



University of Science and Technology of Southern Philippines

INVITATION /REQUEST FOR SUBMISSION OF PRICE QUOTATION Posted in PhilGEPS Website/Conspicuous Place at the Procuring Entity

The University of Science & Technology of Southern Philippines, through the Bids and Awards Committee (BAC) hereby invites interested parties to submit quotation for the procurement of the following item:

Reference No.	Qty.	Unit	Specification/Description	Budget for the Contract	Mode of Procurement
RE-CDO-SVP-2026-0301	Please see the details on the attached RFQ.	Please see the details on the attached RFQ.	Procurement of Merchandise, Customized Souvenirs and Token for Enterprise Division (Bookcenter)	927,643.00	Small Value Procurement - Section 34, Rule IV, IRR of R.A. No. 12009 (New Government Procurement Act)

Deadline for the submission of quotation is on Monday, October 19, 2026 at 12:00 noon at the Procurement Unit, 2nd Floor, USTP Gymnasium building. You may submit your quotation through email: bacsec@ustp.edu.ph or call our telephone number 856-1738 Local 1164 or through personal delivery in a sealed envelope.

The University of Science & Technology of Southern Philippines reserves the right to accept or reject any or all bids / price quotations, to annul the process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

(SGD.)

ATTY. MICHELLE MARAVILLOSA-BACARRA
BAC V CHAIRPERSON



University of Science and Technology of Southern Philippines

Date: **October 8, 2026**

Quotation No: **RE-CDO-SVP-2026-0301**

Project Name: **Procurement of Merchandise, Customized Souvenirs and Token for Enterprise Division (Bookcenter)**

The Manager

Business/Trade/Store Name

Address

Please quote your lowest price on the item/s listed below, subject to the general conditions below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **Monday, October 19, 2026 at 12:00 noon**.

Please enclosed in a sealed envelope.

(SGD.)

ATTY. MICHELLE MARAVILLOSA-BACARRA

BAC V, CHAIRPERSON

NOTE:

1. DELIVERY PERIOD OF **45** CALENDAR DAY UPON RECEIPT OF Purchase Order.
2. **DELIVERY LOCATION: SUPPLY OFFICE, USTP-CDO CAMPUS, C.M RECTO AVENUE, LAPASAN, CAGAYAN DE ORO CITY, MISAMIS ORIENTAL**
3. PAYMENT TERMS: One Time Payment
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS
5. BIDDERS MUST INDICATE THE BRAND AND/OR MODEL NUMBER FOR EQUIPMENT AND ITS ACCESSORIES OR PERIPHERALS AND FOR ALL OTHER ITEMS IF APPLICABLE. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED IF APPLICABLE.
6. THE USTP RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS FOR ANY JUSTIFIABLE GROUND WHERE THE AWARD OF THE CONTRACT WILL NOT REDOUND TO THE BENEFIT OF THE GOP.
7. REQUIREMENTS: PHILGEPS REGISTRATION.

ITEM #	QTY	UNIT	DESCRIPTION AND SPECIFICATIONS	APPROVED UNIT COST (Php)	OFFER (Suppliers must provide Brand, Model, and detailed technical specifications for each requirement. If your offer matches the specifications, please rewrite them in this column.)	QUOTED UNIT PRICE PER OFFER
1	100.00	pc/s	CUSTOMIZED AUTOMATIC FOLDABLE UMBRELLA FULLY AUTOMATIC, 24 BONE, 12 RIBS, DOUBLE BONE,DTF PRINTING , COLOR BLACK,YELLOW (see attached sample) *Local suppliers within Northern Mindanao	299.00	Delivery period in days:	Price validity:
2	45.00	pc/s	CUSTOMIZED AUTOMATIC WARMER HEATING MUG 400ml.capacity,heating pad 15 w Ceramic mug w/Cover and stirrer Automatic heating pad 55 Degrees free customized design/regular size Color: white, green, white (see attached sample) *Local suppliers within Northern Mindanao	599.00	Delivery period in days:	Price validity:

3	99.00	pc/s	CUSTOMIZED BAMBOO TUMBLER WITH METAL HANDLE <i>double walled tumbler w/ metal handle</i> <i>scratch free, rust resistant, high quality food grade stainless steel material, (inner wall), bamboo material (external wall)</i> <i>with strainer</i> <i>450ML SIZE</i> <i>(see attached sample)</i> <i>*Local suppliers within Northern Mindanao</i>	510.00	Delivery period in days:	Price validity:
4	56.00	pc/s	CUSTOMIZED BASEBALL CAP <i>PLAIN BASEBALL CAP (UNI-SEX), REGULAR SIZE, COTTON MATERIAL, W/GOLDWARE BUCKLE LOCK,, FREE EMBROIDERED USTP LOGO, COLOR KHAKI, NAVY BLUE (see attached sample)</i> <i>*Local suppliers within Northern Mindanao</i>	349.00	Delivery period in days:	Price validity:
5	1.00	pc/s	CUSTOMIZED CANVASS TOTE BAG SMALL <i>CLOTH : COTTON, WITH ZIPPER, COLOR WHITE WITH DTF PRINT USTP LOG, SIZE SMALL</i> <i>(please see attached sample)</i> <i>*Local suppliers within Northern Mindanao</i>	139.00	Delivery period in days:	Price validity:
6	57.00	pc/s	Customized Executive Jacket <i>Navy Blue, Inner lining: cotton silk, outer material: polyester, composite, with collar, with 2 side pockets and 1 inner pockets, with free 1 customized logo embroidery (3x3)</i> <i>Sizes:</i> <i>M-15, L-10, XL-15, XXL-12, XXXL-5</i> <i>(please see attached lay out)</i> <i>*Local suppliers within Northern Mindanao</i>	1,000.00	Delivery period in days:	Price validity:
7	70.00	pc/s	CUSTOMIZED FROSTED BEER MUG <i>FROSTED BEER MUG BIG SIZE WITH USTP LOGO PRINT (see attached sample)</i> <i>*Local suppliers within Northern Mindanao</i>	350.00	Delivery period in days:	Price validity:

8	80.00	set	CUSTOMIZED GIFT SET 1 NORDICS MUG/PRINTED USTP MUG & ENGRAVE LOGO COVER USBW/BAMBOO BOX PERSONALIZED MAGNETIC NOTEBOOK WITH LOGO WHITE BOX W/PLAIN RIBBON PRINTED STICKER LABEL USTP LOGO (please see attached lay out) *Local suppliers within Northern Mindanao	799.00		
9	50.00	set	CUSTOMIZED GIFT SET 2 WOODEN MUGW ENGRAVE USTP LOGO ROBUSTA ARABICA COFFEE BUTTIN PIN W/USTP LOGO BOTTLE OPENER KEY CHAIN W USTP LOGO WHITE BOX W/CUSTOMIZED RIBBON AND PRINTED STICKER LABEL USTP LOGO (please see attached sample) *Local suppliers within Northern Mindanao	1,200.00	Delivery period in days:	Price validity:
10	70.00	set	CUSTOMIZED GIFT SET 5 2026 PLANNER W USTP LABEL&DTP USTP LOGO DIGITAL RECHARGEABLE MINI FAN TURBO ACRYLIC BOTTLE OPENER CUSTOMIZED BOX/CUSTOMIZED USTP RIBBON (please see attached lay out) *Local suppliers within Northern Mindanao	899.00	Delivery period in days:	Price validity:
11	3199.00	pc/s	CUSTOMIZED ID LANYARD WITH ID CASE FOR COLLEGE STUDENTS,PERSONNEL & FACULTY FULL SUBLIMATION PRINT,FADE- PROOF PRINT, POLYESTER MATERIAL,1 INCH WITH 22 INCHES OVER ALL SIZES FRON NAPE TO TO HOOKS TIP.,G-HOOK SIDE BUCKLE CONNECT, ID CASE PVC PLASTIC MATERIAL 7X11CM SIZE, CLEAR CASE BACK TO BACK COVER (see attached sample) *Local suppliers within Northern Mindanao	75.00	Delivery period in days:	Price validity:

12	100.00	unit	Customized Jacket (Bomber) <i>cut at waist length, closed with a zipper or buttons, and features elasticized cuffs and hem (please see attached lay out)</i> <i>*Local suppliers within Northern Mindanao</i>	1,000.00	Delivery period in days:	Price validity:
13	50.00	pc/s	Customized Paper bag <i>SMALL 10x33x28 CM. COLOR BROWN -LANDSCAPE 4X4 INCHES WITH USTP LOGO PRINT (SEE ATTACHED LAY OUT)</i> <i>*Local suppliers within Northern Mindanao</i>	50.00	Delivery period in days:	Price validity:
14	100.00	pc/s	CUSTOMIZED PAPER BAG WITH SILKSCREEN <i>BLACK LANDSCAPE,. 4X4 INCHES USTP LOGO PRINT (see attached sample)</i> <i>*Local suppliers within Northern Mindanao</i>	90.00	Delivery period in days:	Price validity:
15	50.00	pc/s	CUSTOMIZED PERSONALIZED SHAWL CASHMERE POLYESTER, THICK- <i>PREMIUM QUALITY WOOL MATERIAL 70X 200CM. SIZE W/TASSLE W/USTP LOGO EMBROIDERED COLOR NAVY BLUE, MAROON, ROYAL BLUE (see attached sample)</i> <i>*Local suppliers within Northern Mindanao</i>	329.00	Delivery period in days:	Price validity:
16	100.00	pc/s	Customized Polo Shirt (Merchandise/Souvenir) <i>Dry Fit Polo Shirt with design (please see attached for the design and sizes)</i> <i>*Local suppliers within Northern Mindanao</i>	550.00	Delivery period in days:	Price validity:
17	50.00	pc/s	CUSTOMIZED POLO SHIRT PLAIN COTTON <i>CLOTH COTTON, FRONT EMBROIDERED,DTF BACK PRINT,COMBINED BLUE,WHITE, Size Small, Medium, Large, 2XL, 3XL (please see attached lay out)</i> <i>*Local suppliers within Northern Mindanao</i>	550.00	Delivery period in days:	Price validity:



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18	150.00	pc/s	CUSTOMIZED SENIOR HIGH SCHOOL LANYARD WITH ID CASE FULL SUBLIMATION PRINT(SHS) FADE PROOF PRINT, POLYESTER MATERIAL, 1 INCH, 22 INCHES (OVER ALL SIZES)FROM NAPE TO HOOK TIP,G-HOOK SIDE BUCKLE CONNECT, ID CASE PVC PLASTIC 7X11 CM. CLEAR CASE BACK TO BACK (see attached sample) *Local suppliers within Northern Mindanao	85.00		
					Delivery period in days:	Price validity:
19	33.00	pc/s	CUSTOMIZED THERMAL TUMBLER VACUUM ISOLATED, TUMBLER 900ML, W/ UV DTF PRINT STAINLESS (see attached sample) *Local suppliers within Northern Mindanao	580.00		
					Delivery period in days:	Price validity:
20	50.00	package	CUSTOMIZED TOKEN C PACKAGE COFFEE PRESSER SMALL, STEEL MUG DTF PRINT USTP LOGO,350ML.ARABICA COFFEE (please see attached lay out) *Local suppliers within Northern Mindanao	1,000.00		
					Delivery period in days:	Price validity:

After having carefully read and accepted for General Conditions, I/We quote on the item at prices noted above.

Marcos-Foldable Umbrella
RFQ No. : RE-CDO-SVP-2026-0301
BAC RES. No: IGP-MOP-2026-0001
PR No.: 2026-16-03

Printed Name/Signature

Cellphone/Contact No./address/E-mail

Date

Automatic Warmer Heating Mug



Canvass Tote Bag



Customized Lanyard with ID Case for College Students, Personnel and Faculty



Customized Lanyard with ID Card Protector for SHS



Polo Shirt/ Drifit



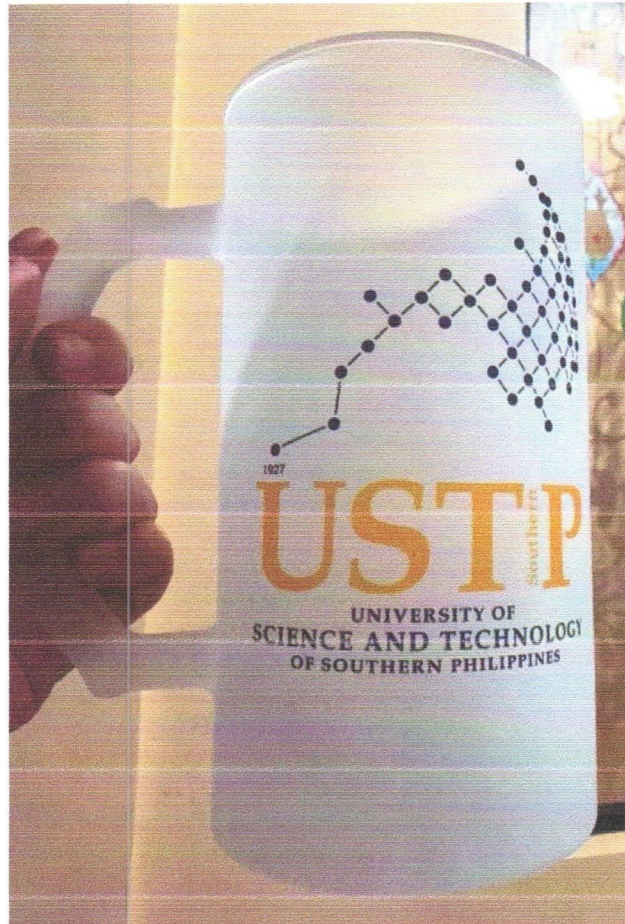
Executive Jacket



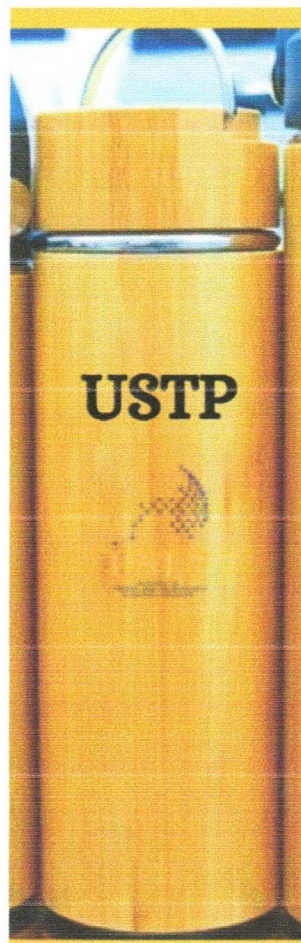
Bomber Jacket



Frosted Beer Mug



Bamboo Tumbler with Metal Handle



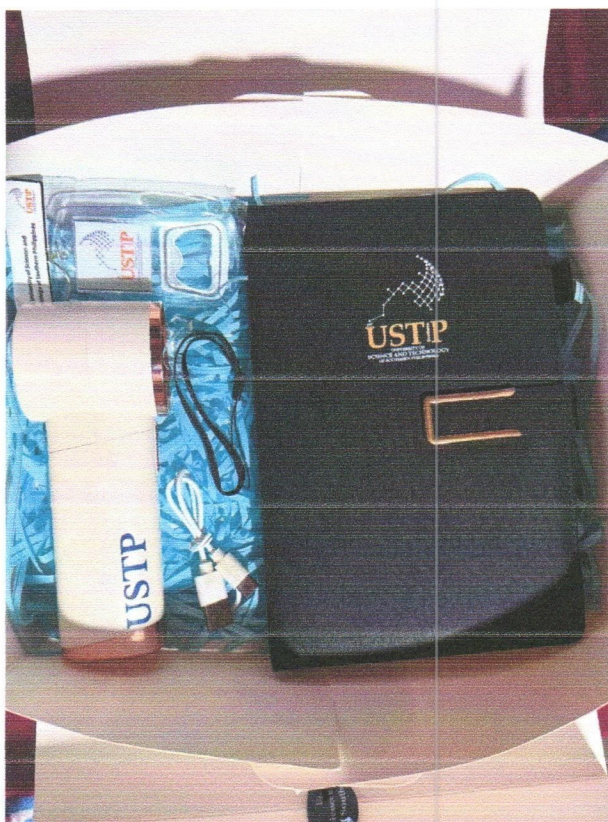
Gift Set 1



Gift Set 2



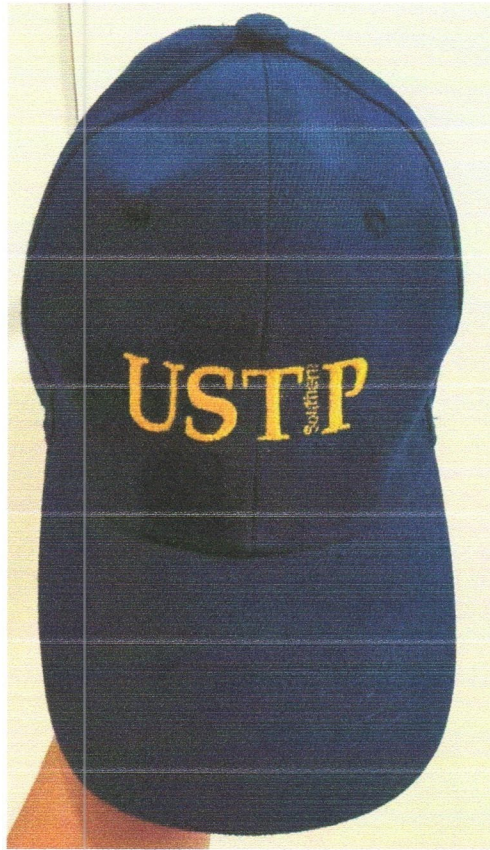
Gift Set 5



Personalized Shawl



Customized Baseball Cap



Token C Package



Paper Bag



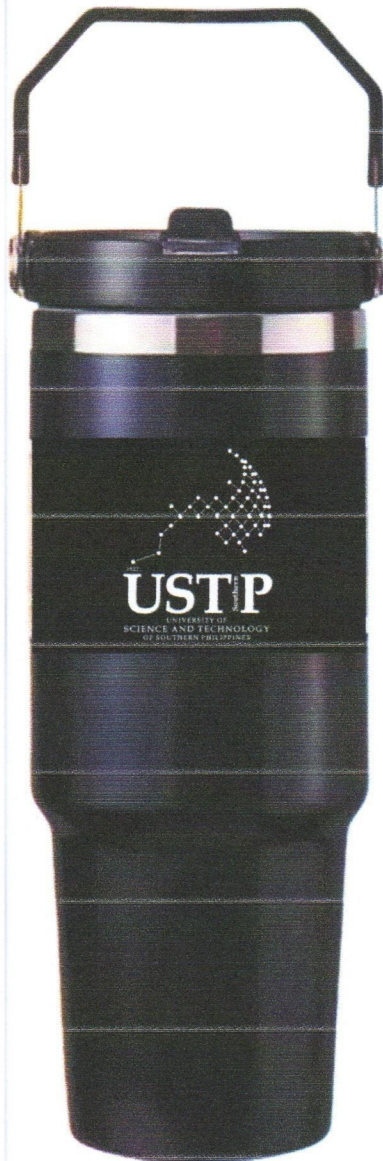
Paper Bag with Silkscreen



Automatic Foldable Umbrella



Thermal Tumbler





USTP Polo Shirt