

University of Science and Technology of Southern Philippines

INVITATION /REQUEST FOR SUBMISSION OF PRICE QUOTATION  
Posted in PhilGEPS Webstie/Conspicuous Place at the Procureing Entity

The University of Science & Technology of Southern Philippines, through the Bids and Awards Committee (BAC) hereby invites interested parties to submit quotation for the procurement of the following item:

Reference No.	Qty.	Unit	Specification/Description	Budget for the Contract	Mode of Procurement
RFQ-NP-SVP-re004e-2023	Please see details below	Please see details below	<b>Negotiated Procurement of Supply and Delivery of Common Office Supplies and Equipment for USTP-CDO 1st Quarter CT 2023</b>	<b>₱72,600.00</b>	Small Value Procurement- Section 53.9, Rule XVI, Revised IRR of RA 9184)

Deadline for the submission of quotation is on January 31, 2023 at 12:00 noon at the Procurement Unit, 2nd Floor, USTP Gymnasium building. You may submit your quotation through fax number 856-4696 / 856-1739 or through personal delivery in a sealed envelope.

The University of Science & Technology of Southern Philippines reserves the right to accept or reject any or all bids / price quotations, to annul the process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

(SGD.)

ATTY. JONATHAN S. OCHE  
BAC I Chairman

University of Science and Technology of Southern Philippines

Date: January 24, 2023  
Quotation No.: RFQ-NP-SVP-re004e-2023

Name of Project: Procurement for the  
Supply and Delivery of Common Office  
Supplies and Equipment for USTP-CDO 1st  
Quarter CT 2023

The Manager

Cagayan de Oro City

Please quote your lowest price on the item/s listed below, subject to the general Conditions stated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than January 31, 2023 noon. Please enclosed in a sealed envelope.

(SGD.)  
ATTY. JONATHAN S. OCHE

BAC I Chairman

- NOTE:
1. DELIVERY PERIOD WITHIN 7 CALENDAR DAYS UPON RECEIPT OF PO.
  2. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS
  3. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED. (if applicable)
  4. THE USTP RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS FOR ANY JUSTIFIABLE AND REASONABLE GROUND WHERE THE AWARD OF THE CONTRACT WILL NOT REDOUND TO THE BENEFIT OF THE GOP.
  5. REQUIREMENTS: 1) PHILGEPS REGISTRATION (PLATINUM MEMBERSHIP).

ITEM #	QTY	UNIT	DESCRIPTIONS AND SPECIFICATIONS	APPROVED UNIT COST (php)	UNIT PRICE
1	3	unit	High-end automatic auto feed paper shredder machine (Color: White; Bin volume: 20L; Noise Level: 63db; Cut size:3X10mm; Shred Speed: 3.6m/min; Overload protection; 40min; Shredding Capacity: >80 sheets/shred; Capacity: 20L; Shredding Medium: Card; Shredding medium: Paper; Power: Electricity; Shredder Type: Micro-cut	24,200.00	

**Delivery Period:**

**Price Validity:**

**After having carefully read and accepted for General Conditions, I/We quote on the item at prices noted above.**

Auxilio-Shredder  
RFQ-NP-SVP-re004e-2023  
Resolution No. 1143 s. 2022  
PR No. 202310-001

Printed Name/Signature

Tel. #/address/e-mail add

Date

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