



University of Science and Technology of Southern Philippines

Alubijid | Cagayan de Oro | Claveria | Jasaan | Oroquieta | Panaon

INVITATION /REQUEST FOR SUBMISSION OF PRICE QUOTATION
Posted in PhilGEPS Website/Conspicuous Place at the Procuring Entity

The University of Science & Technology of Southern Philippines, through the Bids and Awards Committee (BAC) hereby invites interested parties to submit quotation for the procurement of the following item:

Reference No	Qty.	Unit	Specification/Description	Budget for the Contract	Mode of Procurement
RFQ-NP-SVP-383-2021	Please see details below	Please see details below	Negotiated Procurement for the Repair Servicing & Maintenance of Vehicles	₱150,000.00	Small Value Procurement- Section 53.9, Rule XVI, Revised IRR of RA 9184)

Deadline for the submission of quotation is on July 20, 2021 at 12:00 noon at the Procurement Unit, 2nd Floor, USTP Gymnasium building. You may submit your quotation through fax number 856-4696 / 856-1739 or through personal delivery in a sealed envelope.

The University of Science & Technology of Southern Philippines ~~reserves~~ the right to accept or reject any or all bids / price quotations, to annul the process, and to reject all bids at any time prior to ~~contract award~~, ~~without~~ thereby incurring any liability to the affected bidder or bidders.

ATTY. JONATHAN S. OCHE
BAC I Chairman



University of Science and Technology of Southern Philippines
Alubijid | Cagayan de Oro | Claveria | Jasaan | Oroquieta | Panaon

Date: July 15, 2021
Quotation No.: RFQ-NP-SVP-383-2021

Name of Project: Procurement for the
Repair Servicing & Maintenance of
Vehicles

The Manager

Cagayan de Oro City

Please quote your lowest price on the item/s listed below, subject to the general Conditions stated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than July 20, 2021 at 12:00 noon. Please enclosed in sealed envelope.

[Signature]
ATTY. JONATHAN S. OCHE
BAC | Chairman

- NOTE:
1. DELIVERY PERIOD WITHIN 7 CALENDAR DAYS UPON RECEIPT OF PO.
 2. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS
 3. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED. (if applicable)
 4. THE USTP RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS FOR ANY JUSTIFIABLE AND REASONABLE GROUND WHERE THE AWARD OF THE CONTRACT WILL NOT REDOUND TO THE BENEFIT OF THE GOP.
 5. REQUIREMENTS: 1) PHILGEPS REGISTRATION (PLATINUM MEMBERSHIP).

ITEM #	QTY	UNIT	DESCRIPTIONS AND SPECIFICATIONS	APPROVED UNIT COST (php)	UNIT PRICE
1	1	lot	Repair, Servicing & Maintenance of USTP-CDO vehicles (Labor and Materials) (See attached TOR <i>scope of work</i>)	150,000.00	

Price Validity:

After having carefully read and accepted for General Conditions, I/We quote on the item at prices noted above.

Parmisano-Repair
RFQ-NP-SVP-383-2021
Resolution No. 440 s. 2021
PR No.-202105-239

Tel. #./address/e-mail add

Date

C.M. Recto Avenue, Lapasan, Cagayan de Oro City 9000 Philippines, Tel. Nos. +63 (88) 856 1738; Telefax +63 (88) 856 4696 | www.ustp.edu.ph



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SCOPE OF WORK FOR THE REPAIR, SERVICING & MAINTENANCE OF USTP VEHICLES

A. SCOPE OF WORK

1. The repair, servicing and maintenance of the vehicle refer to those jobs that cannot be handled by the University Mechanic due to lack of the special tools, equipment or instruments needed for the job.
2. The University Mechanic, with the approval of the Head, determines the coverage of the repair, servicing and maintenance jobs that the provider (auto shop) shall perform.
3. The vehicle sought to be repaired or serviced will be brought to the provider. The provider shall supply the necessary spare parts, replacement supplies and materials, or accessories that are not available on stock in the University. It shall submit to the principal an inventory of waste materials.

B. TERMS OF PAYMENT

1. Claim for payment shall be made based on actual job accomplishment per vehicle subject to existing accounting rules and regulations.
2. The claim for payment shall be made through a billing statement on a per vehicle basis. **The billing shall state a 100% work accomplishment per vehicle and shall be supported by a summary of the job/works made thereon and the list of spare parts installed.**
3. The University Mechanic shall certify as to the truthfulness of provider's billing statement and its pertinent attachments.

C. ADDITIONAL RESPONSIBILITY OF THE PROVIDER

1. The Provider shall be responsible for the loss of the vehicle or other damages thereon while in its custody.

D. EFFECTIVITY

1. The Contract shall be effective for one (1) year subject to extension of the same terms and conditions at the option of USTP.