



University of Science and Technology of Southern Philippines

Alubijid | Cagayan de Oro | Claveria | Jasaan | Oroquieta | Panaon

INVITATION /REQUEST FOR SUBMISSION OF PRICE QUOTATION
Posted in PhilGEPs Website/Conspicuous Place at the Procuring Entity

The University of Science & Technology of Southern Philippines, through the Bids and Awards Committee (BAC) hereby invites interested parties to submit quotation for the procurement of the following item:

Reference No.	Qty.	Unit	Specification/Description	Budget for the Contract	Mode of Procurement
RFQ-NP-SVP-011a-2022	Please see details below	Please see details below	Negotiated Procurement of Common Office Supplies and Equipment for USTP-CDO (1st Quarter 2022) .	₱97,028.26	Small Value Procurement-Section 53.9, Rule XVI, Revised IRR of RA 9184)

Deadline for the submission of quotation is on February 01, 2022 at 12:00 noon at the Procurement Unit, 2nd Floor, USTP Gymnasium building. You may submit your quotation through fax number 856-4696 / 856-1739 or through personal delivery in a sealed envelope.

The University of Science & Technology of Southern Philippines reserves the right to accept or reject any or all bids / price quotations, to annul the process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

sgd.
ATTY. JONATHAN S. OCHE
BAC II Chairman



University of Science and Technology of Southern Philippines

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Date: January 26, 2022

Quotation No.: RFQ-NP-SVP-011a-2022

Name of Project: Procurement of Common Office Supplies and Equipment for USTP-CDO (1st Quarter 2022) .

The Manager

Cagayan de Oro City

Please quote your lowest price on the item/s listed below, subject to the general Conditions stated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than February 01, 2021 at 12:00 noon. Please enclosed in a sealed envelope.

sgd.
ATTY. JONATHAN S. OCHE

BAC I Chairman

- NOTE:
1. DELIVERY PERIOD WITHIN 7 CALENDAR DAYS UPON RECEIPT OF PO.
 2. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS
 3. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED. (if applicable)
 4. THE USTP RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS FOR ANY JUSTIFIABLE AND RESOANABLE GROUND WHERE THE AWARD OF THE CONTRACT WILL NOT REDOUND TO THE BENEFIT OF THE GOP.
 5. REQUIREMENTS: 1) PHILGEPS REGISTRATION (PLATINUM MEMBERSHIP).

ITEM #	QTY	UNIT	DESCRIPTIONS AND SPECIFICATIONS	APPROVED UNIT COST (php)	UNIT PRICE
1	21	pcs	EXTERNAL HARD DRIVE, 1 TB, 2.5"HDD, USB 3.0	2,858.72	
2	48	pcs	FLASH DRIVE, 16 GB capacity	184.18	
3	10	pcs	FLASH DRIVE, 64GB capacity	1,408.00	
4	1	unit	PRINTER, All-in-one tank printer compact integrated tank design, Hih yield ink bottles, spill-free, error-free refilling, borderless printing up to 4R, Print, Scan and Copy. Colored printer	14,074.50	

Price Validity:

After having carefully read and accpeted for General Conditions, I/We quote on the item at prices noted above.

Auxilio-External hard drive
RFQ-NP-SVP-011a-2022
Resolution No. 749 s. 2021
PR No. 202201-001

Tel. #./address/e-mail add

Date