

University of Science and Technology of Southern Philippines

INVITATION /REQUEST FOR SUBMISSION OF PRICE QUOTATION
Posted in PhilGEPS Webstie/Conspicuous Place at the Procureing Entity

The University of Science & Technology of Southern Philippines, through the Bids and Awards Committee (BAC) hereby invites interested parties to submit quotation for the procurement of the following item:

Reference No.	Qty.	Unit	Specification/Description	Budget for the Contract	Mode of Procurement
RFQ-NP-SVP-004e-2023	Please see details below	Please see details below	Negotiated Procurement of Supply and Delivery of Common Office Supplies and Equipment for USTP-CDO 1st Quarter CT 2023	₱231,942.70	Small Value Procurement- Section 53.9, Rule XVI, Revised IRR of RA 9184)

Deadline for the submission of quotation is on January 20, 2023 at 12:00 noon at the Procurement Unit, 2nd Floor, USTP Gymnasium building. You may submit your quotation through fax number 856-4696 / 856-1739 or through personal delivery in a sealed envelope.

The University of Science & Technology of Southern Philippines reserves the right to accept or reject any or all bids / price quotations, to annul the process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

(SGD.)
ATTY. JONATHAN S. OCHE
BAC I Chairman

University of Science and Technology of Southern Philippines

Date: January 17, 2023
 Quotation No.: RFQ-NP-SVP-004e-2023

Name of Project: Procurement for the
 Supply and Delivery of Common Office
 Supplies and Equipment for USTP-CDO 1st
 Quarter CT 2023

The Manager

Cagayan de Oro City

Please quote your lowest price on the item/s listed below, subject to the general Conditions stated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than January 20, 2023 noon. Please enclosed in a sealed envelope.

(SGD.)
 ATTY. JONATHAN S. OCHE

BAC I Chairman

- NOTE:
1. DELIVERY PERIOD WITHIN 7 CALENDAR DAYS UPON RECEIPT OF PO.
 2. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS
 3. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED. (if applicable)
 4. THE USTP RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS FOR ANY JUSTIFIABLE AND REASONABLE GROUND WHERE THE AWARD OF THE CONTRACT WILL NOT REDOUND TO THE BENEFIT OF THE GOP.
 5. REQUIREMENTS: 1) PHILGEPS REGISTRATION (PLATINUM MEMBERSHIP).

ITEM #	QTY	UNIT	DESCRIPTIONS AND SPECIFICATIONS	APPROVED UNIT COST (php)	UNIT PRICE
1	3	unit	High-end automatic auto feed paper shredder machine (Color: White; Bin volume: 20L; Noise Level: 63db; Cut size:3X10mm; Shred Speed: 3.6m/min; Overload protection; 40min; Shredding Capacity: >80 sheets/shred; Capacity: 20L; Shredding Medium: Card; Shredding medium: Paper; Power: Electricity; Shredder Type: Micro-cut	24,200.00	
2	1	unit	LAMINATION MACHINE (Deli A3 laminating range 50-200)	4,792.70	
3	2	unit	Storage Rack (3-tier steel under-the-table), assorted color	1,100.00	
4	6	unit	High Back Office Chair, W65 x D62 x H116-126cm, Seat & Back: Black Fabric, Back Rest: Metal Frame Inside With Foam, Covered With Fabric Seat: Plywood with Foam, Covered With Fabric Arm Padding Star Base: Chrome Wheel Caster: Nylon Wheel Caster, Butterfly Mechanism, 360 Degree swivel, Adjustable Seat Height, Lock and Tilt, Ergonomically Designed Offer: A86-135 jr. exe. Chair plastic back w/arm black	7,700.00	
5	5	unit	Office Table, 1600 x 760 x 760, Wood, Mahogany Varnish, Double pedestral	16,500.00	
6	5	unit	Low Back Office Chair Specifications: Measurement: W53xD58xH90 – 100 cm Materials: Backrest: Polypropylene (Pp) Plastic Covered With Mesh Fabric Seat: Plywood With Recycle Foam, Covered With Mesh Fabric Arm: Polypropylene (Pp) Plastic Gas Lift: Chrome Star Base: 310 mm Dia. Chrome Base Wheel Caster: Pu + Nylon Wheel Caster	3,630.00	
7	1	unit	Office Desk Specifications: Measurement: W117xD57xH72 cm Materials: 15 mm thick Particle board laminated with Amino paper veneer with 12 inches metal drawer slide and 1pc normal lock. 96 mm Plastic handle. Color: Walnut Product Weight: 26.5 kgs Base: Black	5,500.00	

Delivery Period:

Price Validity:

After having carefully read and accpeted for General Conditions, I/We quote on the item at prices noted above.

Auxilio-Shredder
RFQ-NP-SVP-004e-2023
Resolution No. 1143 s. 2022
PR No. 202310-001

Printed Name/Signature

Tel. #/address/e-mail add

Date

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