**University of Science and Technology of Southern Philippines**

INVITATION /REQUEST FOR SUBMISSION OF PRICE QUOTATION
Posted in PhilGEPS Website/Conspicuous Place at the Procuring Entity

The University of Science & Technology of Southern Philippines, through the Bids and Awards Committee (BAC) hereby invites interested parties to submit quotation for the procurement of the following item:

| Reference No. | Qty. | Unit | Specification/Description | Budget for the Contract | Mode of Procurement |
|---|---|---|---|---|---|
| RE-CDO-SVP-2026-0343 | Please see the details on the attached RFQ. | Please see the details on the attached RFQ. | **Procurement of Desktop Computer for Laboratory Management Office** | 1,000,224.00 | Small Value Procurement - Section 34, Rule IV, IRR of R.A. No. 12009 (New Government Procurement Act) |

Deadline for the submission of quotation is on Monday, November 16, 2026 at 12:00 noon at the Procurement Unit, 2nd Floor, USTP Gymnasium building. You may submit your quotation through email: bacsec@ustp.edu.ph or call our telephone number 856-1738 Local 1164 or through personal delivery in a sealed envelope.

The University of Science & Technology of Southern Philippines reserves the right to accept or reject any or all bids / price quotations, to annul the process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

(SGD.)
**ATTY. JONATHAN S. OCHE, DPA**
BAC I CHAIRPERSON

**University of Science and Technology of Southern Philippines**

Date: **November 6, 2026**
Quotation No: **RE-CDO-SVP-2026-0343**
Project Name: **Procurement of Desktop Computer for Laboratory Management Office**

**The Manager**

_____
*Business/Trade/Store Name*

_____
*Address*

Please quote your lowest price on the item/s listed below, subject to the general conditions below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **Monday, November 16, 2026 at 12:00 noon.**

Please enclosed in a sealed envelope.

(SGD.)
**ATTY. JONATHAN S. OCHE, DPA**
BAC I, CHAIRPERSON

NOTE:

1. DELIVERY PERIOD OF **30** CALENDAR DAY UPON RECEIPT OF Purchase Order.
2. **DELIVERY LOCATION: SUPPLY OFFICE, USTP-CDO CAMPUS, C.M RECTO AVENUE, LAPASAN, CAGAYAN DE ORO CITY, MISAMIS ORIENTAL**
3. PAYMENT TERMS: One Time Payment
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS
5. BIDDERS MUST INDICATE THE BRAND AND/OR MODEL NUMBER FOR EQUIPMENT AND ITS ACCESSORIES OR PERIPHERALS AND FOR ALL OTHER ITEMS IF APPLICABLE. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED IF APPLICABLE.
6. THE USTP RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS FOR ANY JUSTIFIABLE GROUND WHERE THE AWARD OF THE CONTRACT WILL NOT REDOUND TO THE BENEFIT OF THE GOP.
7. REQUIREMENTS: PHILGEPS REGISTRATION.

| ITEM # | QTY | UNIT | DESCRIPTION AND SPECIFICATIONS | APPROVED UNIT COST (Php) | OFFER (Suppliers must provide Brand, Model, and detailed technical specifications for each requirement. If your offer matches the specifications, please rewrite them in this column.) | QUOTED UNIT PRICE PER OFFER |
|---|---|---|---|---|---|---|
| 1 | 16.00 | unit | Desktop Computers Sets<br>*SYSTEM UNIT:*<br>*Processor Intel Core i7-14700*<br>*Graphics Intel UHD Graphics 730*<br>*Memory 8GB DDR5*<br>*Storage 512GB M.2 SSD + 1TB HDD*<br>*OS Windows 11*<br>*PERIPHERALS ; ACCESSORIES*<br>*Monitor 23.5; IPS 1ms 100Mhz FHD Monitor*<br>*Keyboard ; Mouse USB Keyboard and Mouse Others*<br>*LAN + WIFI + Bluetooth*<br>*Microsoft Office Home and Student 2021*<br>*5x USB Port*<br>*1x USB Type C*<br>*1x SD Card*<br>*2x HDMI Port*<br>*1x Audio Jack and other important computer accessories"* | 62,514.00 | Delivery period in days: | Price validity: |

After having carefully read and accepted for General Conditions, I/We quote on the item at prices noted above.

Printed Name/Signature

Cellphone/Contact No./address/E-mail

Date

*Lacang-Desktop*
*RFQ No. : RE-CDO-SVP-2026-0343*
*BAC RES. No: MOP-2026-0005*
*PR No.: 2026-35-06*