



University of Science and Technology of Southern Philippines

Alubijid | Cagayan de Oro | Claveria | Jasaan | Oroquieta | Panaon


INVITATION /REQUEST FOR SUBMISSION OF PRICE QUOTATION
Posted in PhilGEPS Website/Conspicuous Place at the Procuring Entity

The University of Science & Technology of Southern Philippines, through the Bids and Awards Committee (BAC) hereby invites interested parties to submit quotation for the procurement of the following item:

Reference No.	Qty.	Unit	Specification/Description	Budget for the Contract	Mode of Procurement
RFQ-SHOPPING-005-2021	Please see details below	Please see details below	Negotiated Procurement of Office Supplies for Innovation and Technology Solutions.	₱124,086.28	Shopping 52.1b-Section, Rule XVI, Revised IRR of RA 9184

Deadline for the submission of quotation is on February 23, 2021 at 12:00 noon at the Procurement Unit, 2nd Floor, USTP Gymnasium building. You may submit your quotation through fax number 856-4696 / 856-1739 or through personal delivery in a sealed envelope.

The University of Science & Technology of Southern Philippines reserves the right to accept or reject any or all bids / price quotations, to annul the process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.


ATTY. KENNETH M. KEMPIS
BAC II Chairman



University of Science and Technology of Southern Philippines

Alubid | Cagayan de Oro | Claveria | Jasaan | Oroquieta | Panaon

Date: February 18, 2021
Quotation No.: RFQ-SHOPPING-005-2021
Name of Project: Procurement of Office
Supplies for Innovation and Technology
Solutions

The Manager

Cagayan de Oro City

Please quote your lowest price on the item/s listed below, subject to the general Conditions stated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than February 23, 2021 at 12:00 noon. Please enclosed in a sealed envelope.

ATTY. KENNETH M. KEMPIS

BAC II Chairman

- NOTE:
1. DELIVERY PERIOD WITHIN 7 CALENDAR DAYS UPON RECEIPT OF PO
 2. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS
 3. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED. (if applicable)
 4. THE USTP RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS FOR ANY JUSTIFIABLE AND REASONABLE GROUND WHERE THE AWARD OF THE CONTRACT WILL NOT REDOUND TO THE BENEFIT OF THE GOP
 5. REQUIREMENTS: 1) PHILGEPS REGISTRATION (PLATINUM MEMBERSHIP).

ITEM #	QTY	UNIT	DESCRIPTIONS AND SPECIFICATIONS	APPROVED UNIT COST (php)	UNIT PRICE
1	164	ream	PAPER, MULTICOPY, 80 gsm, size: 210mmx297mm (A4)	170.56	
2	80	ream	PAPER, MULTICOPY, 80 gsm, size: 216mmx330mm (Legal)	181.42	
3	160	pc.	Sign Pen, liquid/gel ink, 0.5mm needle tip (BLACK)	34.61	
4	160	pc.	Sign Pen, liquid/gel ink, 0.5mm needle tip (BLUE)	34.61	
5	80	pc.	Sign Pen, liquid/gel ink, 0.5mm needle tip (RED)	34.61	
6	40	box	Pencil, lead, w/ eraser, wood cased, hardness: HB	20.79	
7	4	pc.	Pencil Sharpener, manual, single cutter head	202.8	
8	160	pc.	Correction tape, film base type, UL 6m min	14.02	
9	80	pc.	DATA FILE BOX, made of chipboard, with closed ends	77.20	
10	20	pc.	CLEARBOOK, 20 transparent pockets, for A4 size	39.78	
11	20	pc.	CLEARBOOK, 20 transparent pockets, for legal size	42.38	
12	20	pc.	MARKER, whiteboard, black, felt tip, bullet type	13.38	
13	20	box	Paper clip, vinyl/plastic coat, length: 50mm min	17.14	
14	8	box	CLIP, BACKFOLD, all metal, damping: 19mm (-1mm)	9.05	
15	8	box	CLIP, BACKFOLD, all metal, damping: 25mm (-1mm)	15.27	
16	8	box	CLIP, BACKFOLD, all metal, damping: 32mm (-1mm)	20.8	
17	4	box	CLIP, BACKFOLD, all metal, damping: 50mm (-1mm)	47.84	
18	8	pack	CARTOLINA, assorted colors	83.72	
19	8	pc.	STAPLER, STANDARD TYPE, load cap: 200 staples min	176.8	
20	40	box	Staple wire, standard, (26/6)	21.09	
21	40	pad	NOTE PAD, stick on, 50mmx76mm(2"x3")min	37.06	
22	40	pad	NOTE PAD, stick on, 76mmx100mm(3"x4")min	59.28	
23	40	pad	NOTE PAD, stick on, 76mmx76mm(3"x3")min	47.73	
24	32	bundle	folder fancy for legal size documents	270.4	
25	32	bundle	folder fancy for a4 size documents	311.88	
26	20	roll	Tape, Transparent, 24mm width	10.09	
27	20	roll	Tape, Transparent, 48mm width	19.97	
28	4	pc.	Tape dispenser, table top, for 24mm width tape	64.20	
29	8	roll	TAPE, MASKING, width: 24mm (±1mm)	54.60	
30	8	roll	TAPE, MASKING, width: 48mm (±1mm)	106.60	
31	16	pair	Scissors, symmetrical, blade length: 65mm min	40.56	

32	4	jar	Glue, all purpose, gross weight:200 grams min	62.10	
33	8	box	Fastener, Metal, 70mm between prongs	83.41	
34	4	pc.	Puncher, paper, heavy duty, with two hole guide	131.96	
35	8	bundle	Ring Binder, plastic, 32mm, 84 rings	239.79	
36	20	book	Record Book 500 pages, size: 214mmx278mm min	101.92	
37	4	pc.	Casio FX-82MS Scientific Calculator	800.00	
38	40	box	paper, parchment, size:210mmx297mm,multi purpose	98.05	
39	160	pc.	Certificate Jacket with plastic cover, black,210mmx297mm(A4)	60.00	
40	40	pack	BATTERY, dry cell, AA, 2 pieces per blister pack	36.30	
41	20	pack	BATTERY, dry cell, AAA, 2 pieces per blister pack	19.73	
42	8	pc.	Stamp Pad, Felt, bed dimension: 60mmx 100mm min	50.00	
43	8	bottle	Stamp Pad Ink, purple or violet, 50ml	50.00	

Delivery Period:

Price Validity:

After having carefully read and accepted for General Conditions, I/We quote on the item at prices noted above.

Magomnang-Supplies

RFQ-SHOPPING-005-2021

Resolution No. 21-039 s. 2021

PR No. 037-2021

Tel. #./address/e-mail add

Date

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Redto