



University of Science and Technology of Southern Philippines

Alubijid | Cagayan de Oro | Claveria | Jasaan | Oroquieta | Panaon

INVITATION /REQUEST FOR SUBMISSION OF PRICE QUOTATION
Posted in PhilGEPS Website/Conspicuous Place at the Procuring Entity

The University of Science & Technology of Southern Philippines, through the Bids and Awards Committee (BAC) hereby invites interested parties to submit quotation for the procurement of the following item:

Reference No.	Qty.	Unit	Specification/Description	Approved Budget for the Contract	Mode of Procurement
RFQ NP- HTC- 007- 2021	Please see details below	Please see details below	Negotiated Procurement for the Conduct of the Feasibility Study of the USTP S&T PARK Master Plan - Alubjid/AGILA Site Item	₱200,000.00	Highly Technical Consultant Section 53.7, Rule XVI, Revised IRR of RA 9184)

Deadline for the submission of quotation is on July 12, 2021 at 12:00 noon at the Procurement Unit, 2nd Floor, USTP Gymnasium building. You may submit your quotation through fax number 856-4696 / 856-1739 or through personal delivery in a sealed envelope.

The University of Science & Technology of Southern Philippines reserves the right to accept or reject any or all bids / price quotations, to annul the process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.


ATTY. KENNETH M. KEMPIS
BAC II Chairman



University of Science and Technology of Southern Philippines

Alubijid | Cagayan de Oro | Claveria | Jasaan | Oroquieta | Panaon

Date: July 7, 2021
Quotation No.: RFQ-NP-HTC 007-2021

Name of Project: Procurement for the Conduct of the Feasibility Study of the USTP S&T PARK Master Plan - Alubijid/AGILA Site Item

The Manager

Cagayan de Oro City

Please quote your lowest price on the item/s listed below, subject to the general Conditions stated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than June 3, 2021 at 12:00 noon. Please enclosed in a sealed envelope.

Signature of Atty. Kenneth M. Kempis
ATTY. KENNETH M. KEMPIS
BAC II Chairman

- NOTE: 1. DELIVERY PERIOD WITHIN 7 CALENDAR DAYS UPON RECEIPT OF PO.
2. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS
3. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED. (if applicable)
4. THE USTP RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS FOR ANY JUSTIFIABLE AND REASONABLE GROUND WHERE THE AWARD OF THE CONTRACT WILL NOT REDOUND TO THE BENEFIT OF THE GOP.
5. REQUIREMENTS: 1) PHILGEPS REGISTRATION (PLATINUM MEMBERSHIP).

Table with 6 columns: ITEM #, QTY, UNIT, DESCRIPTIONS AND SPECIFICATIONS, APPROVED UNIT COST (php), UNIT PRICE. Row 1: 1, 1, LOT, CONSULTANCY SERVICES for S&T Park Conduct of the Feasibility Study of the USTP S&T PARK Master Plan - Alubijid/AGILA Site Item (see attached TOR), 200,000.00

Brand Name:
Delivery Period:
Price Validity:
After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

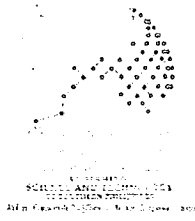
Printed Name / Signature

Tel. #./address/e-mail add

Date

Dano-Master Plan
RFQ-NP-SVP-HTC-007-2021
Resolution No. 410 2021
PR No.-202106-394

C.M. Recto Avenue, Lapanan, Cagayan de Oro City 9000 Philippines, Tel. Nos. +63 (88) 856 1738; Telefax +63 (88) 856 4696 | www.ustp.edu.ph



TERMS OF REFERENCE (TOR)
CONDUCT OF FEASIBILITY STUDY OF THE SCIENCE AND TECHNOLOGY PARK MASTER PLAN
OF THE UNIVERSITY OF SCIENCE AND TECHNOLOGY OF SOUTHERN PHILIPPINES IN
ALUBIJID/AGILA SITE

1. INTRODUCTION

1.1. Project Title

The Project is entitled “Feasibility Study of the Science and Technology Park Master Plan of the University of Science and Technology of Southern Philippines in Alubijid/AGILA site.”

1.2. Contracting Authority

The Contracting Authority is the University of Science and Technology of Southern Philippines (USTP) (also referred to as the “Client” from here on), represented by University System President Dr. Ambrosio B. Cultura II.

1.3. Background

In line with the current S&T Park Master Planning Project, a feasibility study (F/S) is recommended to review the available options for the development of the site in Alubijid/AGILA. As part of the due diligence, conducting a feasibility study will be helpful to stakeholders in making informed decisions.

In a feasibility study the overall potential and viability of the project is examined using the data and information gathered at the preparation stage. The feasibility phase is a critical stage in the project cycle. It is the culmination of all the preparatory work that provides a comprehensive review of all aspects of the project before a final decision about its viability is taken (NEDA, 2005).

The following parameters will be considered in gauging the feasibility of the S&T Park:

- Market
- Environment
- Technical
- Operational / Organization and Management Aspect
- Social
- Financial
- Economic

2. PROJECT OBJECTIVES

The Project aims to:

- a. Determine the market conditions and viability of the S & T Park as an academic institution and as a real estate development with commercial and industrial spaces.
- b. Help in designing the appropriate marketing strategies and plans that will ensure that a project's target beneficiaries are reached and will accept the services to be offered by the S&T park at given prices.
- c. Identify the environmental constraints and opportunities of the site.
- d. Identify the available mitigating measures in the area for these constraints and to quantify its cost.
- e. Determine the social impact of the establishment of the S & T Park. And if available, gather quantifiable data on possible jobs or businesses to be created.
- f. Determine if the USTP have adequately equipped human resource for the proposed S&T Park
- g. Identify the key financial metrics to mitigate the environmental hazards, if any, in the area. Also, the sources of financing these mitigating measures.
- h. Determine if the project is economically feasible through the computation of internal rate of return, Benefit-Cost Ratio, Net Present Value (NPV) and Payback Period.
- i. Provide a comprehensive review of all aspects of the project to help key-decision makers in making an informed decision.

3. PROJECT OUTPUT

1. By the end of the contract period under this TOR, the Consultant is expected to produce a comprehensive F/S based on updated information provided by the Client, with definite implementation plan of the recommended scheme based on the alternatives/configurations/technologies considered, among others, including the preliminary engineering designs and the most appropriate financing scheme.

	Projection of Discounted Cash Flow for NPV analysis Provision of sensitivity analysis <ul style="list-style-type: none"> ○ -10% Revenue ○ +10% CAPEX ○ +10% OPEX 	<ul style="list-style-type: none"> ○ other relevant historical financial data
Economic Analysis	Convert financial inputs Adjusted DCF and Sensitivity Analysis	Provision of financial inputs such as : <ul style="list-style-type: none"> ○ historical financial data ○ financial projections ○ base assumptions
Operational Analysis	Documentation and analysis	Provide data on: <ul style="list-style-type: none"> ○ Organizational Structure ○ Operating expenses (OPEX) such as maintenance costs and utilities, etc.

5. DELIVERABLES

The deliverables are the soft copy of the following:

	Deliverables
1	Draft Feasibility Study Report
2	Final Draft Feasibility Study Report
3	Final Feasibility Study Report

6. TIME FRAME

	Month 1	Month 2	Month 3	Month 4
Data Gathering				
Analysis				
Preparation of draft Feasibility Study Report				
Presentation and revision				
Preparation and presentation of Final Feasibility Study report				

7. QUALIFICATION CRITERIA:

The Consultant shall be considered based on the following criteria:

- a. Expertise and Qualification Required
- b. Relevant Work Experiences (completed works, etc.)
- c. Length of Professional Experience (at least 7 years)

8. CRITERIA FOR TECHNICAL EVALUATION

8.1. Qualifications of the Consultant (40 points)

- a. Education
- b. Relevant experience/ previous engagements related to the expertise requirement
- c. Related training acquired

8.2. Proposed Approach and Methodology (30 points)

- a. Substance of the proposal
- b. Completeness of the proposal
- c. Clarify of methods and approaches

8.3. Quality of sample output from previous work (30 points)

9. BUDGET

The budgeted cost for the Project is **TWO HUNDRED THOUSAND PESOS (PHP 200,000.00)**.

10. SCHEDULE OF PAYMENT

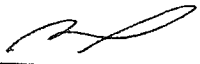
Payment shall be released in four tranches as follows:

Tranche	Description	Percent	Amount
1 st	Mobilization Fee	10%	PHP 20,000.00
2 nd	Draft Feasibility Study Report	30%	60,000.00
3 rd	Final Draft Report	30%	60,000.00
4 th	Final Feasibility Report	30%	60,000.00
Total		100%	PHP 200,000.00

11. IMPLEMENTATION ARRANGEMENT

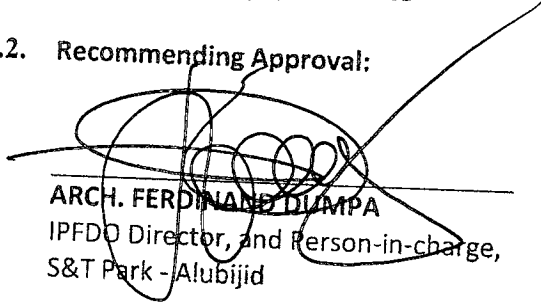
The Consultant shall coordinate directly with the USTP S&T Park Master Planning Project Coordinator.

11.1. Prepared by:



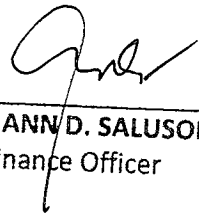
DR. MARIA NOELYN S. DANO
Master Planning Project Coordinator,
S&T Park - Alubijid/AGILA Site

11.2. Recommending Approval:



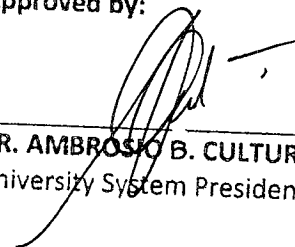
ARCH. FERDINAND DIANZA
IPFDO Director, and Person-in-charge,
S&T Park - Alubijid

11.3. Funds Available:

 ₱ 200,000 ✓

MS. CHERRY ANN D. SALUSOD, CPA
Authorized Finance Officer IPFDO

11.4. Approved by:



DR. AMBROSIO B. CULTURA II
University System President