ANY JUSTIFIABLE GROUND WHERE THE AWARD OF THE CONTRACT WILL NOT REDOUND TO THE BENEFIT OF THE GOP.
7. REQUIREMENTS: PHILGEPS REGISTRATION.

ITEM #	QTY	UNIT	DESCRIPTION AND SPECIFICATIONS	APPROVED UNIT COST (Php)	OFFER (Suppliers must provide Brand, Model, and detailed technical specifications for each requirement. If your offer matches the specifications, please rewrite them in this column.)	QUOTED UNIT PRICE PER OFFER
1	1.00	unit	BRANDED COMPUTER MONITOR *Display: 23.8in; Panel Type: VA (Vertical Alignment); Brightness: 250 nits (cd/m2); Maximum Resolution: 1920 x 1080 @ up to 165Hz Response Time: 1ms (VRB); Adaptive Contrast Management: 100 million:1 max (ACM); Viewing Angles: 178°(H),178°(V) 16.7 million; Ports: 2xHDMI 1xDisplayport SPK Audio out ; Power: 100 - 240 V Internal Adapter; Vesa Compatible: 100 x 100 mm Technology:- AMD Radeon FreeSync Technology- VESA Wallmount Support- 1ms Visual Response Boost for blur free gaming - BlueLightShield & flicker-less technology to reduce fatigue*	11,000.00	Delivery period in days:	Price validity:

2	5.00	unit	BRANDED DESKTOP COMPUTER *All-in-one, white, Processor: Intel Core? Ultra 5 processor 125U; Intel AI Boost NPU 12 MB cache, 2 P-core/8 E-core/2 LPE-core/14 thread, 15 W, Display: 23.8? FHD (1920 x 1080) IPS Borderless Display (Non-Touch), Operating System: Windows 11 Home Memory: 8GB DDR5 5600MHz (Upgradeable up to 32 GB of DDR5 5600MHz) Storage: 512GB PCIe Gen4 SSD Graphics: Intel Graphics Wireless Keyboard & Mouse Integrated 5.0 MP HD webcam with 2 stereo microphones WLAN: 802.11ax/ac/a/b/g/n, Wi-Fi 6E and Bluetooth® 5 LAN: Gigabit Ethernet Battery: 3-pin 65 W AC adapter Dimensions: 540.4 (W) x 37.3 (D) x 405.24 (H) mm Design ErgoStand Design Tiltable display -5° to 25° Height adjustable stand 120mm Swivel ±30 Front/Side I/O connectors Card reader: N USB 2.0 Type A port(s): 1 Rear I/O connectors HDMI-out port(s): 1 LAN port(s): 1 Audio jack(s): 1 USB 3.2 Gen1 5Gbps Type A port(s): 2 USB 3.2 Gen2 10Gbps Type A port(s): 1 USB 3.2 Gen2 10Gbps Type C port(s): 1 M.2 slot (for SSD): 1 M.2 slot (for WLAN): 0"*	49,995.00	Delivery period in days:	Price validity:
3	1.00	unit	BRANDED DESKTOP COMPUTER *for Basic Users; intel i3 9100, 9th gen, 3.6Hz, 8gb ddr4, upgradable to 32 gb 2 x memory slots, 1tb sata3 7200 rpm, 19.5" led monitor, 1920 x 1080 pixel, standard I/O ports: front - 2 usb 3.1 gen 1 ports, 2 usb 3.1 gen 2 ports, 1 headphone/speaker/jack, 1 microphone-in jack; rear - 1 vga port, 1 display port, 1 hdmi port, 1 ethernet rj-45 port, audio jacks, 4 usb 2.0 ports, windows 10 professional 64 bit, with mouse and keyboard*	27,682.05	Delivery period in days:	Price validity:
4	2.00	unit	BRANDED DESKTOP COMPUTER *for Mid-Range Users; intel i7 8700, 8th gen, 3.2Hz to 4.6GHz, 16gb ddr4, upgradable to 32 gb 2 x memory slots, 256 m.2 ssd + 1tb sata3 7200 rpm, 21.5" led monitor, 1920 x 1080 pixel, standard I/O ports: front - 2 usb 3.1 gen 1 ports, 2 usb 3.1 gen 2 ports, 1 headphone/speaker/ jack, 1 microphone-in jack; rear - 1 vga port, 1 display port, 1 hdmi port, 1 ethernet rj-45 port, audio jacks, 4 usb 2.0 ports, windows 10 professional 64*	47,328.88	Delivery period in days:	Price validity:

			bit, with mouse and keyboard			
5	1.00	unit	BRANDED DIGITAL VOICE RECORDER *memory: 4GB (expandable), 1 unit in individual box; built-in memory: 4gb (expandable); channel: stereo; recording & playback format: MP3, WMA, etc.; earphone jack; built-in microphone; usb connectivity; functionality: voice-operated recording or equivalent, noise cut filter, low cut filter, digital pitch control, usb charge; battery life: 20hours (min) (recording mode)*	8,194.16	Delivery period in days:	Price validity:
6	1.00	pc/s	BRANDED DOCUMENT SCANNER *speed: 30ppm/60ipm (duplex); adf capacity: 20sheets; connectivity: wireless (wi-fi) or USB connect*	22,000.00	Delivery period in days:	Price validity:
7	1.00	unit	BRANDED LAPTOP *Mid-Range; i5 13420H processor, 16gb ram, 512gb ssd, 16inch full hd display, windows 11 home, webcam, backlit keyboard*	47,317.27	Delivery period in days:	Price validity:
8	9.00	unit	BRANDED MULTIMEDIA PROJECTOR *4000 min; 1024x768 XGA resolution, integrated speaker, 4000 lumens brightness*	18,520.50	Delivery period in days:	Price validity:
9	2.00	unit	BRANDED PRINTER *All-in-one tank printer compact integrated tank design, Hih yield ink bottles, spill-free, error-free refilling, borderless printing up to 4R, Print, Scan and Copy. Colored printer*	14,074.50	Delivery period in days:	Price validity:
10	5.00	unit	BRANDED PRINTER *Ink Tank Printer, 3 in 1 tank printer with A4 wifi all in one with free ink cartridge; inkjet printer; function: print, scan, copy; print speed: up to 16.0 (mono)/ up to 9.0 (colour) ipm; paper type: plain, inkjet (coated paper), glossy paper, recycled paper; maximum paper capacity: up to 150 sheets of 80 gsm plain paper; resolution: up to 1200 x 6000 dpi (windows only); width: up to 213.9mm (8.42") length: up to 295 mm (11.61")*	14,300.00	Delivery period in days:	Price validity:

11	5.00	unit	BRANDED PRINTER *Laser, Monochrome; A4 print speed up to 34 ppm (black), auto 2-sided (duplex) printing, 1-line LCD, wifi, airprint, Mopria, WiFi Direct, USB 2.0, yield up to 1200 pages (black)*	10,273.94	Delivery period in days:	Price validity:
12	1.00	unit	BRANDED PRINTER *PRINTER, A3, Wi-Fi Duplex, All-in-One Tank Printer; inkjet printer; function: print, scan, copy; print speed: up to 28.0 (mono) / 28.0 (color) ipm, FPOT: 4.4 (mono) / 4.6 (color) seconds; printing width: A3: 291mm/297mm (with border/ borderless); maximum paper capacity: up to 250 sheets of 80gsm plain paper; print resolution: up to 1200 x 4800 dpi*	49,995.00	Delivery period in days:	Price validity:
13	3.00	unit	COMPUTER KEYBOARD *USB Wired*	550.00	Delivery period in days:	Price validity:
14	2.00	pc/s	COMPUTER MOUSE *USB Wired*	550.00	Delivery period in days:	Price validity:
15	23.00	unit	COMPUTER MOUSE *Wireless*	177.96	Delivery period in days:	Price validity:
16	9.00	unit	EXTERNAL HARD DRIVE *1 TB*	3,366.19	Delivery period in days:	Price validity:
17	3.00	unit	EXTERNAL HARD DRIVE *2 TB*	4,675.00	Delivery period in days:	Price validity:
18	2.00	pc/s	FLASH DRIVE *128 GB*	770.00	Delivery period in days:	Price validity:
19	21.00	unit	FLASH DRIVE *64 GB*	170.54	Delivery period in days:	Price validity:
20	4.00	pc/s	MEMORY NON-ECC UNBUFFERED SODIMM *16GB DDR4 3200MT/s*	4,400.00	Delivery period in days:	Price validity:

21	2.00	pc/s	MICRO SD CARD *64 GB*	550.00	Delivery period in days:	Price validity:
22	4.00	pc/s	MOUSE PAD *250mm x 210mm x 2mm, material: fabric + rubber base*	99.00	Delivery period in days:	Price validity:
23	3.00	unit	PROFESSIONAL WIRELESS HEADSET *Connectivity: USB-A plug-and-play; Audio: Stereo sound; Microphone: Adjustable boom microphone with noise reduction or noise-cancelling feature; Controls: In-line volume control and microphone mute; Speaker Frequency Response: 20 Hz–20 kHz or equivalent; Microphone Frequency Response: 100 Hz–10 kHz or equivalent; Cable Length: Minimum 1.8 meters; Comfort: Adjustable headband with cushioned ear pads suitable for extended use*	4,950.00	Delivery period in days:	Price validity:
24	1.00	pc/s	STEREO USB HEADSET *wired usb headset, Connectivity: USB-A; Microphone: Noise-reducing boom microphone; Controls: In-line volume and microphone mute; Comfort: Adjustable headband with cushioned ear pads*	1,650.00	Delivery period in days:	Price validity:
25	2.00	pc/s	WEBCAM with Microphone *(Specs: 1080 Webcam with microphone, C960 Web Camera, 2 Mics Streaming Webcam, 90° View Computer Camera, Plug and Play USB Webcam for Online Calling/Conferencing, Zoom/Skype/Facetime/Youtube, Laptop/Desktop)*	2,858.90	Delivery period in days:	Price validity:
26	1.00	unit	WIFI ROUTER *5GHz*	2,750.00	Delivery period in days:	Price validity:
27	1.00	unit	WIRELESS PRESENTER *Presentation Remote Clicker Laser Pointer, 2.4GHz USB Powerpoint PPT Pen for Office Mac Window Multi-Function Laser Pointer for Presentation, rechargeable type, 100m control distance, 100m bright red laster distance, one-click hyperlink, long standby time, 360 degree remote control, connects to a computer via USB and can be controlled by a wireless remote, compatible: windows/ mac OS/ Linux,*	1,430.00	Delivery period in days:	Price validity:

			supported software: ppt/excel/ word/ lync/ access/ project/ info path/ outlook/ publisher/ visio/ onenote			
28	2.00	unit	WIRELESS PRESENTER *WIRELESS PRESENTER, Wireless Connectivity: 2.4 GHz USB receiver; Controls: Next/Previous slide, Start/End slideshow, and Black Screen; Wireless Range: Minimum 10 meters*	506.00	Delivery period in days:	Price validity:

After having carefully read and accepted for General Conditions, I/We quote on the item at prices noted above.

Printed Name/Signature

Cellphone/Contact No./address/E-mail

Date

Gundran-Branded Computer Monitor
RFQ No. : CDO-SVP-2026-0398
BAC RES. No: CBNO. 0027-2026,
PR No.: 2026-2279-07