



**University of Science and Technology of Southern Philippines**

Alubijid | Cagayan de Oro | Claveria | Jasaan | Oroquieta | Panaon

INVITATION /REQUEST FOR SUBMISSION OF PRICE QUOTATION  
Posted in PhilGEPs Website/Conspicuous Place at the Procuring Entity

The University of Science & Technology of Southern Philippines, through the Bids and Awards Committee (BAC) hereby invites interested parties to submit quotation for the procurement of the following item:

Reference No.	Qty.	Unit	Specification/Description	Budget for the Contract	Mode of Procurement
RFQ-Shopping-087-2021	Please see details below	Please see details below	<b>Negotiated Procurement of Library Office and ICT Supplies-CDO</b>	<b>₱77,655.00</b>	Shopping 52.1b-Section, Rule XVI, Revised IRR of RA 9184

Deadline for the submission of quotation is on July 13, 2021 at 12:00 noon at the Procurement Unit, 2nd Floor, USTP Gymnasium building. You may submit your quotation through fax number 856-4696 / 856-1739 or through personal delivery in a sealed envelope.

The University of Science & Technology of Southern Philippines reserves the right to accept or reject any or all bids / price quotations, to annul the process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

sgd.  
ATTY. JONATHAN S. OCHE  
BAC I Chairman



University of Science and Technology of Southern Philippines

Alubijid | Cagayan de Oro | Claveria | Jasaan | Oroquieta | Panaon

Date: July 08, 2022  
Quotation No.: RFQ-SHOPPING-087-2022

Name of Project: Procurement of the Library Office and ICT Supplies-CDO

The Manager

Cagayan de Oro City

Please quote your lowest price on the item/s listed below, subject to the general Conditions stated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than July 13, 2021 at 12:00 noon. Please enclosed in a sealed envelope.

sgd.  
ATTY. JONATHAN S. OCHE

BAC I Chairman

- NOTE:
1. DELIVERY PERIOD WITHIN 7 CALENDAR DAYS UPON RECEIPT OF PO.
  2. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS
  3. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED. (if applicable)
  4. THE USTP RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS FOR ANY JUSTIFIABLE AND REASONABLE GROUND WHERE THE AWARD OF THE CONTRACT WILL NOT REDOUND TO THE BENEFIT OF THE GOP.
  5. REQUIREMENTS: 1) PHILGEPS REGISTRATION (PLATINUM MEMBERSHIP).

ITEM #	QTY	UNIT	DESCRIPTIONS AND SPECIFICATIONS	APPROVED UNIT COST (php)	UNIT PRICE
1	25	ream	bondpaper A4, Subs 24/80 GSM ()	150.00	
2	5	unit	Book Trolley (Heavy Duty) ()	7,000.00	
3	75	pc	Cartolina (Black) ()	6.00	
4	75	pc	Cartolina (Golden Yellow) ()	6.00	
5	20	pc	Correction Tape ()	20.00	
6	20	pc	Envelope Brown ( Expanded, Legal Size) ()	12.00	
7	26	pc	Fortafle (black) ()	100.00	
8	5	unit	Glass Cleaner/Wiper ()	350.00	
9	5	bottle	Glue 's all purpose, 1110g) ()	526.00	
10	15	pc	Masking Tape 1" ()	36.00	
11	10	pc	Masking Tape 2" ()	69.00	
12	2	pc	Paper Cutter (Heavy Duty) ()	700.00	
13	100	pc	Pen (Gel) ()	19.00	
14	10	pc	Pentel Pen (Permanent Marker, Black) ()	40.00	
15	3	pc	Puncher (Large-Heavy Duty) ()	600.00	
16	1	pc	PVC Sheet (Transparent/Clear; Plastic Cover Gauge 20) ()	7,200.00	

17	3	pc	Scissor (Heavy Duty) ()	200.00	
18	25	pc	Scotch Tape 1" ()	75.00	
19	25	pc	Scotch Tape 2" ()	150.00	
20	10	pc	Sign pen (Black) ()	75.00	
21	3	pc	Stapler (35") Heavy Duty ()	500.00	
22	5	pc	Sticker Paper (Green)-10's per pack ()	100.00	
23	10	pc	Sticker Paper (Light Blue)-10's per pack ()	100.00	
24	10	pc	Sticker Paper (Orange)-10's per pack ()	100.00	
25	5	pc	Sticker Paper (Pink)-10's per pack ()	100.00	
26	10	pc	Sticker Paper (White)-10's per pack ()	100.00	
27	20	pc	Tape (Transparent-Washable-5M) ()	99.00	
28	2	pc	Tape Dispenser (2 in 1-Heavy Duty) ()	1,000.00	

**Delivery Period:**

**Price Validity:**

**After having carefully read and accepted for General Conditions, I/We quote on the item at prices noted above.**

Janier-Paper  
RFQ-SHOPPING-087-2022  
Resolution No. 671 s. 2022  
PR No. 202206-843

\_\_\_\_\_  
Tel. #./address/e-mail add

\_\_\_\_\_  
Date

C.M. Recto Avenue, Lapanan, Cagayan de Oro City 9000 Philippines, Tel. Nos. +63 (88) 856 1738; Telefax +63 (88) 856 4696 | www.ustp.edu.ph