



University of Science and Technology of Southern Philippines

Alubijid | Cagayan de Oro | Claveria | Jasaan | Oroquieta | Panaon


INVITATION /REQUEST FOR SUBMISSION OF PRICE QUOTATION
Posted in PhilGEP's Website/Conspicuous Place at the Procuring Entity

The University of Science & Technology of Southern Philippines, through the Bids and Awards Committee (BAC) hereby invites interested parties to submit quotation for the procurement of the following item:

Reference No.	Qty.	Unit	Specification/Description	Budget for the Contract	Mode of Procurement
RFQ-SHOPPING-039-2021	Please see details below	Please see details below	Negotiated Procurement of Common Office Supplies	₱55,425.82	Shopping 52 1b-Section, Rule XVI, Revised IRR of RA 9184

Deadline for the submission of quotation is on September 06, 2021 at 12:00 noon at the Procurement Unit, 2nd Floor, USTP Gymnasium building. You may submit your quotation through fax number 856-4696 / 856-1739 or through personal delivery in a sealed envelope.

The University of Science & Technology of Southern Philippines reserves the right to accept or reject any or all bids / price quotations, to annul the process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.


ATTY. JONATHAN S. OCHE
BAC | Chairman



University of Science and Technology of Southern Philippines

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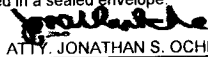
Date: September 1, 2021
Quotation No.: RFQ-SHOPPING-039-2021

Name of Project: Procurement of
Common Office Supplies

The Manager

Cagayan de Oro City

Please quote your lowest price on the item/s listed below, subject to the general Conditions stated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than September 06, 2021 at 12:00 noon. Please enclosed in a sealed envelope.


ATTY. JONATHAN S. OCHE
BAC I Chairman

- NOTE:
1. DELIVERY PERIOD WITHIN 7 CALENDAR DAYS UPON RECEIPT OF PO
 2. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS
 3. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED (if applicable)
 4. THE USTP RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS FOR ANY JUSTIFIABLE AND REASONABLE GROUND WHERE THE AWARD OF THE CONTRACT WILL NOT REDOUND TO THE BENEFIT OF THE GOP.
 5. REQUIREMENTS: 1) PHILGEPIS REGISTRATION (PLATINUM MEMBERSHIP).

ITEM #	QTY	UNIT	DESCRIPTIONS AND SPECIFICATIONS	APPROVED UNIT COST (php)	UNIT PRICE
1	40	pcs	Ballpoint pen (Fine tip, Black)	5.00	
2	30	pcs	Ballpoint pen (Fine tip, Blue)	5.00	
3	20	pcs	Ballpoint pen (Fine tip, Red)	5.00	
4	50	pcs	Folder (Expandable, Long, Green)	30.00	
5	50	pcs	MARKER (Whiteboard Marker Pen, Green, 12pcs/Box)	13.38	
6	50	pc	MARKER, whiteboard, black, felt tip, bullet type (14.72	
7	50	pc	MARKER, whiteboard, blue, felt tip, bullet type (14.72	
8	50	pc	MARKER, whiteboard, red, felt tip, bullet type (14.72	
9	4	ream	PAPER (Mimeo, whitewove, Legal size)	110.00	
10	5	ream	PAPER, Mimeographing, whitewove, A4 (110.00	
11	120	ream	PAPER, Multi-Purpose (COPY) A4, 70 gsm (146.43	
12	60	ream	PAPER, Multi-Purpose (COPY) Legal, 70 gsm (152.87	
13	12	pcs	Permanent marker (Color: Black, Fine tip, PILOT	60.00	
14	12	pcs	Permanent marker (Color: Blue, Fine tip, PILOT	60.00	
15	10	bottle	Refill Ink (Whiteboard Marker, Refill Ink - Black, 30ml, Pilot	130.00	
16	10	bottle	Refill Ink (Whiteboard Marker, Refill Ink - Blue, 30ml, Pilot	130.00	
17	10	bottle	Refill Ink (Whiteboard Marker, Refill ink - Green, 30ml, Pilot	130.00	
18	10	bottle	Refill Ink (Whiteboard Marker, Refill Ink - Red, 30ml, Pilot	130.00	
19	50	sheet	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip (38.07	
20	30	sheet	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip (38.07	
21	30	sheet	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip (38.07	
22	4	bottle	STAMP PAD INK, purple or violet, 80ml (min.) (34.85	
23	4	pc	STAMP PAD, FELT, bed dimension: 60mm x 100mm min (38.43	
24	15	pcs	Wall Frame (Dimension: 11" x 11")	783.00	

Delivery Period:

Price Validity:

After having carefully read and accepted for General Conditions, I/We quote on the item at prices noted above.

Salvador-Office Supplies
RFQ-SHOPPING-039-2021
Resolution No. 21-251 s. 2021
PR No. 202106-0117

Tel. # /address/e-mail add

Date

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